

1 **..Title**

2 **Traffic Impact Analyses**– For the purpose of changing the threshold for when a traffic impact
3 analysis is required from four hundred trips to two hundred fifty trips.

4 **..Body**

5 **CITY COUNCIL OF THE**
6 **City of Annapolis**

7
8 **Ordinance 19-16**

9
10 **Introduced by: Alderman Littmann and Alderman Pfeiffer**

11
12 **Referred to**
13 **Planning Commission**
14 **Rules and City Government Committee**
15 **Transportation Committee**
16 **Transportation Board**

17
18 **AN ORDINANCE** concerning

19
20 **Traffic Impact Analyses**

21
22 **FOR** the purpose of changing the threshold for when a traffic impact analysis is required from four
23 hundred trips to two hundred fifty trips.

24
25 **BY** amending the following portion of the Code of the City of Annapolis, 2015 Edition
26
27 Section 22.21.010

28
29 **SECTION I: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY**
30 **COUNCIL** that the Code of the City of Annapolis shall be amended to read as follows:

31
32 **TITLE 22 – ADEQUATE PUBLIC FACILITIES**

33
34 **Chapter 22.21 - TRAFFIC IMPACT ANALYSES**

35 **Section 22. 21.010 - Traffic Impact Analyses.**

36
37 **A. Applicability.** Notwithstanding any other provisions of this title, a traffic impact analysis shall be
38 required for:

39
40 1. A project must have a traffic impact study if:

41
42 a. The proposed development and/or additions to existing structure is expected to

- 1 generate ~~four hundred~~ TWO HUNDRED FIFTY daily trips or more based upon
2 trip generation rates published in the latest edition of the Trip Generation
3 Manual, published by the Institute of Transportation Engineers (ITE); or
4 b. There are current traffic problems or issues in the project area, e.g. high traffic
5 accident frequency; or
6 c. The proposed entrances and exits from the site are too close to an intersection.
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8 2. Exceptions. There are no exceptions to the criteria above.
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10 3. ~~The Director of Planning and Zoning, at his or her discretion, can conduct traffic impact~~
11 ~~analyses even if they do not meet the criteria set forth above.~~
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13 B. Procedures for the preparation of traffic impact analyses
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- 15 1. The traffic impact analysis will be prepared based upon a uniform scope of work and
16 methodology for traffic impact analyses entitled Traffic Impact Analysis for Proposed
17 Development, City of Annapolis, Maryland, maintained by the Department of Planning and
18 Zoning.
19
20 2. The traffic impact analysis will be performed under the oversight of the Department of
21 Planning and Zoning as follows:
22
23 a. Upon a determination that a development will require a Traffic Impact Analysis, the
24 applicant will be notified of such. The Department of Planning and Zoning will prepare a
25 scope of services for the traffic impact analysis and solicit a cost estimate(s) from a
26 competent consulting firm(s) for the preparation of the analysis.
27 b. The applicant will remit to the Department of Planning and Zoning sufficient funds for
28 the completion of the analysis plus an administrative fee not to exceed ten percent of the
29 projected cost of the analysis. If the completion of the analysis exceeds the funds
30 applicant remitted to the Department of Planning and Zoning, the Department may
31 withhold approval until full payment is remitted.
32 c. The Department of Planning and Zoning will contract directly with the consulting firm
33 and oversee the preparation of the traffic impact analysis.
34 d. All traffic analysis results will be incorporated into any Adequate Public Facilities
35 Ordinance considerations.
36
37 3. The Department of Planning and Zoning shall be a party to all communications between the
38 project developer and the consultant performing the Traffic Impact Analysis. Should
39 communication occur, to which the Department of Planning and Zoning is not a party, the
40 consultant may not be utilized again by the City of Annapolis, or the Department may, at its
41 sole discretion, stop the Analysis and reinitiate a Traffic Impact Analysis with an alternative
42 consultant at applicant expense.

SECTION II: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL that this Ordinance shall take effect from the date of its passage.

EXPLANATION

CAPITAL LETTERS indicate matter added to existing law.

~~Strikethrough~~ indicates matter stricken from existing law.

Underlining indicates amendments.