

City of Annapolis

*160 Duke Of Gloucester Street
Annapolis, MD 21401*



Standing Committee Minutes

Wednesday, January 10, 2018

10:30 AM

**Mayor John T. Chambers, Jr.
City Council Chambers**

Finance Committee

1. Call To Order

Chairman Arnett called the meeting to order at 10:38 a.m.

2. Roll Call

Present: 3 - Alderman Arnett, Alderman Rodriguez and Alderman Finlayson

3. Business before Committee

Present: 3 - Alderman Arnett, Alderman Rodriguez and Alderman Finlayson

a. Approval of Minutes[FC101717](#)

Approval of Minutes for the Regular Meeting

**Alderman Arnett moved to approve. Seconded. A roll call vote was taken.
The motion CARRIED by the following vote:**

Aye: 1 - Alderman Arnett

Abstain: 2 - Alderman Rodriguez and Alderman Finlayson

b. [ID-9-18](#)

Presentation: Wes Adams, Anne Arundel County State's Attorney

Anne Arundel County State's Attorney Wes Adams was present and provided the Committee with statistics of crime in the City to support his request for (2) new hires to review body cam footage in order to redact sensitive information. The hires will only review City of Annapolis footage.

Police Chief Baker was present and answered questions from the Committee.

Chairman Arnett would like a more comprehensive report from the Police Department on their cameras.

Finance Director Miller was present and answered questions from the Committee.

Alderman Finlayson motioned in favor of the request s and c.

Alderman Finlayson moved to approve. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Rodriguez and Alderman Finlayson

c. [ID-13-18](#)

FY 2017 Unpaid Invoices

Finance Director Miller was present and answered questions from the Committee.

Public Works Director Jarrell was present and addressed the Committee in regards to unpaid invoices.

Chairman Arnett would like time to review the invoices and would like to postpone approving.

Finance Operations Manager Pletzer was present and answered questions to the Committee.

Chairman Arnett would like the invoicing process to improve in order to avoid having to pay the previous fiscal year's invoices with the current fiscal year's monies.

Alderman Finlayson moved to approve. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Rodriguez and Alderman Finlayson

d. Grant Approvals

GA-25-18

State Aid for Police Protection

*Police Captain Amoia was present and answered questions from the Committee.
Finance Director Miller was present and answered questions from the Committee.*

**Alderman Finlayson moved to approve. Seconded. A roll call vote was taken.
The motion CARRIED by the following vote:**

Aye: 3 - Alderman Arnett, Alderman Rodriguez and Alderman Finlayson

GA-26-18

MIEMSS ALS Grant FY2018

Captain Edwards was present and answered questions from the Committee.

**Alderman Rodriguez moved to approve. Seconded. A roll call vote was taken.
The motion CARRIED by the following vote:**

Aye: 3 - Alderman Arnett, Alderman Rodriguez and Alderman Finlayson

GA-27-18

State Shuttle Agreement

Transportation Director Gordon was present and answered questions from the Committee.

**Alderman Finlayson moved to approve. Seconded. A roll call vote was taken.
The motion CARRIED by the following vote:**

Aye: 3 - Alderman Arnett, Alderman Rodriguez and Alderman Finlayson

GA-28-18

FY 2018 Waterway Improvement Fund

*Harbor Master Director Bellis was present and answered questions from the Committee.
Public Works Director Jarrell was present and answered questions from the Committee.
Alderman Finlayson asked if there was an alternative to the decking used to increase life expectancy. Director Jarrell stated that the Historic Preservation Commission prefers the current decking used.*

**Alderman Finlayson moved to approve. Seconded. A roll call vote was taken.
The motion CARRIED by the following vote:**

Aye: 3 - Alderman Arnett, Alderman Rodriguez and Alderman Finlayson

GA-30-18

2017-2018 Hazardous Materials Emergency Preparedness (HMEP) Grant Program

*Office of Emergency Management Director Simmons was present and answered questions from the Committee.
Finance Director Miller requested to revise the amount indicated on the grant request to \$6200 which is the amount requested for this fiscal year. The \$5500 was received last fiscal year and already reimbursed.*

Alderman Finlayson moved to approve as amended. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Rodriguez and Alderman Finlayson

GA-31-18

State Homeland Security Grant Program

Fire Chief Stokes and Deputy Chief Simmons was present and answered questions from the Committee.

Alderman Rodriguez moved to approve. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Rodriguez and Alderman Finlayson

e. Budget Revision Requests

GT-8-18

Transfer From: Water Distribution Upgrade Transfer To: Water Treatment Plant Upgrades

Public Works Director Jarrell and Utilities Manager Burkhardt were present and answered questions from the Committee.

Alderman Finlayson moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Rodriguez and Alderman Finlayson

GT-9-18

Transfer From: Contingency Transfer To: Fire Permit Inspections

Fire Chief Stokes and Deputy Chief Simmons was present and answered questions from the Committee.

Alderman Finlayson moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Rodriguez and Alderman Finlayson

GT-10-18

Transfer From: Fire Department Equipment Transfer To: FY 2015 Bond Proceeds

Fire Chief Stokes and Deputy Chief Simmons was present and answered questions from the Committee.

Finance Director Miller requested to revise the budget request in order to reverse the "Transfer to and Transfer from".

Alderman Finlayson moved to recommend with amendments. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Rodriguez and Alderman Finlayson

4. Legislation before Committee

O-2-18

Water Service Agreement - MidAtlantic IRA, LLC - For the purpose of authorizing a water service agreement providing for the extension of City water service to 3032 Arundel on the Bay Road located in Anne Arundel County; and matters generally relating to providing said water service outside the City limits.

Public Works Director Jarrell and Utilities Manager Burkhardt were present and answered

questions from the Committee.

Alderman Finlayson moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Rodriguez and Alderman Finlayson

[O-5-18](#)

Lease of the Market House - New Market, LLC - For the purpose of authorizing the lease of the Market House to New Market, LLC, the Master Tenant for a certain period of time, subject to certain terms, provisions and conditions; and matters generally relating to said lease.

Chairman Arnett would like to have further discussions about this legislation. Alderman Rodriguez (Economic Matters) will take the lead in organizing the joint meeting between the Committees. Alderwoman Finlayson would like a waiver releasing the City from any liability with the vendor performing work without a contract. Finance, Office of Law, and the Market House Committee.

Alderman Finlayson moved to postpone indefinitely. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Rodriguez and Alderman Finlayson

5. General Discussion

[ID-8-18](#)

Update from the Finance Department

Finance Director Miller was present and gave an update. Budget discussions have begun with Director Miller and the City Manager.

Chairman Arnett requests the Finance Committee be apart of the Capital Improvement Steering Committee.

[ID-10-18](#)

City Budget Schedule Discussion

Finance Director Miller will be meeting with the Mayor later in the week to begin discussions.

Chairman Arnett would like to discuss this topic at the next Finance meeting as well.

6. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 1:02 PM.

**Teekia Green
City Council Associate**