



# City of Annapolis

160 Duke Of Gloucester  
Street  
Annapolis, MD 21401

## Regular Agenda - Final City Council

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Monday, May 11, 2020

7:00 PM

Mayor John T. Chambers, Jr.  
City Council Chambers

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### Virtual Meeting

A virtual meeting is when people, regardless of their location, use video and audio to link up online. Virtual Meetings allow people to share information and data in real-time without being physically located together.

Call to Order

*Mayor Buckley*

Invocation

*Alderman Paone*

Pledge of Allegiance

*Mayor Buckley*

Roll Call

*City Clerk Watkins-Eldridge*

Approval of Agenda

### **Petitions, Reports and Communications**

- A. Update from the Mayor**
- B. Reports by Committee**
- C. Finance Committee Report on the Mayor's FY2021 Budget**
- D. Written Testimony from the General Public**

### **Consent Calendar**

**Approval of Journal of Proceedings**

[CCM 04.27.20](#) Special Meeting Minutes

Attachments: [DRAFT Special Meeting Minutes 04.27.2020](#)

## Fund Transfers

### [FT-5-20](#)

#### General Fund - Contingency Account

**Transfer From: Contingency Fund (\$103,000.00) Transfer To: Purchasing - Supplies and Other (\$17,800.00); MIT - Supplies and Other (\$15,850.00); P & Z - Supplies and Other (\$300.00); Fire - Supplies and Other (\$37,250.00); Rec & Parks - Supplies and Other (\$400.00); Police - Supplies and Other (\$11,150.00); Transportation - Supplies and Other (\$2,400.00); PEG - Capital Outlay (\$11,050.00); OEMD - Supplies and Other (\$6,800.00)**

Attachments: [FT-5-20](#)  
[FT5-20 SUPPORT](#)

#### Legislative History

5/1/20 Finance Committee recommend favorably

## Legislative Actions

### First Readers

#### [O-18-20](#)

**Institutions for the Care of the Aged - For the purpose of adding Institutions for the Care of the Aged as a permitted use in the PM2 Professional Mixed Office Park district; and establishing bulk regulations subject to specific standards for Institutions for the Care of the Aged.**

Sponsors: Savidge

Attachments: [O-18-20 Institutions for Care of the Aged First Reader.pdf](#)  
[O-18-20 Staff Report.pdf](#)

*(amends 21.48.020 and 21.50.220)*

#### [O-19-20](#)

**City Council Public Hearings - For the purpose of clarifying the rules of procedure concerning the scheduling of public hearings before the City Council.**

Sponsors: Buckley

Attachments: [O-19-20 City Council Public Hearings First Reader.pdf](#)  
[O-19-20 Staff Report.pdf](#)

*(amends 2.16.180)*

#### [R-29-20](#)

**Affordable Housing Task Force - Membership - For the purpose of revising the qualifications for certain members to be appointed to the Task Force.**

Sponsors: Gay and Buckley

Attachments:            [R-29-20 Affordable Housing Task Force - Membership.pdf](#)  
[R-29-20 Staff Report.pdf](#)

## End of Consent Calendar

### Public Hearings Cont.

[O-5-20](#)                    **City Council Meetings - Order of Business - For the purpose of modifying the order of business for regular and special meetings of the City Council.**

Sponsors:            Savidge and Pindell Charles

Attachments:        [O-5-20 Council Meetings - Order of Business First Reader.pdf](#)  
[O-5-20 Legal Note.pdf](#)  
[O-5-20 Fiscal Impact Note.pdf](#)  
[O-5-20 Amendments 1-3 - Pindell Charles, Savidge.docx](#)

(amends 2.16.030)

Legislative History

2/24/20	City Council	adopt on first reader
2/24/20	City Council	refer to the Rules & City Government Committee
4/13/20	City Council	declare the public hearing left open
4/27/20	City Council	declare the public hearing left open

[O-15-20](#)                    **Waterfront Mixed Maritime District - For the purpose of allowing professional offices in the WMM zoning district in accordance with certain standards; amending certain parking standards; and making stylistic changes..**

Sponsors:            Arnett

Attachments:        [O-15-20 WMM First Reader.pdf](#)  
[O-15-20 WMM Staff Report to City Council Amended.pdf](#)  
[O-15-20 Fiscal Impact Note.pdf](#)

(amends 21.48.040, 21.64.520, 21.66.130)

