

1 **..Title**  
2 **Stanton Center Lease Agreement - Anne Arundel Workforce Development**  
3 **Corporation** – For the purpose of approving the lease for certain City-owned space in  
4 the Stanton Center to Anne Arundel Workforce Development Corporation; and matters  
5 generally relating to said lease of City-owned property.

6 **..Body**

7 **CITY COUNCIL OF THE**  
8 *City of Annapolis*

9  
10 **Ordinance 11-18**

11  
12 **Introduced by: Mayor Buckley**

13  
14 **Referred to**  
15 Finance Committee  
16 Rules & City Government Committee

17  
18 **AN ORDINANCE** concerning

19  
20  
21 **Stanton Center Lease Agreement - Anne Arundel Workforce**  
22 **Development Corporation**

23  
24 **FOR** the purpose of approving the lease for certain City-owned space in the Stanton  
25 Center to Anne Arundel Workforce Development Corporation; and matters  
26 generally relating to said lease of City-owned property.

27  
28 **WHEREAS,** the City is the fee simple owner of the property known and described as 92  
29 West Washington Street , Annapolis, Maryland 21401 (the “Property”),  
30 which is improved by Stanton Community Center (the “Building”), and  
31 the City has space therein to lease; and

32  
33 **WHEREAS,** the Tenant desires to lease the area of the Building as depicted in  
34 Attachment A, attached hereto and incorporated herein (collectively, the  
35 “Premises”) which includes shared use of the common areas; and

36  
37 **WHEREAS,** the Tenant wishes to lease the Premises for the purpose of an office for its  
38 Community Workforce Specialist and Youth Career Navigation Specialist,  
39 and other related activities; and

40  
41 **WHEREAS,** the parties desire to enter into this Lease that defines the rights, duties, and  
42 liabilities of the parties; and

43  
44 **WHEREAS,** Article III, Section 8 of the Charter of the City of Annapolis requires the  
45 passage of an ordinance to authorize the lease of City-owned property.

1  
2 **NOW THEREFORE,**

3  
4 **SECTION I: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS**  
5 **CITY COUNCIL** that the Lease Agreement, a copy of which is attached hereto and  
6 made a part hereof, between the Anne Arundel Workforce Development Corporation and  
7 the City of Annapolis for the lease of certain municipal property, is hereby approved and  
8 authorized.

9  
10 **SECTION II: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE**  
11 **ANNAPOLIS CITY COUNCIL** that in accordance with Article III, Section 8 of the  
12 Charter of the City of Annapolis, the proposed lease of City-owned property will better  
13 serve the public need for which the property was acquired.

14  
15 **SECTION III: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY**  
16 **THE ANNAPOLIS CITY COUNCIL** that this Ordinance shall take effect from the date  
17 of its passage.

18  
19 **EXPLANATION**

20 ~~Strikethrough~~ indicates matter stricken from existing law.

21 Underlining indicates matter added to existing law.

22

1                   **CITY OF ANNAPOLIS STANTON CENTER LEASE AGREEMENT**

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**THIS LEASE AGREEMENT** (“Lease”) is made this \_\_\_\_\_ day of \_\_\_\_\_ 2018, by and between The City of Annapolis, a municipal corporation of the State of Maryland (“City”), and Anne Arundel Workforce Development Corporation, a Maryland corporation, its successors and assigns (collectively, the “Tenant”).

**WHEREAS**, the City is the fee simple owner of the property known and described as 92 West Washington Street , Annapolis, Maryland 21401 (the “Property”), which is improved by Stanton Community Center (the “Building”), and the City has space therein to lease; and

**WHEREAS**, the Tenant desires to lease the area of the Building as depicted in Attachment A, attached hereto and incorporated herein (collectively, the “Premises”) which includes shared use of the common areas; and

**WHEREAS**, the Tenant wishes to lease the Premises for the purpose of an office for its Community Workforce Specialist and Youth Career Navigation Specialist, and other related activities; and

**WHEREAS**, the parties desire to enter into this Lease that defines the rights, duties, and liabilities of the parties.

**NOW, THEREFORE**, in consideration of the mutual promises and covenants of this Lease, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the City and the Tenant agree as follows:

**1. Term.**

a. The City leases to the Tenant and the Tenant hereby leases from the City the Premises for a Term commencing upon City Council approval and terminating on June 30, 2018 (the “Term”), unless sooner terminated in accordance with the provisions of this Lease.

b. Provided that the Tenant is not otherwise in default under this Lease and continues to occupy the Premises, this Lease may be renewed for two (2) additional successive terms of one (1) year at the sole and absolute discretion of the City, and upon the same terms and conditions in this Lease (each a “Renewal Term and collectively the “Renewal Terms”). Each Renewal Term shall commence and run with the City fiscal year (July 1<sup>st</sup> – June 30<sup>th</sup>). This Lease shall automatically renew at the conclusion of the Term and each Renewal Term without further action by the City unless the City notifies the Tenant in writing, not later than the end of the then-current term, that the Lease shall not be renewed.

1 c. The City expressly reserves the right to adjust any rent for any Renewal  
2 Term.

