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Chartered 1708

City of Annapolis
160 Duke of Gloucester Street
Annapolis, MD 21401

STANTON CENTER LEASE AGREEMENT WITH ANNE ARUNDEL WORKFORCE DEVELOPMENT CORPORATION

2 **THIS LEASE AGREEMENT** (“Lease”) is made this _____ day of _____
3 20__, by and between The City of Annapolis, a municipal corporation of the State of Maryland
4 (“City”), and ANNE ARUNDEL WORKFORCE DEVELOPMENT CORPORATION, a Maryland
5 corporation (the “Tenant”).
6

7 **WHEREAS**, the City is the fee simple owner of the property known and described as 92
8 West Washington Street , Annapolis, Maryland 21401 (the “Property”), which is improved by
9 Stanton Community Center (the “Building”), and the City has space therein to lease; and
10

11 **WHEREAS**, the Tenant desires to lease a portion of the Building, which includes shared
12 use of the common areas (collectively, the “Premises”), and as more particularly depicted in
13 Attachment A, attached hereto and incorporated herein; and
14

15 **WHEREAS**, the Tenant wishes to lease the Premises for the purpose of an office for its
16 Community Workforce Specialist and Youth Career Navigation Specialist (the “Purpose”); and
17

18 **WHEREAS**, the parties desire to enter into this Lease that defines the rights, duties, and
19 liabilities of the parties.
20

21 **NOW, THEREFORE**, in consideration of the mutual promises and covenants of this
22 Lease, and other good and valuable consideration, the receipt and sufficiency of which are
23 hereby acknowledged, the City and the Tenant agree as follows:
24

25 **1. Term.**

26 a. The City leases to the Tenant and the Tenant hereby leases from the City the
27 Premises for a Term commencing upon City Council approval and terminating on June 30, 2023
28 (the “Term”), unless sooner terminated in accordance with the provisions of this Lease.
29

30 b. Provided that the Tenant is not otherwise in default under this Lease and
31 continues to occupy the Premises, this Lease may be renewed for four (4) additional successive
32 terms of one (1) year at the sole and absolute discretion of the City, and upon the same terms
33 and conditions in this Lease (each a “Renewal Term and collectively the “Renewal Terms”).
34 Each Renewal Term shall commence and run with the City fiscal year (July 1st – June 30th). This
35 Lease shall automatically renew at the conclusion of the Term and each Renewal Term without
36 further action by the City unless the City notifies the Tenant in writing, not later than the end of
37 the then-current term, that the Lease shall not be renewed.
38
39

1 c. The City expressly reserves the right to adjust any rent for any Renewal Term.
2

3 **2. Use of Premises.**
4

5 a. The Tenant may use and occupy the Premises during the Term of this Lease
6 only for the Purpose and for no other purpose whatsoever. The space on the Property leased to
7 other tenants is expressly and specifically excluded from this Lease, and the other tenants, as
8 applicable, shall not be considered parties to or third party beneficiaries of this Lease.
9

10 b. The Tenant accepts the Premises in "as is" condition. The City makes no
11 representation or warranty with respect to the condition or state of the Premises, or its fitness for
12 any particular use, and the City shall not be liable for any latent or patent defect thereon. Unless
13 as otherwise expressly provided in this Lease, the City does not make, and specifically
14 disclaims, any representations, warranties or covenants of any kind or character, express or
15 implied, with respect to the nature, condition, economical, functional, environmental or physical
16 condition of the Premises. The Tenant represents and warrants to the City that: (1) the Tenant is
17 knowledgeable in matters of real estate or had an opportunity to consult with a real estate
18 professional; (2) the Tenant is relying solely on the Tenant's own expertise and/or the expertise
19 of the Tenant's consultants with respect to the Premises; (3) the Tenant shall assume all risk
20 that adverse matters, including, but not limited to, adverse physical and environmental
21 conditions, may not have been revealed through the Tenant's, or the Tenant's consultants',
22 inspections, tests, studies, and investigations of the Premises.
23

24 c. The Tenant shall not use or occupy or permit the Premises, or any part thereof
25 including, but not limited to, the Property and the Building, to be used or occupied, nor do or
26 permit anything to be done in or on the Premises in a manner which would in any way (1) violate
27 any of the terms of this Lease; (2) make it difficult for either the City or the Tenant to obtain fire
28 or other insurance required by this Lease at standard rates; (3) cause or create a public or
29 private nuisance in or on the Premises or the Property; (4) tend to impair or interfere with the
30 character, reputation or appearance of the Premises, the Property, and/or the Building; or (5)
31 impede or interfere with the provision of any governmental services to the Property, including
32 but not limited, to fire and emergency services, utilities, police and public works.
33

34 d. The Tenant shall limit the placement and location of its equipment, fixtures,
35 improvements, advertisements and other property to the confines of the Premises, and shall
36 keep the common areas, parking lots, alleyways and adjacent sidewalks of the Building and
37 Property free from all such equipment, fixtures, improvements, advertisements and other
38 property.
39

