



## STAFF REPORT ON PROPOSED LEGISLATION

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To: Mayor Gavin Buckley

From: Michael Mallinoff, City Manager

Date: December 8, 2023

Subject: R-61-23: Budget Process Timeline for Fiscal Year 2025

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### **Purpose of legislation**

The purpose of this legislation is to approve a timeline for the Fiscal Year 2025 budget development and approval process.

### **Impact of legislation on operations**

This legislation sets the necessary timeline for the budget development, review, and approval process. The timelines in this year's resolution are in line with past practice and therefore will not alter normal operations in this area.

### **Impact of legislation on staffing**

The timelines in the resolution are in line with prior years and therefore will not alter the City's normal staffing patterns.

*Prepared by Victoria Buckland, Assistant City Manager*