3  
4 **2. Use of Premises.**

5  
6 a. The Tenant may use and occupy the Premises during the Term of this  
7 Lease only for the purpose of an office for its Community Workforce Specialist and  
8 Youth Career Navigation Specialist, and for no other purpose  
9 whatsoever. The space in the Building leased to other tenants is expressly and specifically  
10 excluded from this Lease.

11  
12 b. The Tenant accepts the Premises in “as is” condition. The City makes no  
13 representation or warranty with respect to the condition or state of the Premises, or its  
14 fitness for any particular use, and the City shall not be liable for any latent or patent  
15 defect thereon. Unless as otherwise expressly provided in this Lease, the City does not  
16 make, and specifically disclaims, any representations, warranties or covenants of any  
17 kind or character, express or implied, with respect to the nature, condition, economical,  
18 functional, environmental or physical condition of the Premises.

19  
20 c. The Tenant shall not use or occupy or permit the Premises, or any part  
21 thereof including, but not limited to, the Property and the Building, to be used or  
22 occupied, nor do or permit anything to be done in or on the Premises in a manner which  
23 would in any way (1) violate any of the terms of this Lease; (2) make it difficult for  
24 either the City or the Tenant to obtain fire or other insurance required by this Lease at  
25 standard rates; (3) cause or create a public or private nuisance in or on the Premises or the  
26 Property; or (4) tend to impair or interfere with the character, reputation or appearance of  
27 the Premises, the Property, and/or the Building.

28  
29 d. The Tenant shall limit the placement and location of its equipment,  
30 fixtures, improvements, advertisements and other property to the confines of the  
31 Premises, and shall keep the common areas, parking lots, alleyways and adjacent  
32 sidewalks of the Building and Property free from all such equipment, fixtures,  
33 improvements, advertisements and other property.

34  
35 e. The Tenant shall coordinate the scheduling and acceptance of deliveries  
36 by 12:00 noon so as not to interfere with other tenants, traffic and/or parking at the  
37 Building.

38  
39 **3. Rent.**

40  
41 a. As annual rent for the Premises, the Tenant shall pay the City One Dollar  
42 and No Cents (\$1.00) payable on the 1<sup>st</sup> day the Term and each Renewal Term  
43 (collectively, the “Rent”). Each payment shall be made promptly when due, without  
44 deduction, set off or counterclaim whatsoever, and without demand. All payments shall  
45 be made payable to the “City of Annapolis” and shall be sent or delivered to the Finance

1 Director, Finance Department, City Hall, 160 Duke of Gloucester Street, Annapolis,  
2 Maryland 21401.

3  
4 b. The Tenant shall also pay as additional rent all sums, taxes, assessments,  
5 costs, expenses and other payments which the Tenant under any of the provisions of this  
6 Lease assumes or agrees to pay (the "Additional Rent"), and in the event of any  
7 nonpayment thereof, the City shall have all the rights and remedies provided in this Lease  
8 and/or by law or at equity.

9  
10 c. The Tenant shall also pay Additional Rent in the amount of Zero Dollars  
11 and No Cents (\$0.00) per month for refuse removal, HVAC maintenance, water, sewer,  
12 sanitation and other utilities, all to be provided by the City. If the Tenant's utility  
13 requirements should increase or decrease during the Term or any Renewal Term, the  
14 Tenant shall immediately notify the City in writing and the City, in its sole discretion,  
15 may make a change to this monthly amount.

16  
17 d. Except as otherwise provided for in this Lease, any Additional Rent shall  
18 be due and payable thirty (30) calendar days after receipt of notice of amount due and  
19 payable. All payments shall be made payable to the "City of Annapolis" and shall be sent  
20 or delivered to the Finance Director, Finance Department, City Hall, 160 Duke of  
21 Gloucester Street, Annapolis, Maryland 21401.

#### 22 23 **4. Quiet Enjoyment.**

24  
25 The Tenant may peaceably and quietly have, hold and enjoy the Premises for the  
26 Term of this Lease subject, however, to the terms of this Lease and compliance with  
27 these terms.

#### 28 29 **5. Utilities/Services.**

30  
31 a. The City shall arrange for the furnishing of the following utilities:  
32 electricity, heat, hot and cold water, sanitary drainage, and HVAC, that are used in  
33 connection with the operation of the Premises, and the Tenant agrees to pay the monthly  
34 fee established in Paragraph 3(c) of this Lease as reimbursement to the City for such  
35 utilities.

36  
37 b. The Tenant, at its sole cost and expense, shall arrange and pay for any  
38 telephone, internet, cable, and similar services, including any necessary  
39 telecommunications build-out of the Premises. The Tenant shall not arrange or pay for  
40 any build-out of any telecommunications without the prior written consent of the City.

41  
42 c. The Tenant, at its sole cost and expense, shall arrange and pay for any  
43 housekeeping services and janitorial work that are necessary for the operation of the  
44 Premises (other than space rented to other tenants), including, but not limited to, cleaning  
45 any and all bathroom facilities, cleaning windows and floors, and all other general and/or  
46 routine janitorial maintenance.