40 e. The Tenant shall coordinate the scheduling and acceptance of deliveries by
41 12:00 noon so as not to interfere with other tenants, traffic and/or parking at the Building.
42

43 f. The Tenant shall comply with all requirements of the Americans with Disabilities
44 Act (ADA) in its use of the Premises.
45

46 g. Music or other amplified sound on the Premises shall not exceed the maximum
47 decibel levels or the time restrictions specified in Chapter 11.12 of the Code of the City of
48 Annapolis, as may be amended.
49
50

1 **3. Rent.**

2
3 a. As annual rent for the Premises, the Tenant shall pay the City One Dollar and No
4 Cents (\$1.00) payable on the 1st day the Term and each Renewal Term (collectively, the
5 "Rent"). Each payment shall be made promptly when due, without deduction, set off or
6 counterclaim whatsoever, and without demand. All payments shall be made payable to the
7 "City of Annapolis" and shall be sent or delivered to the Finance Director, Finance Department,
8 City Hall, 160 Duke of Gloucester Street, Annapolis, Maryland 21401.

9
10 b. The Tenant shall also pay as additional rent all sums, taxes, assessments, costs,
11 expenses and other payments which the Tenant under any of the provisions of this Lease
12 assumes or agrees to pay (the "Additional Rent"), and in the event of any nonpayment thereof,
13 the City shall have all the rights and remedies provided in this Lease and/or by law or at equity.

14
15 c. The Tenant shall also pay Additional Rent in the amount of Zero Dollars and No
16 Cents (\$0.00) per month for refuse removal, HVAC maintenance, water, sewer, sanitation and
17 other utilities, all to be provided by the City. If the Tenant's utility requirements should increase
18 or decrease during the Term or any Renewal Term, the Tenant shall immediately notify the City
19 in writing and the City, in its sole discretion, may make a change to this monthly amount.

20
21 d. Except as otherwise provided for in this Lease, any Additional Rent shall be due
22 and payable thirty (30) calendar days after receipt of notice of amount due and payable. All
23 payments shall be made payable to the "City of Annapolis" and shall be sent or delivered to the
24 Finance Director, Finance Department, City Hall, 160 Duke of Gloucester Street, Annapolis,
25 Maryland 21401.

26
27 **4. Quiet Enjoyment.**

28
29 The Tenant may peaceably and quietly have, hold and enjoy the Premises for the Term
30 of this Lease subject, however, to the terms of this Lease and compliance with these terms.

31
32 **5. Utilities/Services.**

33
34 a. The City shall arrange for the furnishing of the following utilities: electricity, heat,
35 hot and cold water, sanitary drainage, and HVAC, that are used in connection with the operation
36 of the Premises, and the Tenant agrees to pay the monthly fee established in Paragraph 3(c) of
37 this Lease as reimbursement to the City for such utilities.

38
39 b. The Tenant, at its sole cost and expense, shall arrange and pay for any
40 telephone, internet, cable, and similar services, including any necessary telecommunications
41 build-out of the Premises. The Tenant shall not arrange or pay for any build-out of any
42 telecommunications without the prior written consent of the City.

43
44 c. The Tenant, at its sole cost and expense, shall arrange and pay for any
45 housekeeping services and janitorial work that are necessary for the operation of the Premises
46 (other than space rented to other tenants), including, but not limited to, cleaning any and all
47 bathroom facilities, cleaning windows and floors, and all other general and/or routine janitorial
48 maintenance.

49

1 d. The City shall arrange and pay for all trash and recycling removal and disposal
2 on the Premises, and the Tenant agrees to pay the monthly fee established in Paragraph 3(c) of
3 this Lease as reimbursement to the City for such removal and disposal.

4
5 e. The City shall be responsible for ice and snow removal on the Property.

6
7 f. The City shall be responsible for grounds maintenance of the Property.
8

9 **6. Alterations; Fixtures, Equipment and Furnishings.**

10
11 a. The Tenant shall not make or cause to be made any alterations, additions, or
12 improvements to the Premises without first complying with Paragraph 7 of this Lease.

13
14 b. The Tenant shall retain ownership of all of its trade and business equipment and
15 furnishings from time to time installed on the Premises. The Tenant may remove any such
16 fixtures, equipment or furnishings at any such time during the Term and shall remove all of it
17 prior to the expiration of the Lease in accordance with Paragraph 24 of this Lease. Removal
18 shall not cause any damage to the Premises or the Property. The Tenant shall pay for any
19 damages it may cause, which shall be due and payable by the Tenant within thirty (30) calendar
20 days of City invoicing.

21
22 **7. Repairs and Maintenance.**

23
24 a. The Tenant, at its own cost and expense, shall keep and maintain the Premises
25 (other than space rented to other tenants) in good order and condition, and cause no waste or
26 damages thereto. At the expiration of this Lease, the Tenant shall surrender the Premises
27 broom clean and in the same order and condition in which they were on the commencement
28 date, ordinary wear and tear accepted.

