

# **City of Annapolis**

*160 Duke Of Gloucester Street  
Annapolis, MD 21401*



## **Standing Committee Minutes**

**Monday, November 14, 2016**

**5:00 PM**

**Mayor John T. Chambers, Jr.  
City Council Chambers**

### **Finance Committee**

## 1. Call To Order

Chairman Pfeiffer called the meeting to order at 5:10 p.m.

## Roll Call

**Present:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

## 2. Business before Committee

## a. Approval of Minutes

[FC100416](#) Approval of Minutes for the Regular Meeting

**Attachments:** [FC10.04.16.pdf](#)

**Alderman Arnett moved to approve. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

## b. Grant Approvals

[GA-14-17](#) 2016 Play 60 Grant

**Attachments:** [GA-14-17.pdf](#)

*Community Health Fitness & Aquatics Supervisor Jennings gave an overview of the grant and answered questions from the committee.*

**Alderman Arnett moved to approve. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

[GA-15-17](#) MIEMSS ALS Grant FY2017

**Attachments:** [GA-15-17.pdf](#)

*Battalion Chief Butler gave an overview of the grant and answered questions from the committee.*

**Alderman Paone moved to approve. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

[GA-16-17](#) Annual Transportation Plan FY2017

**Attachments:** [GA-16-17.pdf](#)

*Transportation Director Gordon gave an overview of the grant and answered questions from the committee.*

**Alderman Paone moved to approve. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

**[GA-17-17](#)** Annual Transportation Plan FY2017- Capital**Attachments:** [GA-17-17.pdf](#)

*Transportation Director Gordon gave an overview of the grant and answered questions from the committee.*

**Alderman Paone moved to approve. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

**[GA-18-17](#)** ALERT Grant Coordinator**Attachments:** [GA-18-17.pdf](#)

*Operation Manager Pletzer gave an overview of the grant and answered questions from the committee. City Manager Andrews was present spoke on the grant.*

**Alderman Paone moved to approve. Seconded. CARRIED on voice vote.**

**Alderman Finlayson was present and spoke automobile thefts.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

**c. Budget Revision Requests****[GT-6-17](#)** Budget Transfer from OEM Salary to Support OEM Operating Budget**Attachments:** [GT-6-17.pdf](#)  
[GT-6-17signed.pdf](#)

*Operation Manager Pletzer gave an overview of the grant and answered questions from the committee.*

**Alderman Arnett moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

**3. Legislation before Committee****[R-30-16](#)** Anne St. Clair Wright Legacy Tablet - For the purpose of accepting a bequest from the late Alderman Richard E. Israel and approving a matching allocation of City funds to be used to purchase and install an outside Tablet in honor of Anne St. Clair Wright.**Attachments:** [R-30-16 Anne St Clair Wright Legacy Marker Ordinance.docx](#)  
[R-30-16 Staff Report.docx](#)  
[R-30-16 Heritage Comm Recommendation.pdf](#)  
[R-30-16 HPC Recommendations.pdf](#)

*Finance Director Miller gave a brief overview of the legislation and answered questions from the committee.*

**Alderman Paone moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Alderman Budge was present and spoke on the legislation and answered questions from the committee.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

**R-31-16**

“Pip and Zastrow” Legacy Tablet - For the purpose of accepting a bequest from the late Alderman Richard E. Israel and approving a matching allocation of City funds to be used to purchase and install an outside Tablet in honor of former Mayor Roger W. (Pip) Moyer and Joseph Zastrow Simms.

**Attachments:** [R-31-16 Pip and Zastrow Legacy Marker Ordinance.docx](#)

[R-31-16 Staff Report.docx](#)

[R-31-16 Heritage Comm Recommendation.pdf](#)

[R-31-16 HPC Recommendations.pdf](#)

*Finance Director Miller gave a brief overview of the legislation and answered questions from the committee.*

**Alderman Paone moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Alderman Budge was present and spoke on the legislation and answered questions from the committee.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

**4. General Discussion**

**ID-417-16**

**Update- Finance Department**

*Finance Director Miller gave an overview of the discussion topic and spoke on preparing the FY18 budget, finalizing the audit, the rating agency site visit, bond sale and answered questions from the committee.*

**This Informational Item was presented**

**ID-429-16**

**Funds Transfer from Law office Salaries to Law office Contract Services for the Purposes of Hiring an Attorney for the Public Safety Sub-Committee.**

*City Manager Andrews spoke on the discussion topic and answered questions from the committee.*

**This Informational Item was presented**

**Alderwomen Finlayson was present and spoke on the discussion topic.**

**5. Adjournment**

**Upon motion duly made, seconded and adopted, the meeting was adjourned at**

5:38 p.m.

Cyndi Gaines  
City Council Associate