

## City of Annapolis Supplemental Appropriation from Surplus Funds

**Fund:** Grant **Control Number:** SA-11-24  
**Department:** OEM **Date:** 10/20/2023  
**Source of Surplus Funds:** Federal Emergency Management Agency (FEMA) Grant

Account Name	Allocation of Appropriation for
Revenue:	
Federal Grant Revenue	\$10,000
Expenditure:	
Federal Grant Expense	\$10,000

**Explanation:**  
 This supplemental allocation appropriates \$10,000 from the Federal Emergency Management Agency (FEMA) for the Phase 40 Emergency Food & Shelter National Board Program (EFSP). These grant funds are awarded to help with feeding, sheltering, and providing critical resources to people experiencing, or at risk of experiencing, homelessness or hunger. These funds are specifically for people with non-disaster related emergencies and can be used for a broad range of services. No match is required.

**Approved by:**

\_\_\_\_\_  
**Finance Director**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**City Manager**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Department Director**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Finance Committee**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**City Council**

\_\_\_\_\_  
**Date**

**CM:** City Manager approved transfers of appropriations of \$25,000 or less from one line item to another within a fund. CM's do not increase the total budget or the budget for any fund.

**FT:** Fund Transfers of appropriations greater than \$25,000 from one line item to another within a fund.

These are also used for fund transfers from the contingency account, bond proceeds, or from one fund to another, regardless of the amount. FT's do not increase the total budget.

**SA:** Supplemental Appropriations from revenue not anticipated in the budget or in excess of that anticipated in the budget.

SA's increase the total budget.