



# City of Annapolis

160 Duke Of Gloucester  
Street  
Annapolis, MD 21401

## Standing Committee Agenda - Final Rules & City Government Committee

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Tuesday, October 8, 2019

4:00 PM

Mayor John T. Chambers, Jr.  
City Council Chambers

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1. Call To Order
2. Roll Call
3. Approval of Agenda (any changes to the agenda should be made here)
4. Business before Committee

### a. Approval of Minutes

[RCG09.17.19](#) Approval of Minutes for the Regular Meeting

Attachments: [RCG09.17.19](#)

5. Legislation before Committee

[CA-6-19](#) **Department of the Environment** - For the purpose of establishing a department known as the Department of the Environment; and generally relating to the Department of the Environment.

Attachments: [CA-6-19 Department of the Environment First Reader.docx](#)  
[CA-6-19 Staff Report and Fiscal Impact Note.pdf](#)

#### Legislative History

4/8/19	City Council	adopt on first reader
4/8/19	City Council	refer to the Rules & City Government Committee
6/3/19	City Council	declare the public hearing closed
9/18/19	Environmental Matters Committee	recommend favorably
9/18/19	Finance Committee	Continue
10/2/19	Finance Committee	recommend favorably

O-18-19

**Department of the Environment** - For the purpose of creating a Department of the Environment, dissolving the Office of Environmental Policy; transferring regulatory authority for Forest Conservation from the Department of Planning and Zoning to the Department of the Environment; consolidating environmental compliance, and inspection responsibilities, under the Department of the Environment; transferring the stormwater management program to the Department of the Environment; assigning the liaison for the Annapolis Conservancy Board to the Department of the Environment; assigning consideration of Title 19 matters to the Environmental Matters Committee; making technical corrections; and generally relating to the Department of the Environment.

Attachments:

[O-18-19 Department of the Environment Ordinance First Reader.docx](#)

[O-18-19 Staff Report and Fiscal Impact Note.pdf](#)

[O-18-19 Staff Report to PC.pdf](#)

[O-18-19 PC Findings and Recommendation.pdf](#)

Legislative History

4/8/19	City Council	adopt on first reader
4/8/19	City Council	refer to the Planning Commission
4/8/19	City Council	refer to the Economic Matters Committee
4/8/19	City Council	refer to the Environmental Matters Committee
4/8/19	City Council	refer to the Finance Committee
4/8/19	City Council	refer to the Housing and Human Welfare
4/8/19	City Council	refer to the Rules & City Government Committee
4/8/19	City Council	refer to the Transportation Committee
4/29/19	City Council	declare the public hearing closed
9/9/19	City Council	declare the public hearing closed
9/9/19	City Council	presented
9/18/19	Environmental Matters Committee	Continue
9/18/19	Finance Committee	Continue
10/2/19	Finance Committee	Continue

[O-10-19](#)

**Maryland Public Information Act** - For the purpose of adopting City of Annapolis procedures for the processing of requests made pursuant to the Maryland Public Information Act; establishing definitions; providing notice of disclosure requirements; establishing an appeal process; allowing fees to be charged; allowing fee waivers; and generally related to adopting procedures for processing Public Information Act requests.

Attachments:

[O-10-19 Public Information Act Ordinance.docx](#)

[O-10-19 Amendment No 1 Buckley.docx](#)

[O-10-19 Staff Report and Fiscal Impact.pdf](#)

Legislative History

3/26/19	City Council	adopt on first reader
4/8/19	City Council	declare the public hearing closed
4/9/19	Rules & City Government Committee	Continue
6/11/19	Rules & City Government Committee	postpone
6/17/19	City Council	postpone

[O-26-19](#)

**Rental Unit and Short-Term Residential Rental Licenses** - For the purpose of mitigating significant dislocation of neighborly residential blocks; supporting the City's experience, visitor and tourist-based local economy by leveraging the sharing economy; ensuring applicable tax collection and remittances; encouraging fair competition; updating and amending the regulation of residential rental properties generally; creating operating license requirements governing the short-term rental of residential dwellings and dwelling units above nonresidential uses; defining certain terms; allowing a delayed effective date for current licensees; and matters generally relating thereto.

Attachments:

[O-26-19 Short-Term Rental Legislation First Reader.docx](#)

[O-26-19 Fiscal Impact Note.pdf](#)

[O-26-19 Staff Report to Mayor.pdf](#)

[O-26-19 Amendments 1-8 Arnett, Finlayson, Savidge.docx](#)

[O-26-19 Amendments 1-8 Arnett, Finlayson, Savidge.docx](#)

Legislative History

6/10/19	City Council	adopt on first reader
6/10/19	City Council	refer to the Economic Matters Committee
6/10/19	City Council	refer to the Finance Committee
6/10/19	City Council	refer to the Public Safety Committee
6/10/19	City Council	refer to the Rules & City Government Committee
6/10/19	City Council	refer to the Housing and Human Welfare
6/17/19	City Council	declare the public hearing closed

7/1/19	Public Safety Committee	return without recommendation
7/3/19	Finance Committee	Continue
7/9/19	Rules & City Government Committee	Recommend Favorably-Amendment
7/9/19	Rules & City Government Committee	Continue
7/17/19	Finance Committee	Continue
9/4/19	Finance Committee	Continue
9/12/19	Economic Matters Committee	postpone
9/18/19	Finance Committee	Continue
10/2/19	Finance Committee	postpone

[R-30-19](#)

**Rental Unit and Short Term Residential Rental Licenses - Fees** - For the purpose of updating the fees schedule concerning rental unit and short term residential rental licenses.

