

1 **..Title**  
2 **Public Services – Water Service – Billing - Waiving Late Penalties** -- For the purpose  
3 of allowing the Finance Director to waive certain late utility penalties, and generally  
4 regarding City of Annapolis utility fees.

5 **..Body**

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**CITY COUNCIL OF THE  
City of Annapolis**

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**Ordinance 27-22**

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**Introduced by: Alderwoman Sheila Finlayson**  
**Co-Sponsored by: Alderwoman O'Neill, Alderwoman Tierney, Alderman Gay,**  
**Alderman Schandelmeier, Alderwoman Pindell Charles, Alderman Arnett,**  
**Alderman Savidge, and Mayor Buckley**

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**Referred to**  
Environmental Matters Committee  
Finance Committee

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**AN ORDINANCE** concerning

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**PUBLIC SERVICES – Water Service – Billing - Waiving Late Penalties**

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**FOR** the purpose of of allowing the Finance Director to waive certain late utility  
penalties, and generally regarding City of Annapolis utility fees.

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**BY** adding the following portions to the Code of the City of Annapolis, 2022 Edition  
**16.04.090**

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**BY** repealing the following portions of the Code of the City of Annapolis, 2022 Edition  
**16.08.060**  
**16.16.020**

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**SECTION I: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS  
CITY COUNCIL** that the Code of the City of Annapolis shall be amended to read as  
follows:

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**TITLE 16 – PUBLIC SERVICES**  
**Chapter 16.04 – WATER AND SEWER SERVICE GENERALLY**  
**Section 16.04.090 – BILLING AND LATE FEES**

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A. A BILL FOR WATER AND SEWER SERVICE SHALL BE ISSUED  
EACH QUARTER UNLESS THE CITY HAS RECEIVED A WRITTEN

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1 REQUEST TO TERMINATE SERVICE FROM THE PROPERTY OWNER  
2 OR PERSON BEING BILLED FOR THE SERVICE.

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4 B. A PENALTY OF TEN (10) PERCENT SHALL BE ADDED TO EACH  
5 BILL UNPAID AFTER THIRTY (30) DAYS. IF REQUESTED BY A  
6 CUSTOMER, THE FINANCE DIRECTOR MAY WAIVE THE PENALTY  
7 CHARGE. WAIVERS OF PENALTY CHARGES SHALL BE LIMITED TO  
8 ONE PER CUSTOMER PER FISCAL YEAR.

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10 C. ALL CHARGES FOR WATER AND SEWER SERVICES SHALL BE A  
11 LIEN UPON THE PROPERTY TO BE COLLECTED IN THE SAME  
12 MANNER AS MUNICIPAL TAXES ARE COLLECTED.

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14 D. WHEN THE OWNER OF A RESIDENTIAL PROPERTY TERMINATES  
15 WATER AND SEWER SERVICE FOR AT LEAST ONE CALENDAR  
16 QUARTER, THE CHARGE FOR REFUSE COLLECTION SHALL ALSO BE  
17 TERMINATED UNTIL WATER AND SEWER SERVICE IS RESTORED.

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21 **TITLE 16 – PUBLIC SERVICES**  
22 **Chapter 16.08 – WATER SERVICE**  
23 **16.08.060 - Billing.**

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25 ~~**Section 16.08.060 – Billing.**~~

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27 ~~A. A bill for water service shall be issued each quarter, unless the City has~~  
28 ~~received a written request to terminate service from the property owner or person~~  
29 ~~being billed for the service.~~

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31 ~~B. A penalty of ten percent shall be added to each bill unpaid after thirty days.~~

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33 ~~C. All charges for water shall be a lien upon the property to be collected in the~~  
34 ~~same manner as municipal taxes are collected.~~

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36 ~~D. When the owner of a residential property terminates water service for at least~~  
37 ~~one calendar quarter, the charge for refuse collection shall also be terminated until~~  
38 ~~water service is restored.~~

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1 **TITLE 16 – PUBLIC SERVICES**  
 2 **Chapter 16.16 - Sewer Service**  
 3 **16.16.020 - Billing—Penalty—Lien—Collection.**  
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5 ~~**16.16.020 – Billing – Penalty – Lien – Collection.**~~

6 ~~A. A penalty of ten percent shall be added to each sewer service bill unpaid~~  
 7 ~~after thirty days.~~

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 9 ~~B. All charges for sewer service shall be a lien upon the property to be collected~~  
 10 ~~in the same manner as municipal taxes are collected.~~

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 14 **SECTION II: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY**  
 15 **THE ANNAPOLIS CITY COUNCIL** that this ordinance shall take effect from the date  
 16 of its passage.

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 18 **EXPLANATION**

19 UPPERCASE indicates matter added to existing law.  
 20 [~~Strikethrough~~] indicates matter stricken from existing law.  
 21 Underlining indicates amendments.