

# **City of Annapolis**

*160 Duke Of Gloucester Street  
Annapolis, MD 21401*



## **Standing Committee Meeting Minutes**

**Wednesday, May 18, 2022**

**10:30 AM**

**Mayor John T. Chambers, Jr.  
City Council Chambers**

### **Finance Committee**

## Call To Order

Chairwoman Tierney called the meeting to order at 10:33 a.m.

## Roll Call

**Present:** 3 - Alderwoman Tierney, Alderwoman O'Neill and Alderwoman Finlayson

## Approval of Agenda (any changes to the agenda should be made here)

**Alderwoman Finlayson moved to adopt the Regular Meeting Agenda as amended to add FT-11-22, SA-25-22, and SA-26-22. Seconded. The motion carried by the following vote:**

**Aye:** 3 - Alderwoman Tierney, Alderwoman O'Neill and Alderwoman Finlayson

**1. Business and Miscellaneous****Approval of Minutes**

[FC05.05.22](#) Approval of Minutes for the Special Meeting

**Attachments:** [FC05.05.22](#)

**Alderwoman O'Neill moved to approve the Minutes for the Special Meeting. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderwoman Tierney, Alderwoman O'Neill and Alderwoman Finlayson

**Fund Transfers**

[FT-11-22](#) Planning and Zoning - General Fund - Contingency Account  
Transfer From: Contingency - Contingency Fund (\$20,000.00) Transfer To:  
Planning and Zoning - Supplies and Other (\$20,000.00)

**Attachments:** [FT-11-22](#)

Finance Director Dickinson was present and answered questions from the committee.

**Alderwoman Finlayson moved to recommend favorably FT-11-22. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 2 - Alderwoman O'Neill and Alderwoman Finlayson

**Nay:** 1 - Alderwoman Tierney

**Supplemental Appropriations**

[SA-25-22](#) Mayor - Grant  
Revenue: County Grant Revenue (\$30,000.00) Expenditure: County Grant

Expense (\$30,000.00)

**Attachments:** [SA25-22](#)

Finance Director Dickinson and Office of the Mayor's Chief of Staff Pettit were present and answered questions from the committee.

**Alderman Finlayson moved to recommend favorably SA-25-22. Seconded.  
A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Tierney, Alderman O'Neill and Alderman Finlayson

**SA-26-22**

Parking - Parking Fund

Revenue: Parking Revenue (\$305,000.00) Expenditure: Contractual  
Services (\$305,000.00)

**Attachments:** [SA-26-22](#)

Finance Director Dickinson was present and answered questions from the committee.

**Alderman Finlayson moved to recommend favorably SA-26-22. Seconded.  
A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Tierney, Alderman O'Neill and Alderman Finlayson

## **2. Legislation**

### **Resolutions**

**R-31-22**

**Position Classifications and Pay Plan** - For the purpose of approving the Fiscal Year 2023 position classifications and pay plan; and specifying an effective date.

**Attachments:** [R-31-22 First Reader.docx](#)

[R-31-22 Staff Report.docx](#)

[FY2022 ANNUAL PAY SCALE w Longevity info.pdf](#)

[FY23 Position Summary initial report May 2022 \(1\).xlsx](#)

[R-31-22 Fiscal Impact Note.doc](#)

Finance Director Dickinson, and Human Resources Manager Hopkins were present and answered questions from the committee.

**Alderman Finlayson moved to recommend favorably R-31-22. Seconded.  
A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Tierney, Alderman O'Neill and Alderman Finlayson

## **3. General Discussion**

**Update from the Finance Director, Jodee Dickinson**

Finance Director Dickinson, Finance Budget Analyst Connolly, and City Attorney Lyles were present and answered questions from the committee.

Finance Director Dickinson provided the committee with updates on the following:

Budget process, amendments proposed by the Council, Concession Agreement finalization, reconciliation for year end, Procurement Officer interviews, and the RFP for Audit services.

**Alderwoman Finlayson moved to receive the report provided by the Financial Advisory Commission on May 17, 2022 . The motion carried by the following vote:**

**Aye:** 3 - Alderwoman Tierney, Alderwoman O'Neill and Alderwoman Finlayson

**Adjournment**

**Upon motion duly made, seconded and adopted, the meeting was adjourned at 11:56 a.m.**

**Teekia Green  
City Council Associate**