1  
2 d. The City shall arrange and pay for all trash and recycling removal and  
3 disposal on the Premises, and the Tenant agrees to pay the monthly fee established in  
4 Paragraph 3(c) of this Lease as reimbursement to the City for such removal and disposal.

5  
6 e. The City shall be responsible for ice and snow removal on the Property.

7  
8 f. The City shall be responsible for grounds maintenance of the Property.  
9

## 10 **6. Alterations.**

11  
12 a. The Tenant shall not make or cause to be made any alterations, additions,  
13 or improvements to the Premises without obtaining the prior written consent of the City  
14 that may be withheld in the City's sole and absolute discretion. All work done in  
15 accordance with any approved alterations, additions, or improvements shall be done in a  
16 good and workmanlike manner, by professionals licensed in the State of Maryland, in  
17 compliance with any necessary governmental permits and other approvals, and in  
18 accordance with all applicable laws and ordinances of any public authority having  
19 jurisdiction over the Premises.

20  
21 b. The Tenant shall retain ownership of all of its trade and business  
22 equipment and furnishings from time to time installed on the Premises. The Tenant may  
23 remove any such fixtures, equipment or furnishings at any such time during the Term and  
24 shall remove all of it prior to the expiration of the Lease. Removal shall not cause any  
25 damage to the Premises or the Property. The Tenant shall pay for any damages it may  
26 cause, which shall be due and payable by the Tenant within thirty (30) calendar days of  
27 City invoicing. Any such property not removed at the expiration of the Term shall be  
28 deemed abandoned and, at the election of the City, shall become the property of the City  
29 without payment of any kind to the Tenant, without increasing the City's liability to the  
30 Tenant, and for any disposition of it as the City decides to make.

## 31 32 **7. Repairs and Maintenance.**

33  
34 a. The Tenant, at its own cost and expense, shall keep and maintain the  
35 Premises (other than space rented to other tenants) in good order and condition, and cause  
36 no waste or damages thereto. At the expiration of this Lease, the Tenant shall surrender  
37 the Premises broom clean and in the same order and condition in which they were on the  
38 commencement date, ordinary wear and tear accepted.

39  
40 b. The Tenant shall maintain all equipment and improvements in the  
41 Premises, including, but not limited to, all plumbing and electrical in accordance with all  
42 applicable federal, state, local and City laws, rules and regulations. The City shall  
43 maintain the central heating and plumbing systems for the common areas of the Building  
44 and the electrical wiring servicing the Building, and the Tenant agrees to pay the monthly  
45 fee established in Paragraph 3(c) of this Lease as reimbursement to the City for such  
46 maintenance.

1  
2 c. The City shall make all structural repairs, including, but not limited to,  
3 structural columns and floors, the roof, and the exterior walls of and parking facilities  
4 servicing the Premises.

5  
6 d. Prior to the Tenant repairing, replacing or otherwise altering any aspect of  
7 the Premises or the Property, the Tenant shall provide the City with thirty (30) calendar  
8 days prior written notice specifying the need for and nature of any and all such repairs,  
9 replacements or alternations, and providing the City with a copy of all applicable  
10 contracts or agreements with any third party hired by the Tenant to perform such repairs,  
11 replacements or alterations. The Tenant or its contractors shall not start or undertake any  
12 such repairs, replacements or alterations without the prior written approval of the City,  
13 and without first obtaining all necessary permits and governmental approvals. Such  
14 repairs, replacements or alterations shall be made and rendered by professional  
15 contractors licensed in the State of Maryland, and shall comply in all respects with all  
16 applicable federal, state, local and City laws, ordinances and regulations, including, but  
17 not limited to, zoning, building and fire code requirements.

18  
19 e. If the City is required to make any repairs to such portions of the Premises  
20 by reason, in whole or in part, of the negligent or willful act or failure to act by the  
21 Tenant or the Tenant's employees, agents, contractors, guests or invitees, the City may  
22 collect the cost of any and all such repairs from the Tenant as Additional Rent, which  
23 shall be due and payable by the Tenant within thirty (30) calendar days of City invoicing.

24  
25 f. The City shall have no liability to the Tenant by reason of any  
26 inconvenience, annoyance, interruption, or injury to business or other use or occupancy  
27 arising from making any repairs or changes that the City is required or permitted to make  
28 in or to any portion of the Premises, the Building, the Property, or the common areas, by  
29 any other tenant's lease, or by law.

### 30 31 **8. Signs.**

32  
33 The Tenant shall not to place or maintain any sign, billboard, marquee, awning,  
34 decoration, placard, lettering, advertising matter or other thing of any kind, whether  
35 permanent or temporary, on the exterior of the Premises or the Building or on the glass or  
36 any window or door of the Premises or the Building, without first obtaining the City's  
37 written consent. The Tenant shall maintain any sign, billboard, marquee, awning,  
38 decoration, placard, lettering or advertising matter or other thing of any kind, as may be  
39 approved by the City, and shall repair and replace when necessary to keep in good  
40 condition and repair at all times.