Legislative History

4/13/20	City Council	adopt on first reader
4/13/20	City Council	refer to the Planning Commission
4/13/20	City Council	refer to the Maritime Advisory Board
4/13/20	City Council	refer to the Rules & City Government Committee
4/27/20	City Council	declare the public hearing closed
4/27/20	City Council	refer to the Economic Matters Committee

[O-16-20](#)                    **Annual Budget and Appropriation and Property Tax Levy - For the purpose of adopting the City Budget, comprising the Annual Operating Budget for the fiscal year ending June 30, 2021, the Capital Budget for the fiscal year ending June 30, 2021, the Capital Improvement Program for the fiscal years ending**

**June 30, 2022, June 30, 2023, June 30, 2024, June 30, 2025, and June 30, 2026; appropriating funds for all expenditures for the fiscal year beginning July 1, 2020, and ending June 30, 2021; levying and imposing a property tax for the use of the City of Annapolis for the taxable year beginning July 1, 2020, and ending June 30, 2021; and fixing the rate of the City property tax for the taxable year.**

**Sponsors:**

Buckley

**Attachments:**

[O-16-20 Appendix A.pdf](#)

[O-16-20 FY2021 Annual Budget and Appropriation and Property Tax Levy First Reade](#)

[O-16-20 Appendix B.pdf](#)

[O-16-20 Appendix C.pdf](#)

[O-16-20 Appendix D Cover Page.pdf](#)

[O-16-20 Appendix D.pdf](#)

[O-16-20 Staff Report.pdf](#)

[O-16-20 Fiscal Impact Note.pdf](#)

[O-16-20 FY2022 CIP PC Findings to CC.pdf](#)

**Legislative History**

4/13/20	City Council	adopt on first reader
4/13/20	City Council	refer to the Planning Commission
4/13/20	City Council	refer to the Financial Advisory Commission
4/13/20	City Council	refer to the Finance Committee
4/27/20	City Council	declare the public hearing left open
5/5/20	Finance Committee	recommend favorably
5/5/20	Finance Committee	recommend favorably
5/5/20	Finance Committee	recommend favorably
5/5/20	Finance Committee	recommend favorably
5/5/20	Finance Committee	recommend favorably
5/5/20	Finance Committee	recommend favorably
5/5/20	Finance Committee	recommend favorably
5/5/20	Finance Committee	recommend favorably
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5/5/20	Finance Committee	recommend favorably
5/5/20	Finance Committee	recommend favorably
5/5/20	Finance Committee	recommend favorably
5/5/20	Finance Committee	recommend favorably

## **Public Hearings**

### **O-4-20**

**Plumbing Code - Capital Facilities Payment Plan - For the purpose of establishing a Capital Facilities Payment Plan; identifying eligibility requirements, setting a payment schedule, providing for interest and penalties; making stylistic changes; and generally related to said payment plan.**

**Sponsors:** Buckley

**Attachments:** [O-4-20 Capital Facilities Payment Plan First Reader.pdf](#)

[O-4-20 Staff Report.pdf](#)

[O-4-20 Fiscal Impact Note.pdf](#)

*(amends 17.28.090, 17.28.100)*

**Legislative History**

4/27/20 City Council adopt on first reader

4/27/20 City Council refer to the Economic Matters Committee

### **O-11-20**

**City Council Meetings - Attendance - For the purpose of allowing a member of the City Council to attend a regularly scheduled Council meeting by electronic means; placing limitations on remote attendance; and generally related to attending Council meetings remotely.**

**Sponsors:** Finlayson

**Attachments:** [O-11-20 Council Meetings - Remote Attendance First Reader.pdf](#)

[O-11-20 Staff Report.pdf](#)

[O-11-20 Fiscal impact Note.pdf](#)

*(amends 2.16.020)*

**Legislative History**

4/27/20 City Council adopt on first reader

4/27/20 City Council refer to the Rules & City Government Committee

### **O-12-20**

**Municipal Infractions - Process - For the purpose of clarifying that municipal infraction enforcement actions are processed through the Office of Law; and making stylistic changes.**

**Sponsors:** Tierney

**Attachments:** [O-12-20 Municipal Infractions - Process First Reader.pdf](#)

[O-12-20 Staff Report.pdf](#)

[O-12-20 Fiscal Impact Note.pdf](#)