29
30 b. The Tenant shall maintain all equipment and improvements in the Premises,
31 including, but not limited to, all plumbing and electrical in accordance with all applicable federal,
32 state, local and City laws, rules and regulations. The City shall maintain the central heating and
33 plumbing systems for the common areas of the Building and the electrical wiring servicing the
34 Building, and the Tenant agrees to pay the monthly fee established in Paragraph 3(c) of this
35 Lease as reimbursement to the City for such maintenance.

36
37 c. The City shall make all structural repairs, including, but not limited to, structural
38 columns and floors, the roof, and the exterior walls of and parking facilities servicing the
39 Premises.

40
41 d. The Tenant shall not make or cause to be made any permanent alterations,
42 additions, or improvements to the Premises without obtaining the prior written consent of the
43 City which will be granted in the City's sole and absolute discretion. Further, prior to the Tenant
44 repairing, replacing or otherwise altering any aspect of the Premises or the Property, the Tenant
45 shall provide the City with thirty (30) calendar days prior written notice specifying the need for
46 and nature of any and all such repairs, replacements or alternations, and providing the City with
47 a copy of all applicable contracts or agreements with any third party hired by the Tenant to
48 perform such repairs, replacements or alterations. The Tenant or its contractors shall not start or
49 undertake any such repairs, replacements or alterations without the prior written approval of the
50 City, and without first obtaining all necessary permits and governmental approvals. Such

1 repairs, replacements or alterations shall be made and rendered by professional contractors
2 licensed in the State of Maryland, be done in a good and workmanlike manner, and shall comply
3 in all respects with all applicable federal, state, local and City laws, ordinances and regulations,
4 including, but not limited to, zoning, building and fire code requirements. The Tenant agrees that
5 all such improvements shall become the property of the City when made, and further, that the
6 Tenant shall be entitled to no reimbursement or re-payment for any such improvements.

7
8 e. If the City is required to make any repairs to such portions of the Premises by
9 reason, in whole or in part, of the negligent or willful act or failure to act by the Tenant or the
10 Tenant's employees, agents, contractors, guests or invitees, the City may collect the cost of any
11 and all such repairs from the Tenant as Additional Rent, which shall be due and payable by the
12 Tenant within thirty (30) calendar days of City invoicing.

13
14 f. The City shall have no liability to the Tenant by reason of any inconvenience,
15 annoyance, interruption, or injury to business or other use or occupancy arising from making
16 any repairs or changes that the City is required or permitted to make in or to any portion of the
17 Premises, the Building, the Property, or the common areas, by any other tenant's lease, or by
18 law.

19 20 **8. Signs.**

21
22 The Tenant shall not to place or maintain any sign, billboard, marquee, awning,
23 decoration, placard, lettering, advertising matter or other thing of any kind, whether permanent
24 or temporary, on the exterior of the Premises or the Building or on the glass or any window or
25 door of the Premises or the Building, without first obtaining the City's written consent. The
26 Tenant shall maintain any sign, billboard, marquee, awning, decoration, placard, lettering or
27 advertising matter or other thing of any kind, as may be approved by the City, and shall repair
28 and replace when necessary to keep in good condition and repair at all times.

29 30 **9. Driveways and Footways.**

31
32 a. The Tenant's employees, agents, contractors, clients, guests, and invitees shall
33 be entitled to the non-exclusive use, free of charge, but in common with others, of the driveways
34 and footways within the Property, subject to any rules and regulations as the City may, from
35 time to time, require.

36
37 b. The City shall at all times have full and exclusive control, management and
38 direction of all driveways and footways. The City may restrict access to, temporarily close,
39 construct, adjust, reduce or perform such other acts to all or any portion of these facilities as the
40 City determines to be necessary or appropriate.

41
42 c. The City shall have the right, but not the duty, to police all driveways and
43 footways.

44 45 **10. Non-Discrimination.**

46
47 a. The Tenant shall not discriminate against any person with regard to membership
48 policies, employment practices, or in the provision of or access to services based on race, color,
49 religion, national origin, ancestry, sex, age, or disability.

50

1 b. This provision shall not be construed to prevent the Tenant from rendering
2 services pursuant to this Lease to categories of individuals with specific needs.
3

4 **11. City Rights.**
5

6 a. Upon reasonable prior notice from the City to the Tenant, the City shall have the
7 exclusive right to use all or any part of the roof and rear and side walls of the Premises and
8 Building for any purpose; to erect additional stories or other structures over all or any part of the
9 Premises, the Building or the Property; and to erect and maintain in connection with the
10 construction thereof, temporary scaffolds and other aids to construction on the exterior of the
11 Premises or the Building, In such event, the City may temporarily and reasonably limit or restrict
12 access to the interior of the Premises.
13

14 b. Upon reasonable prior notice from the City to the Tenant, the City shall have the
15 right to use the Premises, the Building and the Property]for all purposes, as long as such use
16 does not preclude the Tenant's reasonable use of the Premises as described.
17

18 **12. Assignment; Sublet.**
19

20 The Tenant shall not assign or sublet this Lease, or permit other persons to occupy the
21 Premises, or grant any license or concession for the Premises without the prior written approval
22 of the City.
23

