

City of Annapolis

*160 Duke Of Gloucester Street
Annapolis, MD 21401*



Standing Committee Meeting Minutes - Final

Friday, November 4, 2022

1:00 PM

**Mayor John T. Chambers, Jr.
City Council Chambers**

Rules & City Government Committee

Call To Order

Alderman Finlayson called the Regular Meeting to order at 1:03 pm.

Roll Call

Present: 3 - Alderman Schandelmeier, Alderman Arnett and Alderman Finlayson

Approval of Agenda (any changes to the agenda should be made here)

Alderman Finlayson moved to approve the agenda. Seconded. CARRIED on voice vote.

Approval of Minutes

[RCG](#)
[10.7.2022](#)

Regular Meeting Minutes

Attachments: [RCG 10.7.2022 Regular Meeting Minutes.pdf](#)

Alderman Finlayson moved to approve RCG 10.7.2022. Seconded. CARRIED on voice vote.

Legislation

Charter Amendment

[CA-2-22](#) **Board of Supervisors of Election** - For the purpose of expanding the Board of Supervisors of Elections from three members to five members.

Sponsors: Alderman Savidge and Alderman Arnett

Attachments: [CA-2-22 First Reader](#)
[CA-2-22 Staff Report](#)
[CA-2-22 Fiscal Impact Note](#)
[R-52-22 Signed](#)
[CA-2-22 Board of Supervisors of Elections](#)
[CA-2-22 AMENDED Board of Supervisors Recommendation](#)

Board of Supervisors of Elections Member Leahy was present and answered questions from the committee.

Alderman Arnett moved to postpone CA-2-22 until the Task Force has provided their findings. Seconded. CARRIED on voice vote.

Ordinance(s)

[O-25-22](#)

Revenue and Finance - Purchasing and Procurement - Prevailing Wage and Local Hiring - For the purpose of establishing prevailing wage and local hiring provisions applicable to specific types of capital improvement contracts; defining certain terms; adding the types of capital improvement contracts to which general wage provisions apply; allowing wage deductions in particular instances; requiring capital improvement contracts to include specific terms; adding worksite notice requirements; requiring maintenance of certain records relating to prevailing wage requirements; allowing audits and investigations of complaints of violations of overall wage requirements; adding local hiring requirements; adding reporting requirements for prevailing wage and local hiring data; establishing penalties for violations of prevailing wage and local hiring provisions; providing for the applicability of this ordinance; providing for a delayed effective date; generally relating to purchasing.

Sponsors: Alderman Schandelmeier

Attachments: [O-25-22 Staff Report](#)
[O-25-22 Fiscal Impact Note](#)
[O-25-22 Amendment 1 - Schandelmeier](#)
[O-25-22 Amendment 2 - Schandelmeier](#)
[O-25-22 Amendment 3 - Schandelmeier](#)
[O-25-22 Amendment 4 - Schandelmeier](#)
[O-25-22 Amendment 5 - Schandelmeier](#)

Aldерwoman Tierney and City Attorney Lyles were present and answered questions from the committee.

Aldерwoman Finlayson moved to postpone O-25-22 until the next meeting.
Seconded. CARRIED on voice vote.

Chair Finlayson requested the following Department Director be in attendance at the next meeting:

Public Works Director Jarrell
Finance Director Dickinson
City Attorney Lyles

[O-39-22](#)

Administration - Mayor - Harbormaster - For the purpose of the City of Annapolis Harbormaster reporting to the Deputy City Manager for Resiliency and Sustainability rather than the Director of Recreation and Parks; and generally related to Harbormaster duties.

Sponsors: Alderwoman Tierney

Attachments: [O-39-22 First Reader as amended](#)

[O-39-22 First Reader](#)

[O-39-22 Amendment 1 - Arnett](#)

[O-39-22 Staff Report](#)

[O-39-22 Fiscal Impact Note](#)

[O-39-22 Maritime Advisory Board Action Report](#)

Alderwoman Tierney was present and answered questions from the committee.

Alderman Arnett moved to amend O-39-22 as follows:

Amendment # 1

On page 2, after line 16, insert "to expand the efforts to provide a welcoming customer service experience for all water based visitors" and renumber to make this language #9. Seconded. CARRIED on voice vote.

Alderman Arnett moved to Recommend Favorably O-39-22 with Amendment #2. Seconded. CARRIED on voice vote.

[O-41-22](#)

Administration - Rules of Procedure - Reading, amendment and passage of ordinances, etc. - Staff Reports - For the purpose of requiring staff reports on charter amendments, ordinances, and resolutions.

Sponsors: Alderwoman Tierney, Alderman Savidge and Alderman Arnett

Attachments: [O-41-22 First Reader](#)

[O-41-22 Amendment 1 - Arnett](#)

[O-41-22 Amendment 2 - Arnett](#)

[O-41-22 Fiscal Impact Note](#)

[O-41-22 Staff Report](#)

Alderwoman Tierney, City Attorney Lyles and Legislative and Policy Analyst Reuter were present and answered questions from the committee.

Alderman Arnett moved to amend O-41-22 as follows:

Amendment #1:

On page 2, line 4, strike "the date such legislation is to be heard at public hearing" and insert " the date of introduction"

1. THE CITY MANAGER SHALL SUBMIT A STAFF REPORT, AND THE FINANCE DIRECTOR SHALL SUBMIT A FISCAL IMPACT NOTE, ON EVERY ORDINANCE, CHARTER AMENDMENT, AND RESOLUTION NO LATER (Strike -THAN THE DATE SUCH LEGISLATION IS TO BE HEARD AT PUBLIC HEARING - End of Strike out) THE DATE OF ITS INTRODUCTION. Seconded. CARRIED voice vote

Amendment #2:

On page 2, line 7, strike "and then lie on the table after which shall be read the second time and final action taken"

2. ANY ORDINANCE OR RESOLUTION WAIVING OR REDUCING CITY FEES SHALL BE REFERRED TO THE FINANCE COMMITTEE (Strike - AND THEN LIE ON THE TABLE AFTER WHICH SHALL BE READ THE SECOND TIME AND FINAL ACTION TAKEN - End of Strike out). Seconded. CARRIED on voice vote.

Alderman Arnett moved to Recommend Favorably O-41-22 with Amendments. Seconded. CARRIED on voice vote.

[O-49-22](#)

Planning and Zoning - Parking and Loading Regulations - Parking fee-in-lieu of meeting off-street parking requirements. - For the purpose of authorizing a parking fee-in-lieu for certain businesses required to provide parking spaces; and generally relating to off-street parking requirements.

Sponsors: Alderwoman Tierney, Alderman Arnett and Alderman Savidge

Attachments: [O-49-22 First Reader](#)

[O-49-22 Staff Report](#)

[O-49-22 Fiscal Impact Note](#)

Alderman Arnett moved to recommend favorably O-49-22. Seconded. CARRIED on voice vote.

Adjournment

Upon motion duly made, seconded and adopted, the Special Meeting was adjourned at 1:08 pm.

Kalyn Jackson
City Council Associate