### 41 42 **9. Driveways and Footways.**

43  
44 a. The Tenant's employees, agents, contractors, clients, guests, and invitees  
45 shall be entitled to the non-exclusive use, free of charge, but in common with others, of

1 the driveways and footways within the Property, subject to any rules and regulations as  
2 the City may, from time to time, require.

3  
4 b. The City shall at all times have full and exclusive control, management  
5 and direction of all driveways and footways. The City may restrict access to, temporarily  
6 close, construct, adjust, reduce or perform such other acts to all or any portion of these  
7 facilities as the City determines to be necessary or appropriate.

8  
9 c. The City shall have the right, but not the duty, to police all driveways and  
10 footways.

#### 11 12 **10. Non-Discrimination.**

13  
14 a. The Tenant shall not discriminate against any person with regard to  
15 membership policies, employment practices, or in the provision of or access to services  
16 based on race, color, religion, national origin, ancestry, sex, age, or disability.

17  
18 b. This provision shall not be construed to prevent the Tenant from rendering  
19 services pursuant to this Lease to categories of individuals with specific needs.

#### 20 21 **11. City Rights.**

22  
23 a. Upon reasonable prior notice from the City to the Tenant, the City shall  
24 have the exclusive right to use all or any part of the roof and rear and side walls of the  
25 Premises and Building for any purpose; to erect additional stories or other structures over  
26 all or any part of the Premises, the Building or the Property; and to erect and maintain in  
27 connection with the construction thereof, temporary scaffolds and other aids to  
28 construction on the exterior of the Premises or the Building. In such event, the City may  
29 temporarily and reasonably limit or restrict access to the interior of the Premises.

30  
31 b. Upon reasonable prior notice from the City to the Tenant, the City shall  
32 have the right to use the Premises, the Building and the Property for all purposes, as long  
33 as such use does not preclude the Tenant's reasonable use of the Premises as described.

#### 34 35 **12. Assignment.**

36  
37 The Tenant shall not assign or sublet this Lease, or permit other persons to occupy  
38 the Premises, or grant any license or concession for the Premises without the prior written  
39 approval of the City.

#### 40 41 **13. Security, Property Loss Damage.**

42  
43 a. The Tenant assumes all risks associated with the security of the Premises  
44 (other than space rented to other tenants) and the Property. The City shall have no  
45 obligation or duty with regard to security. The Tenant shall police, light and maintain the



1 Premises (other than space rented to other tenants) and the Property in a clean, safe and  
2 secure manner.

3  
4 b. The Tenant shall not under any circumstances issue any no trespass  
5 notices, whether oral or written, or exclude any individual from the Premises or the  
6 Property for any reason, except to prevent a crime from being committed on the Premises  
7 or the Property. If the Tenant desires to issue any no trespass notices or exclude any  
8 individual from the Premises and/or the Property, the Tenant shall send a written request  
9 to the City and the City shall make the ultimate decision how and if to act on this request.

10  
11 c. The City, its elected officials, appointees, directors, employees, agents,  
12 and representatives (the "Indemnified Parties") shall not be liable for any damage to  
13 property of the Tenant or of others located on the Premises or entrusted to its or their  
14 employees nor for the loss of any property by theft or otherwise, nor for any injury or  
15 damage to persons or property resulting from theft, casualty, acts of God, fire of every  
16 nature and type, the accumulation of snow or ice, explosion, falling plaster, steam, gas,  
17 electricity, wind, water, rain or snow which may overflow or leak or be discharged from  
18 any part of the Premises, the Property, and/or the Building or from the pipes, appliances  
19 or plumbing works of the same or from the street or subsurface or from any other place,  
20 or from dampness, or from any other cause whatsoever; nor shall the City be liable for  
21 any such damage caused by other tenants or persons in the Premises, the Property, and/or  
22 the Building, or for damage caused by operations in construction of any public or quasi-  
23 public works. All property of the Tenant kept or stored on the Premises shall be so kept  
24 at the risk of the Tenant only and the Tenant shall indemnify, defend and hold the  
25 Indemnified Parties harmless from any claims arising out of damage to the same,  
26 including subrogation claims by the Tenant's insurance carrier.

#### 27 28 **14. Compliance with Laws.**

29  
30 The Tenant, at its sole cost and expense, shall keep in force all licenses, consents  
31 and permits necessary for the lawful use of the Premises for the purposes of this Lease.  
32 The Tenant, at its sole cost and expense, shall promptly comply with and do all things  
33 required by any notice served upon it or upon the City in relation to the Premises or any  
34 part thereof, from any of the departments or agencies of the City, a county, the State of  
35 Maryland, or the United States, if the same shall be caused by the Tenant's use of the  
36 Premises. The Tenant shall pay all costs, expenses, claims, fines, penalties, and damages  
37 that may in any manner arise out of the failure of the Tenant to comply.

#### 38 39 **15. Insurance.**

40  
41 a. The Tenant, at its sole cost and expense, shall maintain in full force and  
42 effect during the Term of this Lease, and any Renewal Term, the following insurance  
43 coverages insuring against claims that may arise from or in connection with the Tenant's  
44 operation and use of the Premises.

