

1 **..Title**

2 **Civil Service Board Duties** – For the purpose of clarifying and streamlining Civil Service Board
3 duties to those related to holding hearings and deciding appeals regarding issues involving civil
4 service employees.

5 **..Body**

6 **CITY COUNCIL OF THE**
7 **City of Annapolis**

8
9 **Ordinance 35-23**

10
11 **Introduced by: Mayor Buckley**
12 **Co-sponsored by:**

13
14 **Referred to:**

15 Rules and City Government Committee

16
17 **AN ORDINANCE** concerning

18
19 **Civil Service Board Duties**

20
21 **FOR** the purpose of clarifying and streamlining Civil Service Board duties to those related to
22 holding hearings and deciding appeals regarding issues involving civil service
23 employees.

24
25 **BY** enacting with amendments the following portions of the Code of the City of Annapolis,
26 2023 Edition:
27 **3.12.050**

28
29 **SECTION I: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY**
30 **COUNCIL** that the Code of the City of Annapolis shall be amended to read as follows:

31
32 **Title 3 - CIVIL SERVICE ADMINISTRATION**

33 **Chapter 3.12 - Civil Service Administration**

34 **Section 3.12.050 - Civil Service Board--Duties.**

35
36 The Civil Service Board shall be responsible for:

- 37 ~~A. Approving the classification and establishment of minimum qualifications for all~~
38 ~~civil service positions upon the recommendation of the Human Resources Manager.~~
39 ~~Any new or reclassified position that will result in a financial impact to the budget~~
40 ~~shall be subject to funding approval through the annual budget process or the budget~~
41 ~~transfer process defined in Section 6.16.020 of the City Code;~~
42 ~~B. Making recommendations to the City Council as provided in this chapter;~~

Explanation:

~~Strikethrough~~ indicates matter stricken from existing law.
Underlining & black indicate copyediting or reformatting of existing law
Underlining & red indicate new matter added to code.

1 ~~C. Making recommendations to the appointing authorities and City Council designed to~~
2 ~~promote the morale and training of the civil service employees;~~

3 ~~D.A.~~ Hearing and deciding all appeals from civil service employees as provided by
4 Chapter 3.16 of this Code, intolerable working conditions and other areas
5 enumerated in the rules and regulations of the Personnel System.

6 B. Making recommendations to the appointing authorities and City Council designed to
7 promote the morale and training of the civil service employees.

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9 **SECTION II: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE**
10 **ANNAPOLIS CITY COUNCIL** that this ordinance shall take effect upon passage.

Explanation:

~~Strikethrough~~ indicates matter stricken from existing law.
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