24 **13. Security, Property Loss Damage.**
25

26 a. The Tenant assumes all risks associated with the security of the Premises (other
27 than space rented to other tenants) and the Property. The City shall have no obligation or duty
28 with regard to security. The Tenant shall police, light and maintain the Premises (other than
29 space rented to other tenants) and the Property in a clean, safe and secure manner. The
30 Tenant shall install secure office door key locks on each office door within the Premises, with
31 copies of all such keys provided to the City in accordance with Paragraph 20, and shall take
32 other reasonable measures to secure its personal property and records.
33

34 b. The Tenant shall not under any circumstances issue any no trespass notices,
35 whether oral or written, or exclude any individual from the Premises or the Property for any
36 reason, except to prevent a crime from being committed on the Premises or the Property. If the
37 Tenant desires to issue any no trespass notices or exclude any individual from the Premises
38 and/or the Property, the Tenant shall send a written request to the City and the City shall make
39 the ultimate decision how and if to act on this request.
40

41 c. The City, its elected officials, appointees, directors, employees, agents, and
42 representatives (the "Indemnified Parties") shall not be liable for any damage to property of the
43 Tenant or of others located on the Premises or entrusted to its or their employees nor for the
44 loss of any property by theft or otherwise, nor for any injury or damage to persons or property
45 resulting from theft, casualty, acts of God, fire of every nature and type, the accumulation of
46 snow or ice, explosion, falling plaster, steam, gas, electricity, wind, water, rain or snow which
47 may overflow or leak or be discharged from any part of the Premises, the Property, and/or the
48 Building or from the pipes, appliances or plumbing works of the same or from the street or
49 subsurface or from any other place, or from dampness, or from any other cause whatsoever;
50 nor shall the City be liable for any such damage caused by other tenants or persons in the

1 Premises, the Property, and/or the Building, or for damage caused by operations in construction
2 of any public or quasi-public works. All property of the Tenant kept or stored on the Premises
3 shall be so kept at the risk of the Tenant only and the Tenant shall indemnify, defend and hold
4 the Indemnified Parties harmless from any claims arising out of damage to the same, including
5 subrogation claims by the Tenant's insurance carrier.
6

7 **14. Compliance with Laws.**
8

9 The Tenant, at its sole cost and expense, shall keep in force all licenses, consents and
10 permits necessary for the lawful use of the Premises for the purposes of this Lease. The
11 Tenant, at its sole cost and expense, shall promptly comply with and do all things required by
12 any notice served upon it or upon the City in relation to the Premises or any part thereof, from
13 any of the departments or agencies of the City, a county, the State of Maryland, or the United
14 States, if the same shall be caused by the Tenant's use of the Premises. The Tenant shall pay
15 all costs, expenses, claims, fines, penalties, and damages that may in any manner arise out of
16 the failure of the Tenant to comply. Failure to comply with this Paragraph shall constitute a
17 breach of this Lease, and the City may terminate this Lease for default in accordance with
18 Paragraph 22.
19

20 b. The Tenant shall have a reasonable time not to exceed ten (10) calendar days to
21 comply with any notice pursuant to Paragraph 14(a), unless such violation relates to public
22 safety, in which case the City may order a temporary suspension of the Tenant's business and
23 other operations pending compliance.
24

25 **15. Insurance.**
26

27 a. The Tenant, at its sole cost and expense, shall maintain in full force and effect
28 during the Term of this Lease, and any Renewal Term, the following insurance coverages
29 insuring against claims that may arise from or in connection with the Tenant's operation and use
30 of the Premises.
31

32 1. Commercial General Liability Insurance Policy, including contractual
33 liability and property liability insurance for the Premises, written on an occurrence basis, in
34 adequate quantity to protect against legal liability arising out of this Lease, but no less than
35 \$1,000,000.00 per person and \$2,000,000.00 per occurrence in the aggregate, using a
36 Combined Single Limit for bodily injury and property damage.

37 2. Workers Compensation insurance as required by Maryland law;
38 Employers' Liability coverage with limits of at least \$100,000.00 each accident, \$100,000.00
39 each employee disease, and \$500,000.00 disease policy limit..

40 b. On all Commercial General Liability Insurance policies, the City, its elected
41 officials, appointees, directors, employees, agents, and representatives shall be named as
42 additional insureds, which shall be shown on insurance certificates furnished to the City.

43 c. Such policy or policies of insurance shall contain a provision by which the insurer
44 waives any right of subrogation against the City arising out of any loss covered by such
45 insurance.

46 d. The City shall not be liable to the Tenant for any damage to the Tenant's property
47 caused by the negligence or intentional acts of any other tenant in the Premises, or caused by

1 any condition existing on or emanating from the property of any other tenant which is caused by
2 such tenant or any of its agents or contractors.

3 e. The Tenant shall insure and protect itself against injury, loss or damage to its
4 property arising from any cause whatsoever, including omission, fault, negligence or other
5 conduct of the City, through procurement of insurance coverage, without subjecting the City to
6 liability to the Tenant for any injury, loss or damage which may be insured against, and further,
7 without subjecting the City to subrogation claims of any insured.