*(amends 1.20.050, 1.20.070)*

Legislative History

4/27/20 City Council adopt on first reader  
 4/27/20 City Council refer to the Rules & City Government Committee

O-13-20**Sidewalk Signs - For the purpose of extending the sidewalk sign permit fee waiver to a date certain.**Sponsors: Tierney

Attachments: [O-13-20 Sidewalk Signs Permit Fee Waiver Extension.pdf](#)  
[O-13-20 Staff Report.pdf](#)  
[O-13-20 Fiscal Impact Note.pdf](#)  
[O-13-20 Amendment 1 Tierney.docx](#)

Legislative History

4/27/20 City Council adopt on first reader  
 4/27/20 City Council rules suspended  
 4/27/20 City Council refer to the Economic Matters Committee

O-14-20**Parking Spaces Reserved for Plug-in Electric Drive Vehicles - For the purpose of establishing reserved parking spaces for plug-in electric drive vehicles; creating certain definitions; establishing penalties; and making stylistic changes.**Sponsors: Savidge and Tierney

Attachments: [O-14-20 Electric Vehicle Parking Spaces First Reader.pdf](#)  
[O-14-20 Staff Report.pdf](#)  
[O-14-20 Fines Cross-filed with R-27-20 Amendment 1 Savidge.docx](#)

*(amends 12.04.020, 12.20.090, 12.20.210)*Legislative History

4/27/20 City Council adopt on first reader  
 4/27/20 City Council refer to the Public Safety Committee  
 4/27/20 City Council refer to the Transportation Committee

O-17-20**Unsafe Structures - Placarding - For the purpose of authorizing the Fire Department to placard certain residential and nonresidential structures that have been designated as unfit for human habitation or unsafe; and making stylistic changes.**Sponsors: Buckley and Tierney

Attachments: [O-17-20 Unsafe Structures Placarding First Reader.pdf](#)  
[O-17-20 Staff Report.pdf](#)  
[O-17-20 Fiscal Impact Note.pdf](#)

*(amends 17.40.850, 17.48.320)*Legislative History

4/27/20 City Council adopt on first reader

4/27/20 City Council refer to the Economic Matters Committee

[R-26-20](#)

**Fiscal Year 2021 Fees Schedule - For the purpose of specifying fees that will be charged for the use of City services for Fiscal Year 2021; and providing for a delayed effective date.**

**Sponsors:**

Buckley

**Attachments:**

[R-26-20 FY2021 Fees Schedule Resolution First Reader.pdf](#)

[R-26-20 FY2021 Fees Schedule Attachment .pdf](#)

[R-26-20 FY2021 Fees Schedule Redline Attachment.pdf](#)

[FY2021 Fees Schedule - 04-27-2020 redline of only the redline lines](#)

**Legislative History**

4/13/20	City Council	adopt on first reader
4/13/20	City Council	refer to the Financial Advisory Commission
4/13/20	City Council	refer to the Finance Committee
5/1/20	Finance Committee	recommend with amendments
5/1/20	Finance Committee	recommend favorably
5/1/20	Finance Committee	recommend favorably
5/1/20	Finance Committee	recommend favorably
5/1/20	Finance Committee	recommend favorably
5/1/20	Finance Committee	Recommend Favorably-Amendment
5/1/20	Finance Committee	recommend with amendments
5/1/20	Finance Committee	recommend favorably
5/1/20	Finance Committee	recommend favorably
5/1/20	Finance Committee	recommend favorably
5/1/20	Finance Committee	recommend favorably
5/1/20	Finance Committee	recommend favorably

[R-27-20](#)

**Fiscal Year 2021 Fines Schedule - For the purpose of specifying fines that will be charged for Fiscal Year 2021; and providing for a delayed effective date.**

**Attachments:**

[R-27-20 FY2021 Fines Schedule Resolution First Reader.pdf](#)

[R-27-20 FY2021 Fines Schedule Attachment.pdf](#)

[R-27-20 FY2021 Fines Schedule Redline Attachment.pdf](#)

[FY2021 Fines Schedule - 4-27-2020 Redline of Redline Changes Only](#)

**Legislative History**

4/13/20	City Council	adopt on first reader
4/13/20	City Council	refer to the Financial Advisory Commission
4/13/20	City Council	refer to the Finance Committee
5/1/20	Finance Committee	recommend favorably

