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Office of the Mayor
Mike Pantelides, Mayor
160 Duke of Gloucester Street
Annapolis, MD 21401-2517

To: Alderpersons, City Of Annapolis

From: Mayor Mike Pantelides

Re: Human Relations Commission

Pending your approval, I would like to appoint **Jerry Williams** to the **Human Relations Commission**. Mr. **Williams** is a resident of the city and this appointment fills a vacancy on the Board. His resume is attached.

Jerry Williams
4 Doncaster Court
Annapolis, MD 21403

Thank You,

Michael Pantelides

Mike Pantelides
Mayor

Reviewed by: Rules & City Government

☐ Favorable ☐ Unfavorable

Committee Chair

Date

JERRY L. WILLIAMS, III
4 DONCASTER COURT, ANNAPOLIS, MARYLAND 21403
PHONE (301) 538-5217
JERRYWILLIAMSIII@GMAIL.COM

October 10, 2016

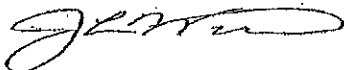
Tricia Hopkins
Office of Human Resources
145 Gorman Street, 2nd Floor
Annapolis, MD 21401

Dear Ms. Hopkins,

I submit my interest to serve on the City of Annapolis Human Relations Commission. I am a resident of the City of Annapolis. I have practiced law in the state of Maryland for the past ten years. I believe that my experience as a local attorney will help the Commission in achieving its duties including reviewing complaints related to discrimination, surveying practices and conditions, and making recommendations concerning legislation.

I attach my résumé for your consideration and would be honored to contribute to the Human Relations Commission. Please feel free to contact me if you have any questions.

Sincerely,



Jerry L. Williams, III

JERRY L. WILLIAMS, III

4 DONCASTER COURT, ANNAPOLIS, MARYLAND 21403

PHONE (301) 538-5217

JERRYWILLIAMSIII@GMAIL.COM

EXPERIENCE

Patel & Williams, PLLC, Annapolis, MD

Partner, 2009 - Present

- Prepare and present arguments at hearings and trials in District Court and Circuit Courts in Anne Arundel County, Montgomery County, Prince George's County, Howard County and Charles County, Maryland, and Superior Court in Washington, D.C.
- Pursue and defend client's objectives in hearings before Administrative Law Judges.
- Research legal issues, draft and respond to motions, and prepare legal briefs.
- Prepare exhibits, subpoena witnesses, advise clients and prepare for trial.
- Provide sound legal analysis for pre-trial motions and participate in all aspects of litigation.
- Manage all aspects of civil law cases including: preparing correspondence and communicating with clients, opposing counsel and addressing the court; preparing complaints and filing pleadings, motions and proposed orders; conducting discovery, including deposing witnesses and defending depositions; retaining and preparing expert witnesses; negotiating settlement; attending court-ordered alternative dispute resolution, and preparing for trial and conducting trials in state and federal courts.
- Serve as court appointed attorney guardian of property for alleged disabled persons. File appropriate pleadings and reports to the Circuit Court.
- Advocate for clients at all levels of appeal for Supplemental Security Income and Social Security Disability Insurance disability benefits, including initial applications, requests for reconsideration, administrative law judge hearings, and the Appeals Council.
- Present legal arguments and factual analysis to administrative law judges at the hearing level of social security disability cases.
- Draft "On the Record" requests, pre-hearing and post-hearing briefs for client appeals for disability benefits.
- Review and analyze medical records and request additional medical evidence from doctors and health care professionals to support claims.
- Develop medical record and nonmedical data for submission to the Social Security Administration.
- Represent clients involved in automobile, bicycle, and pedestrian accidents in personal injury lawsuits and claims.
- Provide well investigated demand packages outlining the facts, law and evidence to insurance companies to facilitate pre-lawsuit settlement.
- Review and analyze client settlement agreements, disclosures, and waivers.
- Represent clients in all aspects of family law cases, including divorce, alimony, child custody, child support, contempt, guardianship and protective order proceedings.
- Negotiate and structure prenuptial agreements, separation and property settlement agreements, and child custody and visitation agreements.
- Prepare and review pleadings and discovery, conduct and defend depositions, and investigate issues for clients.
- Counsel and represent clients with various contract, debt collection, and business matters.
- Provide legal advice to corporations pertaining to business formation and compliance.
- Provide legal advice to corporations for contract formation, negotiation, leasing agreements, and partnership agreements.
- Provide representation to indigent criminal defendants during initial appearances before District Court Commissioners.
- Manage defense of criminal and traffic matters including: drafting motions; engaging in plea negotiations; and preparing witnesses for trial in state court.

Law Office of Jerry Williams, III, PLLC, Washington, D.C.

Principal, 2008-2009

- Counseled and represented clients with various legal issues including real estate, family law, and business matters.
- Represented clients in divorce proceedings and child custody litigation in Washington, D.C. and Maryland.
- Defended child support modification hearings against the Office of Child Support Enforcement.
- Prepared and negotiated child custody agreements for clients.
- Prepared and responded to summary judgment motions and motions to dismiss before state and federal courts, and argued hearings on dispositive motions.
- Managed and responded to complex discovery issues.
- Provided legal advice to individuals starting new businesses regarding business formation, partnership agreements, and contract negotiation.

Baylor & Jackson, PLLC, Washington, D.C.

Of Counsel, 2008-2009

- Managed and litigated all aspects of family law and foreclosure defense cases from intake to trial and settlement.
- Drafted legal documents including pleadings, discovery, affidavits and orders, briefs, memoranda, and motions.
- Prepared and reviewed documents for residential real estate purchase transactions and closings.

EDUCATION

University of Akron School of Law, Akron, OH

Juris Doctor, 2006

University of Virginia, Charlottesville, VA

Bachelor of Arts, Economics, 2002

BAR ADMISSIONS

- Maryland
- District of Columbia
- United States District Court, District of Maryland
- United States District Court, District of Columbia