



City of Annapolis
 Office of the Mayor
 160 Duke of Gloucester Street
 Annapolis, MD 21401-2517

GA-25-18

Mayor@annapolis.gov • 410-263-7997 • Fax 410-216-9284 • TDD use MD Relay or 711 • www.annapolis.gov

Grant Briefing Document

From:

Name Captain Christopher Amoia Phone 410-268-9000, ext 7212

Department Police

This grant is ☐ New ☒ Annual/Repeating

This is a request to:

☒ Review, approve, and/or sign a grant agreement/award

☐ Other _____


Grant title State Aid for Police Protection

Grantor Governor's Office of Crime Control and Prevention Amount \$ 1,001,737.00

Attestation:

☒ Match is *not* required.

☐ Match is required. Match will be met in the form of e.g. cash match, equipment loan, staff salaries, volunteer time, contribution from non-City agency. _____

Director's signature 

Date 10/25/17

Department Police

Routing

| | Initials | Date In | Date Out | Comments |
|---------------------------------------|----------|---------|----------|----------|
| ____ Originating Dept Director | _____ | _____ | _____ | _____ |
| ____ Grants Coordinator | _____ | _____ | _____ | _____ |
| ____ Finance Director | _____ | _____ | _____ | _____ |
| ____ City Attorney | _____ | _____ | _____ | _____ |
| ____ City Manager | _____ | _____ | _____ | _____ |
| ____ Mayor | _____ | _____ | _____ | _____ |
| ____ City Clerk | _____ | _____ | _____ | _____ |
| ____ Finance Committee | _____ | _____ | _____ | _____ |
| ____ Finance Dept | _____ | _____ | _____ | _____ |
| ____ Return to Originating Department | _____ | _____ | _____ | _____ |



City of Annapolis
160 Duke of Gloucester St.
Annapolis, MD 21401

GRANT BUDGET FORM

Grant Title State Aid for Police Protection

Grant Award (\$) 1,001,737.00

Originating Department(s): Annapolis Police Department

Dept Contact (Name/Phone): Captain Amola, 410-268-9000

| Expenditure Account | Grant Award | Budgeted Grant Appropriation | Variance | Total per Expend. Type | Comments |
|----------------------|--------------|------------------------------|--------------|------------------------|---|
| Salaries | | | - | - | |
| Benefits | | | - | - | |
| Overtime | | | - | - | |
| Supplies | | | - | - | |
| Telephone | | | - | - | |
| Electricity | | | - | - | |
| Fuel and Oil | | | - | - | |
| Training & Education | | | - | - | |
| R & M - Equipment | | | - | - | |
| Special Programs | | | - | - | |
| Contract Services | | | - | - | |
| Capital Outlay | | | - | - | |
| other (fill-in) | 1,001,737.00 | | 1,001,737.00 | 1,001,737.00 | The award is a financial transfer from the state, managed by the Finance Department who determines expenditure allocation |
| other (fill-in) | | | - | - | |
| other (fill-in) | | | - | - | |
| other (fill-in) | | | - | - | |
| other (fill-in) | | | - | - | |
| other (fill-in) | | | - | - | |
| Sub-Total | 1,001,737.00 | - | 1,001,737.00 | 1,001,737.00 | |

| | | | | | |
|---------------------|--------------|------|--------------|--------------|--|
| LOCAL MATCH | | | | | |
| Total | 1,001,737.00 | 0.00 | 1,001,737.00 | 1,001,737.00 | |
| TOTAL EXPENDITURES* | | | | 1,001,737.00 | |

* May be different from Grant Award \$ if there is a match requirement.

Match is not required

Department Director Signature/Date

Police

Department

Grant period 7/1/17-6/30/18 Amount of request or award \$1,001,737.00

Due dates _____

Provide a short narrative, including program description, purpose of funds and special features, e.g., environmental impact implications, notarization required.

The Annapolis Police Department State Aid for Police Protection program provides added support for law enforcement. The State Aid for Police Protection Fund is an annual formula grant intended for and to be used exclusively to provide adequate police protection in the subdivisions and qualifying municipalities of Maryland. Costs are shared between the State and its municipalities on an equitable basis, within certain limits related to population factors.

This is not a conventional grant application. It is a directed allocation, in an amount determined by GOCCP, for which GOCCP uses their grants management system to record and track funding actions. In previous years, paperwork was completed and submitted by the Finance Department because this action is a financial transfer, not a competitive grant.

No match is required. No documents need to be signed other than this routing sheet to indicate approval to accept award. Once signed, accounts will be set up in Finance and grant objectives can be executed.



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|---------------------|-------------|------------------------------------|----------|---------------------------|----------|
|---------------------|-------------|------------------------------------|----------|---------------------------|----------|

_____ Match is required. Match will be met in the form of ⁽¹⁾ _____

I attest that this asset has been approved/appropriated in ⁽²⁾ _____

Department Director Signature/Date

Department

COMMENTS:

- ⁽¹⁾ Examples (include dollar amounts if applicable): Cash match, equipment loan, staff salaries, volunteer time, contribution from non-City agency.
⁽²⁾ Examples: FY___ operating budget, a memorandum of understanding, City Council resolution/ordinance.