**Legislative Action****First Readers****[CA-1-20](#)**

**Deputy City Manager for Resilience and Sustainability - For the purpose of establishing the position of Deputy City Manager for Resilience and Sustainability; defining qualifications and responsibilities, providing for certain terms of employment and compensation, providing for a line of authority, updating the powers and duties of the City Manager, and generally related to the Deputy City Manager.**

**Sponsors:**

Buckley, Savidge, Rodriguez, Pindell Charles and Arnett

**Attachments:**

[CA-1-20 Deputy City Manager First Reader.pdf](#)

[CA-1-20 Staff Report.pdf](#)

*(amends Article VI, Section 2B; adds Article VI, Section 2A*

**[O-20-20](#)**

**Deputy City Manager for Resilience and Sustainability - For the purpose of establishing the position of Deputy City Manager for Resilience and Sustainability; providing for certain terms of employment and compensation; clarifying duties and responsibilities; transferring certain environmental programs and activities, and generally related to establishing the Deputy City Manager for Resilience and Sustainability position.**

**Sponsors:**

Buckley, Savidge, Rodriguez, Pindell Charles and Arnett

**Attachments:**

[CA-1-20 Deputy City Manager First Reader.pdf](#)

[O-20-20 Staff Report.pdf](#)

*(amends 2.12.080, 2.48.330, 2.48.350, 3.08.010, 3.08.030, 6.29.010, 10.12.140, 14.12.030, 14.12.050, 14.12.090, 14.12.095, 14.12.120, 14.12.140, 14.12.150, 17.11.300)*

**[R-28-20](#)**

**State of Emergency - For the purpose of extending the termination date of the Declaration of State of Emergency for the City of Annapolis issued on March 12, 2020.**

**Sponsors:**

Buckley

**Attachments:**

[R-28-20 State of Emergency Extension First Reader.pdf](#)

[R-28-20 Staff Report.pdf](#)

*Proposed to have the Rules Suspended.*

**Second Readers****[O-2-20](#)**

**Youth Development Commission - For the purpose of establishing a Youth Development Commission; creating certain definitions; identifying the responsibilities and composition of the Commission; and generally relating to the Youth Development Commission.**

**Sponsors:**

Gay and Rodriguez



Attachments: [O-2-20 First Reader.pdf](#)  
[O-2-20 Staff Report.pdf](#)  
[O-2-20 Fiscal Impact Note.pdf](#)  
[O-2-20 Amendments 1-2 Gay.docx](#)  
[O-2-20 Amendment 3 Finlayson, Arnett, Savidge.docx](#)

Legislative History

1/13/20	City Council	adopt on first reader
1/13/20	City Council	refer to the Rules & City Government Committee
1/27/20	City Council	declare the public hearing closed
2/11/20	Rules & City Government Committee	Continue
3/10/20	Rules & City Government Committee	recommend with amendments
3/10/20	Rules & City Government Committee	Recommend Favorably-Amendment

[O-11-19](#)

**R2-NC District - Demolitions - For the purpose of requiring a structural analysis prior to demolition of a residential structure or building in the R2-NC, Single-Family Residential Neighborhood Conservation District; requiring execution of a contract between the city and a structural engineer prior to demolition; and generally relating to the demolition of a residential structure or building in the R2-NC District.**

Sponsors: Arnett

Attachments: [O-11-19 Structural Engineer Analysis Ordinance First Reader.docx](#)  
[O-11-19 Staff Report and Fiscal Impact Note.pdf](#)  
[O-11-19 PC Findings and Recommendations.pdf](#)

Legislative History

4/29/19	City Council	adopt on first reader
4/29/19	City Council	refer to the Planning Commission
4/29/19	City Council	refer to the Rules & City Government Committee
10/28/19	City Council	declare the public hearing closed
11/12/19	Rules & City Government Committee	postpone
12/9/19	City Council	postpone
3/9/20	City Council	postpone
4/13/20	City Council	postpone

[O-19-19](#)

**Adequate Public Facilities - Auto transportation facilities - For the purpose of clarifying the circumstances that would require a traffic impact analysis for a proposed project; clarifying the standards to be used to determine**

**adequacy; and generally relating to the adequacy of auto transportation facilities.**

**Sponsors:** Arnett, Savidge and Gay

**Attachments:** [O-19-19 APF Traffic Impact Analysis First Reader.pdf](#)

[O-19-19 Staff Report and Fiscal Impact Note.docx](#)