45

1           1.     Commercial General Liability Insurance Policy, including  
2 contractual liability and property liability insurance for the Premises, written on an  
3 occurrence basis, in adequate quantity to protect against legal liability arising out of this  
4 Lease, but no less than \$1,000,000.00 per occurrence in the aggregate, using a Combined  
5 Single Limit for bodily injury and property damage.

6  
7           2.     Workers Compensation insurance as required by Maryland law,  
8 with limits of at least \$100,000.00 per accident and \$500,000.00 per occupational disease  
9 for each employee.

10  
11          b.     On all Commercial General Liability Insurance policies, the City, its  
12 elected officials, appointees, directors, employees, agents, and representatives shall be  
13 named as additional insureds, which shall be shown on insurance certificates furnished to  
14 the City.

15  
16          c.     Such policy or policies of insurance shall contain a provision by which the  
17 insurer waives any right of subrogation against the City arising out of any loss covered by  
18 such insurance.

19  
20          d.     The City shall not be liable to the Tenant for any damage to the Tenant's  
21 property caused by the negligence or intentional acts of any other tenant in the Premises,  
22 or caused by any condition existing on or emanating from the property of any other  
23 tenant which is caused by such tenant or any of its agents or contractors.

24  
25          e.     The Tenant shall insure and protect itself against injury, loss or damage to  
26 its property arising from any cause whatsoever, including omission, fault, negligence or  
27 other conduct of the City, through procurement of insurance coverage, without subjecting  
28 the City to liability to the Tenant for any injury, loss or damage which may be insured  
29 against, and further, without subjecting the City to subrogation claims of any insured.

30  
31          f.     The Tenant shall submit to the City, simultaneously with the execution of  
32 this Lease, Certificates of Insurance evidencing the coverage required by this Lease  
33 before commencing the Term of this Lease. Such certificates shall provide that the City  
34 be given at least thirty (30) calendar days prior written notice of any cancellation of,  
35 intention not to renew, or material change in coverage.

36  
37          g.     The Tenant's insurance policy or policies shall not relieve the Tenant of  
38 any of its responsibilities or obligations under this Lease or for which the Tenant may be  
39 liable by law or otherwise.

40  
41          h.     The Tenant's insurance policy or policies shall be issued by an insurance  
42 company(s) authorized to do business within the State of Maryland.

43  
44          i.     The required insurance shall be primary to any other valid and collectable  
45 insurance.

46

1           j.       The Tenant's failure to provide and continue in force the insurance policy  
2 or policies required by this Lease shall constitute a material breach of this Lease and shall  
3 operate as an immediate termination of this Lease.

4  
5 **16. Indemnification.**

6  
7           a.       The Tenant shall be solely responsible for any and all injuries and  
8 damages to persons and property resulting from any breach or default of this Lease by the  
9 Tenant, or any negligent or intentional act or omission by the Tenant in carrying out the  
10 terms of this Lease or otherwise arising from this Lease.

11  
12           b.       The Tenant shall indemnify, defend and hold the Indemnified Parties  
13 harmless from and against all liability for injuries to persons, including death, and  
14 damage to the Premises, the Building, or the Property arising from acts or omissions of  
15 the Tenant, its officers, agents, employees, contractors, patrons, volunteers, guests or  
16 invitees resulting in connection with this Lease. The Tenant shall also indemnify, defend  
17 and hold the Indemnified Parties harmless from and against any and all liabilities, claims,  
18 suits, or demands which may be made against the Indemnified Parties by any third party  
19 arising from the alleged violation of any third party's trade secrets, proprietary  
20 information, trademark, copyright, patent rights, or other intellectual property rights, or  
21 from the alleged violation of unfair competition, defamation, invasion of privacy, anti-  
22 discrimination laws or regulations, or any other right of any person or entity in  
23 connection with the Tenant's use of the Premises or the Property under this Lease.

24  
25           c.       The Tenant's indemnifications include reasonable attorney fees and costs  
26 incurred by the City in defending any claims, complaints, causes of action, lawsuits, or  
27 other such actions.

28           d.       The City, in its sole discretion, may participate in handling its own defense  
29 or exclusively handle its own defense, and select its own attorneys, including the City  
30 Attorney. The indemnification for attorney fees applies whether or not the City Attorney  
31 or other attorney handles the defense.

32  
33           e.       Tenant indemnification does not limit any immunity which the  
34 Indemnified Parties are entitled to assert, and includes all costs and expenses, including  
35 attorney's fees, whether or not related to administrative or judicial proceedings.

36  
37           f.       The Tenant shall reimburse the City, within thirty (30) calendar days after  
38 invoicing for such reimbursement, for any damage to the Premises, the Building, and the  
39 Property caused by the negligence or willful misconduct of the Tenant, its officers,  
40 agents, employees, contractors, patrons, volunteers, guests or invitees.

