



STAFF REPORT & FISCAL IMPACT NOTE

Ordinance: O-27-22

Title: Public Services Billing and Late Fees

Date: September 11, 2022

This ordinance allows the Finance Director to waive certain late utility penalties. Waivers of penalty charges shall be limited to one per customer per fiscal year. It also adds sewer service to the clause terminating the charge for refuse collection until water and sewer services are restored.

We cannot estimate the amount of penalty revenue that will be lost however, we can provide some perspective. Water and sewer penalties in Fiscal Year 2022 totaled \$160,655, or approximately \$40,000 per quarter. In addition, the most recent quarterly water and sewer bills total approximately \$5 million. If every bill was late, a total of \$500,000 (10%) in late penalties would be assessed. If every customer asked for and was granted a waiver, \$500,000 (one quarter) is the approximate potential revenue loss.

Prepared by Katie Connolly, Budget Analyst