[O-19-19 DPZ Staff Report to PC.pdf](#)

*No PC Findings and Recommendations*

**Legislative History**

4/29/19	City Council	adopt on first reader
4/29/19	City Council	refer to the Planning Commission
4/29/19	City Council	refer to the Rules & City Government Committee
4/29/19	City Council	refer to the Transportation Committee
10/28/19	City Council	declare the public hearing closed
11/4/19	Public Safety Committee	Continue
11/12/19	Rules & City Government Committee	postpone
11/14/19	Transportation Committee	postpone
11/18/19	City Council	postpone
3/9/20	City Council	postpone
4/13/20	City Council	postpone

**R-22-20**

**Alcoholic Beverages - Consumption on City Property - For the purpose of establishing an annual cap on fees assessed in any one year for the consumption of alcoholic beverages on City property for certain applicants.**

**Sponsors:** Tierney

**Attachments:** [R-22-20 Alcoholic Beverages - Consumption on City Property First Reader.pdf](#)

[R-22-20 Staff Report.pdf](#)

**Legislative History**

4/27/20	City Council	adopt on first reader
4/27/20	City Council	refer to the Finance Committee
5/4/20	Finance Committee	Continue

**R-23-20**

**Filing of FY 2021 Grant Application with the Maryland Transit Administration - For the purpose of authorizing the filing of an application with the Maryland Transit Administration of the Maryland Department of Transportation for Section 5303, 5304, 5307, 5309, 5310, 5311, 5316 and 5317 grants under the Federal Transit Act for a total amount of \$2,778,950 consisting of \$1,306,291 for fixed route transit operations; \$189,299 for ADA complementary paratransit services; \$427,500 capital grant for transit vehicle maintenance; \$699,286 capital grant for the purchase of two**

**heavy duty replacement buses, and \$156,574 capital assistance for the purchase of skylift.**

Sponsors: Buckley and Tierney

Attachments: [R-23-20 FY2021 MTA Grant Application Documents.pdf](#)

[R-23-20 Staff Report.pdf](#)

[R-23-20 FY2021 MTA Transit Grants Application Resolution.pdf](#)

Legislative History

4/27/20	City Council	adopt on first reader
4/27/20	City Council	refer to the Finance Committee
4/27/20	City Council	refer to the Transportation Committee
5/4/20	Finance Committee	recommend favorably
5/7/20	Transportation Committee	recommend favorably

## Adjournment

*All Annapolis City Council and standing committee meetings are broadcast on City of Annapolis TV as well as Facebook Live and YouTube Live, including virtual meetings during the State of Emergency for COVID-19.*

*First, check-in with the meetings that you want to attend (and subscribe to the CivicSend link to have meeting dates and adjustments sent to you by email). The calendar can be found here:  
<https://www.annapolis.gov/calendar.aspx?CID=23,24,14,46,42,47,40,51,44,50,27,36,31,26,33,49>*

*Next, at the appointed time, go to these web links for viewing the meetings live:*

<http://www.youtube.com/CityofAnnapolis>

<http://www.facebook.com/CityofAnnapolis>

*The live stream is available about 10 minutes prior to the start of the meeting (there is a countdown clock that says the meeting is starting in...) The completed meetings are then archived on the same platforms (above) as well as on the website through the Legistar portal here:*

[https://annapolismd.legistar.com/DepartmentDetail.aspx?](https://annapolismd.legistar.com/DepartmentDetail.aspx?ID=23680&GUID=8CC9DA25-D92A-491F-984C-946DCA0F51DE&Mode=MainBody)

[ID=23680&GUID=8CC9DA25-D92A-491F-984C-946DCA0F51DE&Mode=MainBody](https://annapolismd.legistar.com/DepartmentDetail.aspx?ID=23680&GUID=8CC9DA25-D92A-491F-984C-946DCA0F51DE&Mode=MainBody)

*If you would like to submit public testimony, we have included a new link allowing written testimony to be submitted into the recorded minutes of the meeting. Submit written testimony:*

<http://www.annapolis.gov/testimony>.

*Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Regina Watkins-Eldridge at 410.263.7942, by MD Relay (711), or by email at [cityclerk@annapolis.gov](mailto:cityclerk@annapolis.gov) at least five days prior to the meeting date to request assistance.*