41  
42 **17. Impairment of the City's Title.**

43  
44           The Tenant shall not have the right, power, or permission to do any act or to make  
45 any agreement that may create, give rise to, or be the foundation for, any right, title,  
46 interest, lien, charge, or other encumbrance on the estate of the City in the Premises, the

1 Building, or the Property. The Tenant shall not permit any part of the Premises, the  
2 Building, or the Property to be used by any person or persons or by the public at any time  
3 or times during the Term of this Lease, in such manner as might tend to impair the City's  
4 title to or interest in the Premises, the Building, or the Property, or in such manner as  
5 might make possible a claim or claims of adverse use, adverse possession, prescription,  
6 dedication, or other similar claims of, in, to, or with respect to the Premises, the Building,  
7 or the Property.

8  
9 **18. Liens and Encumbrances.**

10  
11 a. The Tenant shall not permit any liens for labor or materials to attach to the  
12 Premises, the Building, or the Property as a result of the improvements made or  
13 constructed upon the Premises, the Building, or the Property by the Tenant and if such  
14 liens do attach, the Tenant shall immediately cause such liens to be discharged of record  
15 or bonded for the full amount of the lien. Failure of the Tenant to discharge or bond for  
16 the full amount of any lien with thirty (30) calendar days of receipt of notice thereof shall  
17 be cause for the City, at its option, to immediately terminate this Lease and sue the  
18 Tenant for damages.

19  
20 b. During the Term of this Lease, the Tenant shall not mortgage or encumber  
21 the Premises or the Property.

22  
23 **19. Taxes and Assessments.**

24  
25 a. The Tenant shall pay all impositions including all state, county and City  
26 taxes (including real estate ad valorem, sales, use, and occupancy taxes), and assessments  
27 of any kind and nature whatsoever, including all interest and penalties on them, which  
28 shall or may accrue or be incurred during the Term of this Lease. The Tenant shall pay all  
29 such taxes and assessments before any fine, penalty, interest, or cost may be added for  
30 nonpayment, and shall furnish to the City, on request, official receipts or other  
31 satisfactory proof evidencing such payment. If any tax or assessment is payable in  
32 installments over a period of years, the Tenant shall be liable only for payment of those  
33 installments falling due and payable during the Term, with appropriate pro-ration in case  
34 of fractional years.

35  
36 b. Taxes and assessments shall not be deemed to include any municipal, state  
37 or federal income taxes assessed against the City, or any municipal, state or federal  
38 capital levy, estate, succession, inheritance or transfer taxes of the City, or any franchise  
39 taxes imposed on the City, or any income, profits or revenues tax, assessment or charge  
40 imposed on the rent received as such by the City under this Lease.

41  
42 **20. The City's Right of Entry.**

43  
44 a. The City and its employees, representatives, agents, and servants,  
45 including any builder or contractor employed by the City, shall have the absolute  
46 unconditional right at any and all reasonable times without any prior notice to the Tenant

1 to enter the Premises or the Property for any of the following purposes: (a) to inspect the  
2 Premises and the Property; (b) to make such repairs and/or changes in the Premises or the  
3 Property as the City may deem necessary or proper; (c) to enforce and carry out any  
4 provision of this Lease; (d) for any purpose relating to the safety, protection or  
5 preservation of the Premises or the Property; or (e) for any other purpose related to the  
6 enforcement of this Lease.

7  
8 b. The Tenant shall provide the City with a complete and current set of keys  
9 to all entrances and exits to the Premises.

10  
11 c. The City shall use reasonable efforts to minimize interference to the  
12 Tenant's business or use of the Premises or the Property when making inspections or  
13 repairs, but the City shall not be required to perform the inspections or repairs at any time  
14 other than during normal working hours.

15  
16 **21. Reservation of Governmental Authority.**

17  
18 The City reserves the right at all times to exercise full governmental control and  
19 regulation with respect to all matters connected with this Lease not inconsistent with the  
20 terms of this Lease.

21  
22 **22. Defaults or Breach.**

23  
24 a. The occurrence of any one (1) of the following events shall constitute a  
25 Default or Breach under the terms of this Lease:

26  
27 1. Failure by the Tenant to make any payment of Rent, Additional  
28 Rent, or any other payment required to be made by the Tenant under this Lease and the  
29 Tenant fails to remedy such default within five (5) business days after any such payment  
30 is due and payable.

31  
32 2. Failure by the Tenant to observe or perform any of the covenants,  
33 conditions or provisions of this Lease.

34  
35 3. The Tenant's any general assignment or general arrangement for  
36 the benefit of creditors, the filing by or against the Tenant of a petition to have the Tenant  
37 adjudged a bankrupt or a petition for reorganization or arrangement under any law  
38 relating to bankruptcy (unless in the case of a petition filed against the Tenant, the same  
39 is dismissed within sixty (60) calendar days), the appointment of a trustee or receiver to  
40 take possession of substantially all of the Tenant's property located in the Premises or the  
41 Tenant's interest in this Lease where such seizure is not discharged or bonded within ten  
42 (10) business days, the attachment, execution or other judicial seizure of substantially all  
43 of the Tenant's interest in this Lease, where such seizure is not discharged or bonded  
44 within ten (10) business days.

45  
46 4. Vacating or abandonment of the Premises by the Tenant.