8 f. The Tenant shall submit to the City, simultaneously with the execution of this
9 Lease, Certificates of Insurance evidencing the coverage required by this Lease before
10 commencing the Term of this Lease. Such certificates shall provide that the City be given at
11 least thirty (30) calendar days prior written notice of any cancellation of, intention not to renew,
12 or material change in coverage.

13 g. The Tenant's insurance policy or policies shall not relieve the Tenant of any of its
14 responsibilities or obligations under this Lease or for which the Tenant may be liable by law or
15 otherwise.

16 h. The Tenant's insurance policy or policies shall be issued by an insurance
17 company(s) authorized to do business within the State of Maryland.

18 i. The required insurance shall be primary to any other valid and collectable
19 insurance.

20 j. The Tenant's failure to provide and continue in force the insurance policy or
21 policies required by this Lease shall constitute a material breach of this Lease and shall operate
22 as an immediate termination of this Lease.

23 **16. Indemnification.**

24
25 a. The Tenant shall be solely responsible for any and all injuries and damages to
26 persons and property resulting from any breach or default of this Lease by the Tenant, or any
27 negligent or intentional act or omission by the Tenant in carrying out the terms of this Lease or
28 otherwise arising from this Lease.

29 b. The Tenant shall indemnify, defend and hold the Indemnified Parties harmless
30 from and against all liability for injuries to persons, including death, and damage to the
31 Premises, the Building, or the Property arising from acts or omissions of the Tenant, its officers,
32 agents, employees, contractors, patrons, volunteers, guests or invitees resulting in connection
33 with this Lease. The Tenant shall also indemnify, defend and hold the Indemnified Parties
34 harmless from and against any and all liabilities, claims, suits, or demands which may be made
35 against the Indemnified Parties by any third party arising from the alleged violation of any third
36 party's trade secrets, proprietary information, trademark, copyright, patent rights, or other
37 intellectual property rights, or from the alleged violation of unfair competition, defamation,
38 invasion of privacy, anti-discrimination laws or regulations, or any other right of any person or
39 entity in connection with the Tenant's use of the Premises or the Property under this Lease.

40 c. The Tenant's indemnifications include reasonable attorney fees and costs
41 incurred by the City in defending any claims, complaints, causes of action, lawsuits, or other
42 such actions.

1 d. The City, in its sole discretion, may participate in handling its own defense or
2 exclusively handle its own defense, and select its own attorneys, including the City Attorney.
3 The indemnification for attorney fees applies whether or not the City Attorney or other attorney
4 handles the defense.

5 e. Tenant indemnification does not limit any immunity which the Indemnified Parties
6 are entitled to assert, and includes all costs and expenses, including attorney's fees, whether or
7 not related to administrative or judicial proceedings.

8 f. The Tenant shall reimburse the City, within thirty (30) calendar days after
9 invoicing for such reimbursement as Additional Rent, for any damage to the Premises, the
10 Building, and the Property caused by the negligence or willful misconduct of the Tenant, its
11 officers, agents, employees, contractors, patrons, volunteers, guests or invitees.

12 **17. Impairment of the City's Title.**

13
14 The Tenant shall not have the right, power, or permission to do any act or to make any
15 agreement that may create, give rise to, or be the foundation for, any right, title, interest, lien,
16 charge, or other encumbrance on the estate of the City in the Premises, the Building, or the
17 Property. The Tenant shall not permit any part of the Premises, the Building, or the Property to
18 be used by any person or persons or by the public at any time or times during the Term of this
19 Lease, in such manner as might tend to impair the City's title to or interest in the Premises, the
20 Building, or the Property, or in such manner as might make possible a claim or claims of
21 adverse use, adverse possession, prescription, dedication, or other similar claims of, in, to, or
22 with respect to the Premises, the Building, or the Property.

23 24 **18. Liens and Encumbrances.**

25
26 a. The Tenant shall not permit any liens for labor or materials to attach to the
27 Premises, the Building, or the Property as a result of the improvements made or constructed
28 upon the Premises, the Building, or the Property by the Tenant and if such liens do attach, the
29 Tenant shall immediately cause such liens to be discharged of record or bonded for the full
30 amount of the lien. Failure of the Tenant to discharge or bond for the full amount of any lien with
31 thirty (30) calendar days of receipt of notice thereof shall be cause for the City, at its option, to
32 immediately terminate this Lease and sue the Tenant for damages.

33
34 b. During the Term of this Lease, the Tenant shall not mortgage or encumber the
35 Premises or the Property.

36 37 **19. Taxes and Assessments.**

38
39 a. The Tenant shall pay all impositions including all state, county and City taxes
40 (including real estate ad valorem, sales, use, and occupancy taxes), and assessments of any
41 kind and nature whatsoever, including all interest and penalties on them, which shall or may
42 accrue or be incurred during the Term of this Lease. The Tenant shall pay all such taxes and
43 assessments before any fine, penalty, interest, or cost may be added for nonpayment, and shall
44 furnish to the City, on request, official receipts or other satisfactory proof evidencing such
45 payment. If any tax or assessment is payable in installments over a period of years, the Tenant
46 shall be liable only for payment of those installments falling due and payable during the Term,
47 with appropriate pro-ration in case of fractional years.

