## City of Annapolis Budget Revision Request

Control number Department: Date 13-Jan-2016 Public Works Transfer TO Transfer FROM Account Name Only 43,813.00 APD Indoor Firing Range (30400 583000 20012) 43,813.00 Roof Repair Program (30400 583000 20001) This request is to support the \$10,805 shortage for the ventilation contract, the \$10,000 electrical work, and the 10% contingency (unforseen events/conditions). Approved for Financial & Accounting Sufficiency: Department Director Approved by: Mayor Finance Committee City Council City Manager

City of



FINANCE OFFICE MUNICIPAL BUILDING 160 DUKE OF GLOUCESTER STREET ANNAPOLIS, MARYLAND 21401

BRUCE T. MILLER FINANCE DIRECTOR

## MEMORANDUM

TO:

Finance Committee, Annapolis City Council

FROM:

Bruce T. Miller, Director of Finance

DATE:

January 19, 2016

SUBJECT: GT-9-16

The APD Firing Range project requires addition funds to ensure its completion. The lowest bid for the ventilation work came in \$10,805 over the available remaining budget. There is also interior electrical work that the City will complete, at an estimated cost of \$10,000. Finally, there is a 10% contingency reserve required for the project. (See attached spreadsheet)

To meet these cost needs, the Department of Public Works would like to transfer \$43,813 from the Roof Repair Project #20001 to Project #20012: APD Indoor Firing Range.

## APD Indoor Firing Range Project #20012

Original Budget	450,000.00
Firing Range Construction	230,720.00
Firing Range Ventilation	230,085.00
Electrical Work: CoA	10,000.00
Contingency Reserve	23,008.00
Additional Funding Required	(43,813.00)