1  
2           5. Any material misrepresentation by the Tenant to the City in  
3 connection with the negotiation or execution of this Lease.

4  
5           b. Upon the occurrence of a Default or Breach, the City may, after giving the  
6 Tenant ten (10) calendar days written notice, proceed in the following manner:

7  
8           1. Terminate this Lease and the Tenant's right to possession of the  
9 Premises and with or without legal process, re-enter and take possession of the Premises  
10 and remove the Tenant, any occupant and any property therefrom, without being guilty of  
11 trespass or being liable to any suit, action or prosecution therefore, which liability the  
12 Tenant hereby expressly waives, and without relinquishing any rights of the City against  
13 the Tenant. Notwithstanding such re-entry and termination of this Lease, the Tenant shall  
14 remain liable to the City for any payments or damages, including, but not limited to,  
15 outstanding Rent and Additional Rent and attorneys' fees, due or sustained prior thereto;  
16 or

17  
18           2. Maintain the Tenant's right to possession, in which case this Lease  
19 shall continue in effect, whether or not the Tenant shall have abandoned the Premises. In  
20 such event, the City shall be entitled to enforce all of the City's rights and remedies under  
21 this Lease, including the right to recover the Rent and Additional Rent as it becomes due  
22 hereunder.

23  
24           c. No act or omission by the City shall be deemed to be an acceptance of a  
25 surrender of the Premises or a termination of the Tenant's liabilities under this Lease,  
26 unless the City shall execute a written release of the Tenant. The Tenant's liability under  
27 this Lease shall not be terminated by the execution by the City of any new lease for all or  
28 any portion of the Premises or the acceptance of rent from any assignee or subtenant.

29  
30           d. The City, in its sole discretion, may afford the Tenant a reasonable time to  
31 cure any default or breach of this Lease before declaring a Default or Breach and  
32 terminating this Lease.

33  
34 **23. Termination for Convenience.**

35  
36           The City may terminate this Lease for convenience, for any reason, and at any  
37 time by providing thirty (30) calendar days prior written notice to the Tenant. Any such  
38 termination of this Lease by the City shall not discharge the Tenant from any obligation it  
39 may have to the City by reason of any transaction, loss, cost, damage, expense or liability  
40 which shall occur or arise (or the circumstances, events or basis of which shall occur or  
41 arise) prior to such termination, whether the same be known or unknown at the time of  
42 such termination.

43

1 **24. Surrender of Premises.**

2  
3 On the last day or earlier termination of this Lease, the Tenant shall vacate the  
4 Premises and leave it in good condition and repair, normal wear and tear excepted. If the  
5 Premises are not surrendered when required, the Tenant shall indemnify, defend and hold  
6 the Indemnified Parties harmless against loss or liability resulting from the delay by the  
7 Tenant in vacating the Premises, including, without limitation, any claims made by any  
8 succeeding tenant or other occupant founded on such delay. Any holding over with the  
9 consent of the City after the termination of this Lease shall be construed to be a tenancy  
10 from month-to-month upon the same terms and conditions as provided in this Lease, to  
11 the extent applicable.

12  
13 **25. Modification.**

14  
15 a. This Lease sets forth the entire agreement between the parties relative to  
16 the subject matter of this Lease. No representation, promise or condition, whether oral or  
17 written, not incorporated herein shall be binding upon either party to this Lease. This  
18 Lease shall not be waived, amended or modified except in writing and signed by the  
19 authorized representative(s) of both parties.

20  
21 b. No act by any representative or agent of the City, other than such a written  
22 agreement and acceptance by the City, shall constitute an acceptance thereof.

23  
24 **26. Representations and Warranties.**

25  
26 The Tenant represents and warrants to the City that:

27  
28 a. The Tenant is a corporation organized under the laws of the State of  
29 Maryland, qualified to do business and in good standing in the State of Maryland, and  
30 authorized to conduct the business in which it is engaged and as described in this Lease.

31  
32 b. The Tenant is authorized to execute, deliver and perform this Lease.

33  
34 c. The Tenant shall not violate the order of any court or governmental  
35 authority or breach any contract or other agreement by entering into this Lease.

36  
37 d. There are no actions, suits, etc. pending or, to the best of its knowledge,  
38 threatened against the Tenant or which might adversely affect the Tenant's right to enter  
39 into or perform under this Lease.

40  
41 e. The Tenant has been represented (or has had the opportunity to be  
42 represented) in the execution of this Lease by independent legal counsel.

43  
44 f. There exists no actual or potential conflict of interest between its  
45 performance under this Lease and its engagement or involvement in any other agreement,  
46 or personal or professional activities. In the event such conflict or potential conflict

1 arises during the Term of this Lease, or any renewal thereof, the Tenant shall  
2 immediately advise the City in writing thereof.

3  
4 g. The representations set forth in the Lease shall be true and valid  
5 throughout the Term.

6  
7 **27. Access to Records.**

8  
9 a. At any time during normal business hours with reasonable prior notice  
10 from the City, and as often as the City may deem necessary, the Tenant shall make  
11 available to and allow inspection and copying by the City, its employees or agents, of all  
12 books, records, accounts, reports, information and documentation of the Tenant related to  
13 the subject matter of this Lease, including, but not limited to, all contracts, invoices,  
14 payroll, and financial audits.