48

1 b. Taxes and assessments shall not be deemed to include any municipal, state or
2 federal income taxes assessed against the City, or any municipal, state or federal capital levy,
3 estate, succession, inheritance or transfer taxes of the City, or any franchise taxes imposed on
4 the City, or any income, profits or revenues tax, assessment or charge imposed on the rent
5 received as such by the City under this Lease.

6 **20. The City's Right of Entry.**
7

8 a. The City and its employees, representatives, agents, and servants, including any
9 builder or contractor employed by the City, shall have the absolute unconditional right at any
10 and all reasonable times without any prior notice to the Tenant to enter the Premises or the
11 Property for any of the following purposes: (a) to inspect the Premises and the Property; (b) to
12 make such repairs and/or changes in the Premises or the Property as the City may deem
13 necessary or proper; (c) to enforce and carry out any provision of this Lease; (d) for any
14 purpose relating to the safety, protection or preservation of the Premises or the Property; or (e)
15 for any other purpose related to the enforcement of this Lease.
16

17 b. The Tenant shall provide the City with a complete and current set of keys to all
18 entrances and exits to the Premises.
19

20 c. The City shall use reasonable efforts to minimize interference to the Tenant's
21 business or use of the Premises or the Property when making inspections or repairs, but the
22 City shall not be required to perform the inspections or repairs at any time other than during
23 normal working hours.
24

25 **21. Reservation of Governmental Authority.**
26

27 The City reserves the right at all times to exercise full governmental control and
28 regulation with respect to all matters connected with this Lease not inconsistent with the terms
29 of this Lease.
30

31 **22. Defaults or Breach.**
32

33 a. The occurrence of any one (1) of the following events shall constitute a Default
34 or Breach under the terms of this Lease:
35

36 1. Failure by the Tenant to make any payment of Rent, Additional Rent, or
37 any other payment required to be made by the Tenant under this Lease and the Tenant fails to
38 remedy such default within five (5) business days after any such payment is due and payable.
39

40 2. Failure by the Tenant to observe or perform any of the covenants,
41 conditions or provisions of this Lease.
42

43 3. The Tenant's any general assignment or general arrangement for the
44 benefit of creditors, the filing by or against the Tenant of a petition to have the Tenant adjudged
45 a bankrupt or a petition for reorganization or arrangement under any law relating to bankruptcy
46 (unless in the case of a petition filed against the Tenant, the same is dismissed within sixty (60)
47 calendar days), the appointment of a trustee or receiver to take possession of substantially all of
48 the Tenant's property located in the Premises or the Tenant's interest in this Lease where such
49 seizure is not discharged or bonded within ten (10) business days, the attachment, execution or

1 other judicial seizure of substantially all of the Tenant's interest in this Lease, where such
2 seizure is not discharged or bonded within ten (10) business days.

3
4 4. Vacating or abandonment of the Premises by the Tenant.

5
6 5. Any material misrepresentation by the Tenant to the City in connection
7 with the negotiation or execution of this Lease.

8
9 6. Being delinquent on any other City obligation, tax, payment, or other
10 liability, including any other leases or agreements with the City.

11
12 b. Upon the occurrence of a Default or Breach, the City may, after giving the Tenant
13 ten (10) calendar days written notice, proceed in the following manner:

14
15 1. Terminate this Lease and the Tenant's right to possession of the
16 Premises and with or without legal process, re-enter and take possession of the Premises and
17 remove the Tenant, any occupant and any property therefrom, without being guilty of trespass
18 or being liable to any suit, action or prosecution therefore, which liability the Tenant hereby
19 expressly waives, and without relinquishing any rights of the City against the Tenant.
20 Notwithstanding such re-entry and termination of this Lease, the Tenant shall remain liable to
21 the City for any payments or damages, including, but not limited to, outstanding Rent and
22 Additional Rent and attorneys' fees, due or sustained prior thereto; or

23
24 2. Maintain the Tenant's right to possession, in which case this Lease shall
25 continue in effect, whether or not the Tenant shall have abandoned the Premises. In such event,
26 the City shall be entitled to enforce all of the City's rights and remedies under this Lease,
27 including the right to recover the Rent and Additional Rent as it becomes due hereunder.

28
29 c. No act or omission by the City shall be deemed to be an acceptance of a
30 surrender of the Premises or a termination of the Tenant's liabilities under this Lease, unless the
31 City shall execute a written release of the Tenant. The Tenant's liability under this Lease shall
32 not be terminated by the execution by the City of any new lease for all or any portion of the
33 Premises or the acceptance of rent from any assignee or subtenant.

34
35 d. The City, in its sole discretion, may afford the Tenant a reasonable time to cure
36 any default or breach of this Lease before declaring a Default or Breach and terminating this
37 Lease.

