## **City of Annapolis**

## **Budget Revision Request**

(City Council Budget Revision > \$25,000)

Fund:	Capital	Control Number:	FT 4-22	
Department:		Date:	2/20/2022	
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Project	Account N	ame	Transfer From	Transfer To
	Revenue- Capital Reserve		234,000	
City Facility Improvement:			234,000	
Maynard Burgess	Revenue- Capital Reserve			234,000
Maynard Burgess	Expense- Construction			234,000
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Explanation:				
	capital reserve revenue and construction expense ap			
project to allow the project to be completed. Contractor bids were higher than originally anticipated and additional funding is required for archaeology and				
landscape contracting, data and communications, and internal project overhead.				
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Approved by:				
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			2/28/22	
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Finance	Director		Date	
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Department Director Date				
Approved by:	// ^ .		ř /	
			2/1/20	
			3/1/22	
City M	arfager		Date	
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			3/3/22	and the same of
Mayor Date				
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Cinner C	ammittae		Date	
. Finance C	ommittee		Date	
City C	ouncil		Date	

- CM: City Manager approved transfers of appropriations of \$25,000 or less from one line item to another within a fund. CM's do not increase the total budget or the budget for any fund.
- FT: Fund Transfers of appropriations greater than \$25,000 from one line item to another within a fund.

  These are also used for fund transfers from the contingency account, bond proceeds, or from one fund to another, regardless of the amount. FT's do not increase the total budget.
- SA: Supplemental Allocations from revenue not anticipated in the budget or in excess of that anticipated in the budget.

  SA's increase the total budget.