..Title 1 **Supplemental Allocations** – For the purpose of amending the City Code to authorize 2 the City Manager to transfer funds in the annual operating budget without City Council 3 approval where the funds transferred do not exceed thirty-five thousand (\$35,000.00) 4 dollars through July 1, 2018. 5 ..Body 6 7 CITY COUNCIL OF THE City of Annapolis 8 9 **Ordinance 30-16** 10 11 Introduced by: Mayor Pantelides, Alderman Budge Alderman Littmann, Alderwoman PindellCharles, and Alderman Pfeiffer 12 13 Referred to 14 15 **Finance Committee** 16 17 **AN ORDINANCE** concerning 18 19 20 **Supplemental Allocations** 21 22 FOR the purpose of amending the City Code to authorize the City Manager to 23 transfer funds in the annual operating budget without City Council approval where the funds transferred do not exceed thirty-five thousand (\$35,000.00) dollars 24 25 through July 1, 2018. 26 27 **BY** amending the following portion to the Code of the City of Annapolis, 2015 Edition 28 6.16.020 29 30 SECTION I: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS 31 CITY COUNCIL that the Code of the City of Annapolis shall be amended to read as 32 33 follows: 34 **Chapter 6.16 – BUDGET** 35 36 6.16.020 - Supplemental allocations. 37 38 No obligations of the City shall be authorized in any fiscal year which are 39 40 not included in the Annual Operating Budget or the Capital Budget as finally adopted; provided however, that if any item or items are not included in the operating budget 41 42 which are required and necessary, the following procedure is established for approval authority for transfer of funds IN EXCESS OF THIRTY-FIVE THOUSAND DOLLARS 43 44 (\$35,000.00) from another budgeted item which will not be used or for which there is a

45

46

surplus or to allocate funds from the surplus:

	1 age 2
1 2 3 4 5	1. The department head shall submit a request in writing to the Mayor FINANCE DIRECTOR. ONCE APPROVED THE FINANCE DIRECTOR SHALL FORWARD THE REQUEST TO THE CITY MANAGER AND THE MAYOR FOR CONSIDERATION.
6 7 8 9	2. Within ten working days the Mayor shall consider the request and forward a recommendation to the Finance Committee., but if the Mayor fails to make a recommendation within ten working days, the request is deemed approved for consideration by the Finance Committee.
11 12	3. The Finance Committee shall report its findings to the City Council.
13 14 15 16	4. Final action shall be taken by the City Council after receipt of the Finance Committee's recommendation. Unless a hearing is requested by a majority of the City Council, final action shall be taken at the same meeting at which introduced.
16 17 18 19 20 21 22 23 24 25	B. TRANSFER OF FUNDS OF LESS THAN OR EQUAL TO THIRTY FIVE THOUSAND DOLLARS (\$35,000.00) FROM ANOTHER BUDGETED ITEM MAY BE MADE BY THE CITY MANAGER WITHOUT MEETING THE REQUIREMENTS OF SUBSECTION A; PROVIDED, HOWEVER, THAT ANY SUCH TRANSFER IS WITHIN THE SAME FUND. ALL TRANSFERS APPROVED BY THE CITY MANAGER MUST BE REPORTED TO THE CITY COUNCIL ON THE REGULAR AGENDA AT THE NEXT SCHEDULED CITY COUNCIL MEETING.
26 27	B C. The City Council may authorize the allocation of funds from the surplus of the budget provided it authorizes the allocation by a two-thirds vote.
28 29 30 31 32	SECTION II: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL that the provisions of this ordinance shall be null, void and of no force or effect on and after July 1, 2018.
33 34 35 36	SECTION III: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL that this ordinance shall take effect from the date of its passage.
37 38	
39 40	EXPLANATION CAPITAL LETTERS indicate matter added to existing law.

Strikethrough indicates matter stricken from existing law.

<u>Underlining</u> indicates amendments

41

42 43