38
39 **23. Termination for Convenience.**

40
41 Either party may terminate this Lease for convenience, for any reason, and at any time
42 by providing thirty (30) calendar days prior written notice to the other party. Any such
43 termination of this Lease by the City shall not discharge the Tenant from any obligation it may
44 have to the City by reason of any transaction, loss, cost, damage, expense or liability which
45 shall occur or arise (or the circumstances, events or basis of which shall occur or arise) prior to
46 such termination, whether the same be known or unknown at the time of such termination. The
47 City shall prorate any Rent, and any Additional Rent, as of the date of termination for
48 convenience.

1 **24. Surrender of Premises; Damage to Premises.**
2

3 a. On the last day or earlier termination of this Lease, the Tenant shall vacate the
4 Premises and leave it in good condition and repair, normal wear and tear excepted. If the
5 Premises are not surrendered when required, the Tenant shall indemnify, defend and hold the
6 Indemnified Parties harmless against loss or liability resulting from the delay by the Tenant in
7 vacating the Premises, including, without limitation, any claims made by any succeeding tenant
8 or other occupant founded on such delay. Any holding over with the consent of the City after the
9 termination of this Lease shall be construed to be a tenancy from month-to-month upon the
10 same terms and conditions as provided in this Lease, to the extent applicable.
11

12 b. On the last day or earlier termination of this Lease, and in accordance with
13 Paragraph 7 of this Lease, the Tenant shall, within thirty (30) calendar days and at its own cost
14 and expense, dismantle and remove all of its personal property from the Premises. Any such
15 property not removed at the expiration of this Lease in accordance with the preceding sentence
16 and the Tenant's continued failure to remove the same within thirty (30) calendar days after
17 receipt of notice from the City, shall be deemed abandoned and, at the election of the City, shall
18 become the property of the City without payment of any kind to the Tenant, without increasing
19 the City's liability to the Tenant, and for any disposition of it as the City decides to make.
20

21 c. Within ten (10) calendar days of vacating, the City shall tour the Premises, with
22 the Tenant present if possible, to determine the condition of the Premises. Any items
23 determined to be in need of correction or repair shall be corrected or repaired by the City, and
24 shall be invoiced by the City and paid by the Tenant within thirty (30) calendar days of such
25 invoicing as Additional Rent.
26

27 d. In case of any substantial loss of or damage to the Premises as the result of a
28 taking under the power of eminent domain, or by fire, storm or other casualty or force majeure
29 event, the City in its sole and absolute discretion may determine whether or not, and to what
30 extent, to repair or restore any of the Premises, or to terminate this Lease pursuant to
31 Paragraph 23. If the City decides to repair or restore, and any portion of the Premises remains
32 suitable for the Tenant's use, then the Tenant shall be entitled to utilize that portion of the
33 Premises. The City, as applicable and appropriate, shall prorate any Rent due by the Tenant to
34 account for any decreased size of the Premises. If the City either decides not to repair and
35 restore the Premises, and/or repairs and restores the Premises, but no portion of the Premises
36 remains suitable for the Tenant's use, then this Lease shall be terminated pursuant to
37 Paragraph 23. It shall be the sole responsibility of the Tenant to restore, repair and/or remove its
38 own personal property, fixtures and equipment.
39

40 **25. Modification.**
41

42 a. This Lease sets forth the entire agreement between the parties relative to the
43 subject matter of this Lease. No representation, promise or condition, whether oral or written,
44 not incorporated herein shall be binding upon either party to this Lease. This Lease shall not be
45 waived, amended or modified except in writing and signed by the authorized representative(s) of
46 both parties.
47

48 b. No act by any representative or agent of the City, other than such a written
49 agreement and acceptance by the City, shall constitute an acceptance thereof.
50

1 **26. Representations and Warranties.**
2

3 The Tenant represents and warrants to the City that:
4

5 a. The Tenant is a corporation organized under the laws of the State of Maryland,
6 qualified to do business and in good standing in the State of Maryland, and authorized to
7 conduct the business in which it is engaged and as described in this Lease.
8

9 b. The Tenant is authorized to execute, deliver and perform this Lease.
10

11 c. The Tenant shall not violate the order of any court or governmental authority or
12 breach any contract or other agreement by entering into this Lease.
13

14 d. There are no actions, suits, etc. pending or, to the best of its knowledge,
15 threatened against the Tenant or which might adversely affect the Tenant's right to enter into or
16 perform under this Lease.
17

18 e. The Tenant has been represented (or has had the opportunity to be represented)
19 in the execution of this Lease by independent legal counsel.
20

21 f. There exists no actual or potential conflict of interest between its performance
22 under this Lease and its engagement or involvement in any other agreement, or personal or
23 professional activities. In the event such conflict or potential conflict arises during the Term of
24 this Lease, or any renewal thereof, the Tenant shall immediately advise the City in writing
25 thereof.
26

27 g. The representations set forth in the Lease shall be true and valid throughout the
28 Term.
29

30 **27. Access to Records.**

31 a. At any time during normal business hours with reasonable prior notice from the
32 City, and as often as the City may deem necessary, the Tenant shall make available to and
33 allow inspection and copying by the City, its employees or agents, of all books, records,
34 accounts, reports, information and documentation of the Tenant related to the subject matter of
35 this Lease, including, but not limited to, all contracts, invoices, payroll, and financial audits.

