

City of Annapolis

*160 Duke Of Gloucester Street
Annapolis, MD 21401*



Standing Committee Meeting Minutes - Draft

Tuesday, June 20, 2023

3:00 PM

Special Meeting

**Mayor John T. Chambers, Jr.
City Council Chambers**

Finance Committee

Call To Order

Alderwoman Tierney called the meeting to order at 3:00 pm.

Roll Call

Present: 3 - Alderwoman Tierney, Alderwoman Finlayson and Alderwoman O'Neill

Approval of Agenda (any changes to the agenda should be made here)

**Alderwoman O'Neill moved to approve the Regular Meeting Agenda. Seconded.
CARRIED on voice vote.**

Business and Miscellaneous**Approval of Minutes**

[FC 6.7.23](#) Regular Meeting Minutes

Attachments: [FC 6.7.23](#)

Alderwoman O'Neill moved to approve FC 6.7.23. Seconded. CARRIED on voice vote.

Fund Transfers

[FT-5-23](#) General - Police - This budget revision reflects the 4th quarter transfer for the following for POLICE (Electricity, R&M Building, R&M Equipment, Telephone, Training & Education, Supplies, Contract Services, Capital Outlay, and R&M Vehicles):

Attachments: [FT-5-23](#)

Finance Director Dickinson, Budget Manager Connolly and Acting Captain Miguez were present to answer questions from the committee.

**Alderwoman Finlayson moved to recommend FT-5-23 favorably. Seconded.
CARRIED on voice vote.**

[FT-6-23](#) General - Fire - This budget revision reflects the 4th quarter transfer for the following for FIRE (Electricity, Salaries & Benefits, Telephone, Supplies, Contract Services, Copier, Supplies)

Attachments: [FT-6-23](#)

Finance Director Dickinson and Deputy Fire Chief Spriggs were present to answer questions from the committee.

**Alderwoman Finlayson moved to recommend FT-6-23 favorably. Seconded.
CARRIED on voice vote.**

[FT-7-23](#)

General Fund, Self-Insurance, Transportation - Various - Boards, and Commissions: The Community Engagement Administrator's salary and benefits were erroneously omitted from the FY2023 adopted budget, Office of Law: Legal expenses were greater than anticipated, Management Information Technology: The projected overage is due to changes to employees' benefit selections, R&P Pip Moyer Salaries and benefits: The Department overspent its budget and an employee from the Parking Fund was transferred to Pip Moyer, R&P Pip Moyer Contractual Services: Electricity costs were greater than anticipated, R&P Administration: Former employee leave payout and VEBA chop costs. R&P Stanton Center Salaries and benefits: The Department overspent its budget, R&P Stanton Center Contractual Services: Electricity costs were greater than anticipated, Harbormaster: The increase in dock space and use of sick leave has been attributed to the overage, Self-Insurance: Workers compensation and general liability claims pay outs greater than anticipated, Transportation Operations Salaries and benefits: Projected overage is caused by additional overtime costs as a result of vacancies.

Attachments: [FT-7-23](#)

Finance Director Dickinson, Budget Manager Connolly, Recreation & Parks Director Johnson, Assistant City Manager Buckland and City Attorney Lyles were present to answer questions from the committee.

**Alderwoman O'Neill moved to recommend FT-7-23 favorably. Seconded.
CARRIED on voice vote.**

Supplemental Appropriations

[SA-31-23](#)

General - Mayor's Office - Contributions from Whiting-Turner \$3,000 - Special Projects - Mayor's Office \$3,000 - This supplemental allocation appropriates \$3,000 to the Mayor's Special Projects account to utilize a contribution for the Hillman Garage opening.

Attachments: [SA-31-23](#)

Finance Director Dickinson was present to answer questions from the committee.

**Alderwoman Finlayson moved to recommend SA-31-23 favorably. Seconded.
CARRIED on voice vote.**

Adjournment

Upon motion duly made, seconded and adopted, the Regular Meeting was adjourned at 3:55 pm.

**Kalyn Jackson
City Council Associate**

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The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL>, and on Facebook by selecting: <http://www.facebook.com/CityofAnnapolis> and on Youtube by selecting: <http://www.youtube.com/CityofAnnapolis> during the meetings. If you miss the live meeting, recordings are available for viewing on <http://www.facebook.com/CityofAnnapolis> and <http://www.youtube.com/CityofAnnapolis>.