

## City of Annapolis

### Supplemental Appropriation from Surplus Funds

**Fund:** Transportation **Control Number:** SA-10-24  
**Department:** Department of Transportation **Date:** 10/20/2023  
**Source of Surplus Funds:** Transportation Fund Balance

Account Name	Allocation of Appropriation for
Revenue:	
Fund Balance	\$90,000
Expenditure:	
Supplies and Other	\$90,000

**Explanation:**  
 This supplemental allocation appropriates \$90,000 from the Transportation Fund Balance to the Department of Transportation Supplies and Other account. This will provide funds for the Micro-Transit pilot program.

In Process

**Approved by:**

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**Finance Director**

\_\_\_\_\_

**Date**

\_\_\_\_\_

**City Manager**

\_\_\_\_\_

**Date**

\_\_\_\_\_

**Department Director**

\_\_\_\_\_

**Date**

\_\_\_\_\_

**Mayor**

\_\_\_\_\_

**Date**

\_\_\_\_\_

**Finance Committee**

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**Date**

\_\_\_\_\_

**City Council**

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**Date**

**CM:** City Manager approved transfers of appropriations of \$25,000 or less from one line item to another within a fund.  
 CM's do no increase the total budget or the budget for any fund.

**FT:** Fund Transfers of appropriations greater than \$25,000 from one line item to another within a fund.  
 These are also used for fund transfers from the contingency account, bond proceeds, or from one fund to another, regardless of the amount. FT's do not increase the total budget.

**SA:** Supplemental Appropriations from revenue not anticipated in the budget or in excess of that anticipated in the budget.  
 SA's increase the total budget.