36 b. The Tenant shall maintain all books, records, accounts, reports, information and
37 documentation required under this Lease for a period of at least three (3) years after the date of
38 termination of this Lease including any renewals, except in the event of litigation or settlement of
39 claims arising from the performance of this Lease, in which case the Tenant shall do so until
40 three (3) years after final adjudication of such litigation or settlement of claims.

41 **28. Remedies Cumulative and Concurrent.**
42

43 No remedy provided by this Lease or reserved to the City is intended to be exclusive of
44 any other remedies provided for in this Lease, and each such remedy shall be cumulative, and
45 shall be in addition to every other remedy given under this Lease, or now or hereafter existing at
46 law or in equity or by statute. Every right, power and remedy given to the City shall be
47 concurrent and may be pursued separately, successively or together against the Tenant, and

1 every right, power and remedy given to the City may be exercised from time to time as often as
2 may be deemed expedient by the City.

3
4 **29. Waiver of Remedies for Breach Or Default.**

5 No failure or delay by the City to insist upon the strict performance of any term, condition
6 or covenant of this Lease, or to exercise any right, power or remedy consequent upon a breach
7 or default thereof, shall constitute a waiver of any such term, condition or covenant or of any
8 such breach or default, or preclude the City from exercising any such right, power or remedy at
9 any later time or times.

10 **30. Independent Contractor Status.**

11 Nothing contained in this Lease shall be construed to constitute the Tenant as an agent,
12 representative or employee of the City, or to create any relationship between the parties other
13 than landlord and tenant.

14 **31. Binding Effect.**

15 The terms of this Lease shall be binding on and enforceable against the parties and their
16 respective successors and assigns.

17 **32. Governing Law.**

18 a. In all actions arising from this Lease, the laws of the State of Maryland shall
19 govern, and the venue for all actions initiated pursuant to this Lease shall be exclusively the
20 Courts of Anne Arundel County, Maryland.

21 b. The parties waive jury trial in all actions initiated pursuant to this Lease.

22 **33. Recitals.**

23 The Recitals of this Lease are incorporated into this Lease.

24 **34. Severability.**

25 If any of the provisions of this Lease are declared by a court or other lawful authority to
26 be unenforceable or invalid for any reason, the remaining provisions hereof shall not be affected
27 thereby and shall remain enforceable to the full extent permitted by law.

28 **35. Survival.**

29 Those paragraphs in this Lease which by their nature are intended to survive, including,
30 but not limited to, "Access to Reports", "Indemnification", "Defaults or Breach", and "Governing
31 Law" shall survive the termination of this Lease.

32 **36. Time is of the Essence.**

33 Time is of the essence with respect to each and every provision of this Lease.

34 **37. Authorization.**

35 This Lease is authorized by the City Council pursuant to Ordinance No. O-__-__.

1 **38. Notice.**

2 Any notice required to be delivered shall be deemed to have been received when the
3 notice has been sent by certified mail, return receipt, overnight carrier, or hand delivered with
4 signed receipt to the following address and individual or such other address and/or such other
5 individual as a party may identify in writing to the other party:

6
7 To the City: Director
8 Department of Recreation and Parks
9 273 Hilltop Lane
10 Annapolis, Maryland 21401

11
12 With a Copy to: City Attorney
13 Office of Law
14 160 Duke of Gloucester Street
15 Annapolis, Maryland 21401

16
17 To the Tenant: Anne Arundel Workforce Development Corporation
18 877 Baltimore-Annapolis Boulevard
19 Severna Park, Maryland 21146
20 Attn: _____
21

22 **39. Counterparts.**

23 This Lease may be executed in any number of counterparts and by the parties hereto in
24 separate counterparts, each of which when so executed and delivered shall be deemed to be an
25 original and all of which taken together shall constitute but one and the same instrument.

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IN WITNESS WHEREOF, it is the intent of the parties that the Tenant has signed this Lease under seal and, further, that the parties have executed this Lease the day and year first written above.

WITNESS:

ANNE ARUNDEL WORKFORCE
DEVELOPMENT CORPORATION

By: _____
Name: _____ (Seal)
Title: _____

ATTEST:

CITY OF ANNAPOLIS

Regina C. Watkins-Eldridge, MMC,
City Clerk

By: _____
Gavin Buckley, Mayor (Seal)

APPROVED FOR SUFFICIENT APPROPRIATIONS
AND AVAILABILITY OF FUNDS:

Joanna D. Dickinson, Director
Finance Department
Source of Funds: _____

APPROVED FOR FORM AND LEGAL SUFFICIENCY:

Office of Law
D. Michael Lyles, City Attorney

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2
3
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Attachment A
The Premises

See attached page(s).