



STAFF REPORT ON PROPOSED LEGISLATION

To: Mayor Gavin Buckley

From: Michael Mallinoff, City Manager

Date: September 6, 2023

Subject: R-48-23: Establishing a Task Force to Study the City's Grant Programs

Purpose of legislation

The purpose of this legislation is to create a task force to conduct a thorough review and analysis of existing City of Annapolis grant programs and make recommendations for possible changes to the program.

Impact of legislation on operations

Under the current language in the resolution, the task force would examine five grant programs:

- Community Grant program (52 awards in FY24 with a total value of \$348,000)
- Adopt A Community Grant program (approximately 12 awards anticipated in FY24 with a total value of \$200,000)
- Child Care Support Grant program (28 awards in FY24 with a total value of \$100,000)
- Housing and Community Development Block Grant program (12 awards in FY23 with a total value of \$582,902)
- New grant program established in the FY24 budget for a new grant program to assist African American small and start-up businesses (total value in FY24 of \$105,000)

It potentially also would include a new program established in the FY24 budget for a new loan/grant program to assist landlords with deferred maintenance on properties with lower income tenants (total value in FY24 of \$500,000).

Given the scope of examining five and potentially six different programs, a timeline of 120 days is likely insufficient. Setting a timeline of six months would allow additional time and would still ensure the report is received in time to inform the budget process for FY25.

Impact of legislation on staffing

The scope of the task force is broad, and given that the Office of Community Services manager position is vacant and under recruitment, some additional support will likely be needed to complete the task force's work. This could take the form of overtime for existing staff.

Prepared by Victoria Buckland, Assistant City Manager