15 b. The Tenant shall maintain all books, records, accounts, reports,  
16 information and documentation required under this Lease for a period of at least three (3)  
17 years after the date of termination of this Lease including any renewals, except in the  
18 event of litigation or settlement of claims arising from the performance of this Lease, in  
19 which case the Tenant shall do so until three (3) years after final adjudication of such  
20 litigation or settlement of claims.

21  
22 **28. Remedies Cumulative and Concurrent.**

23  
24 No remedy provided by this Lease or reserved to the City is intended to be  
25 exclusive of any other remedies provided for in this Lease, and each such remedy shall be  
26 cumulative, and shall be in addition to every other remedy given under this Lease, or now  
27 or hereafter existing at law or in equity or by statute. Every right, power and remedy  
28 given to the City shall be concurrent and may be pursued separately, successively or  
29 together against the Tenant, and every right, power and remedy given to the City may be  
30 exercised from time to time as often as may be deemed expedient by the City.

31  
32 **29. Waiver of Remedies for Breach Or Default.**

33  
34 No failure or delay by the City to insist upon the strict performance of any term,  
35 condition or covenant of this Lease, or to exercise any right, power or remedy consequent  
36 upon a breach or default thereof, shall constitute a waiver of any such term, condition or  
37 covenant or of any such breach or default, or preclude the City from exercising any such  
38 right, power or remedy at any later time or times.

39  
40 **30. Independent Contractor Status.**

41  
42 Nothing contained in this Lease shall be construed to constitute the Tenant as an  
43 agent, representative or employee of the City, or to create any relationship between the  
44 parties other than landlord and tenant.

45



1 **31. Binding Effect.**

2  
3 The terms of this Lease shall be binding on and enforceable against the parties  
4 and their respective successors and assigns.  
5

6 **32. Governing Law.**

7  
8 a. In all actions arising from this Lease, the laws of the State of Maryland  
9 shall govern, and the venue for all actions initiated pursuant to this Lease shall be  
10 exclusively the Courts of Anne Arundel County, Maryland.  
11

12 b. The parties waive jury trial in all actions initiated pursuant to this Lease.  
13

14 **33. Recitals.**

15 The Recitals of this Lease are incorporated into this Lease.  
16  
17

18 **34. Severability.**

19  
20 If any of the provisions of this Lease are declared by a court or other lawful  
21 authority to be unenforceable or invalid for any reason, the remaining provisions hereof  
22 shall not be affected thereby and shall remain enforceable to the full extent permitted by  
23 law.  
24

25 **35. Survival.**

26  
27 Those paragraphs in this Lease which by their nature are intended to survive,  
28 including, but not limited to, "Access to Reports", "Indemnification", "Defaults or  
29 Breach", and "Governing Law" shall survive the termination of this Lease.  
30

31 **36. Time is of the Essence.**

32  
33 Time is of the essence with respect to each and every provision of this Lease.  
34

35 **37. Authorization.**

36  
37 This Lease is authorized by the City Council pursuant to Ordinance No. O-11-18.  
38

39 **38. Notice.**

40 Any notice required to be delivered shall be deemed to have been received when  
41 the notice has been sent by certified mail, return receipt, overnight carrier, or hand  
42 delivered with signed receipt to the following address and individual or such other  
43 address and/or such other individual as a party may identify in writing to the other party:  
44

45 To the City: Director  
46 Department of Recreation and Parks

273 Hilltop Lane  
Annapolis, Maryland 21401

With a Copy to: City Attorney  
Office of Law  
160 Duke of Gloucester Street  
Annapolis, Maryland 21401

To the Tenant: Anne Arundel Workforce Development Corporation  
1131 Benfield Boulevard, Suite N  
Millersville, Maryland 21108

**IN WITNESS WHEREOF**, it is the intent of the parties that the Tenant has signed this Lease under seal and, further, that the parties have executed this Lease the day and year first written above.

**WITNESS: ANNE ARUNDEL WORKFORCE DEVELOPMENT CORPORATION**

\_\_\_\_\_  
By: \_\_\_\_\_  
Kirkland J. Murray (Seal)  
President and CEO

**ATTEST: CITY OF ANNAPOLIS**

\_\_\_\_\_  
By: \_\_\_\_\_  
Regina C. Watkins-Eldridge, MMC, (Seal)  
City Clerk

**APPROVED FOR FINANCIAL SUFFICIENCY BY:**

**REVIEWED AND APPROVED:**

\_\_\_\_\_  
Bruce T. Miller, Director  
Finance Department

\_\_\_\_\_  
Thomas C. Andrews, City Manager

**REVIEWED AND APPROVED BY:**

\_\_\_\_\_  
Archie Trader, Director

1 Department of Recreation and Parks

2

3 APPROVED FOR FORM AND LEGAL SUFFICIENCY:

4

5

6

7 

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OFFICE OF THE CITY ATTORNEY

8

9