STAFF REPORT ON PROPOSED LEGISLATION

To: Mayor Gavin Buckley

From: Michael Mallinoff, City Manager

Date: April 23, 2024

Subject: O-6-24: City-wide Prohibition on New Drive-through Windows

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Purpose of legislation

The purpose of this legislation is to prohibit new drive-through window facilities that allow people to remain in vehicles while receiving products or services; eliminate City Code references to drive-through windows and facilities; and generally related to drive-through facilities in Annapolis.

Impact of legislation on operations

No impact on operations is expected. This legislation raises some broader planning questions, and the Department and Planning and Zoning will work with the Planning Commission on their recommendations. Relevant questions include the implications on people in the City, such as the disabled, persons with children in the car, aged persons; impacts to existing businesses with drive through facilities; impacts to future commercial development; and how drive throughs can be part of an urban design and mobility strategy on major corridors such as West St. and Forest Drive.

Impact of legislation on staffing

No impact on staffing is expected.

Prepared by Victoria Buckland, Assistant City Manager