- Attachments:
- [R-30-19 Short term rentals - Fees First Reader.docx](#)
  - [R-30-19 Staff Report.pdf](#)
  - [R-30-19 Fees - Fiscal Impact Note.pdf](#)

Legislative History

6/10/19	City Council	adopt on first reader
6/10/19	City Council	refer to the Economic Matters Committee
6/10/19	City Council	refer to the Finance Committee
6/10/19	City Council	refer to the Public Safety Committee
6/10/19	City Council	refer to the Rules & City Government Committee
6/10/19	City Council	refer to the Housing and Human Welfare
9/4/19	Finance Committee	Continue
9/12/19	Economic Matters Committee	postpone
10/2/19	Finance Committee	postpone

[R-31-19](#)

**Rental Unit and Short Term Residential Rental Licenses - Fines** - For the purpose of updating the fines schedule concerning rental unit and short term residential rental licenses.

- Attachments:
- [R-31-19 Short term rentals - Fines First Reader.docx](#)
  - [R-31-19 Staff Report.pdf](#)
  - [R-31-19 Fiscal Impact Note.pdf](#)

Legislative History

6/10/19	City Council	adopt on first reader
6/10/19	City Council	refer to the Economic Matters Committee
6/10/19	City Council	refer to the Finance Committee

6/10/19	City Council	refer to the Public Safety Committee
6/10/19	City Council	refer to the Rules & City Government Committee
6/10/19	City Council	refer to the Housing and Human Welfare
9/4/19	Finance Committee	Continue
9/12/19	Economic Matters Committee	postpone
9/18/19	Finance Committee	Continue
10/2/19	Finance Committee	postpone

[O-20-19](#)

**Dwellings above the ground floor of nonresidential uses in the B1, Convenience Shopping District, and B2, Community Shopping District**

- For the purpose of creating standards for dwellings permitted above nonresidential uses in certain commercial districts; and matters generally relating to regulation of such dwellings.

Attachments:

- [O-20-19 Dwellings above Non Residential B1 B2 Zones First Reader.docx](#)
- [O-20-19 Staff Report and Fiscal Impact Note.pdf](#)
- [O-20-19 Staff Report to PC.pdf](#)
- [O-20-19 PC Findings and Recommendation.pdf](#)

Legislative History

4/29/19	City Council	adopt on first reader
4/29/19	City Council	refer to the Planning Commission
4/29/19	City Council	refer to the Rules & City Government Committee
4/29/19	City Council	refer to the Environmental Matters Committee
9/9/19	City Council	declare the public hearing closed
9/9/19	City Council	presented

[O-31-19](#)

**City Council Meetings - Rules of Procedure** - For the purpose of modifying the time to present petitions, reports, and communications.

Attachments:

- [O-31-19 City Council Rules of Procedure First Reader.docx](#)
- [O-31-19 Staff Report.pdf](#)
- [O-31-19 Fiscal Impact Note.pdf](#)

Legislative History

7/31/19	City Council	adopt on first reader
7/31/19	City Council	refer to the Rules & City Government Committee
9/9/19	City Council	declare the public hearing closed
9/17/19	Rules & City Government Committee	Continue

[R-36-19](#)

**Critical Area Overlay Fees** - For the purpose of amending the Fiscal Year 2020 Fees Schedule for fee-in-lieu of planting in accordance with Sections 17.09.070 and 21.54.105 of the Code of the City of Annapolis.

Attachments:      [R-36-19 Critical Area Overlay Fees First Reader.docx](#)

Legislative History

7/22/19	City Council	adopt on first reader
7/22/19	City Council	refer to the Finance Committee
7/22/19	City Council	refer to the Rules & City Government Committee
7/31/19	City Council	refer to the Environmental Matters Committee
9/4/19	Finance Committee	Continue
9/17/19	Rules & City Government Committee	Continue
9/18/19	Finance Committee	recommend favorably

6. Adjournment

*Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Teekia Green at 410.263.7942, by MD Relay (711), or by email at [tlgreen@annapolis.gov](mailto:tlgreen@annapolis.gov) at least five days prior to the meeting date to request assistance.*

*We encourage citizens to attend and participate in City Council Meetings. If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers. The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL> during the meetings.*