

## **Ordinance 12-18**

### **Boards, Commissions, Committees and Authorities - Attendance at Meetings**

#### **Staff Report**

The purpose of this legislation is to permit members of non-quasi-judicial Boards, Commissions, Committees and Authorities to attend meetings via telephone conference.

This legislation amends Section 2.04.050, concerning meeting attendance, by defining “attendance” to include participation at a meeting by a member via pre-arranged telephone conference. Participation by telephone conference shall be limited to no more than four times within one calendar year. The attendance by a member via telephone conference shall count toward the meeting quorum.

Furthermore, Section 2.04.050 currently stipulates that “[i]f any member who is entitled to vote is absent for three consecutive meetings or is absent for more than four meetings within one calendar year, the Chair shall notify the Mayor and City Council in writing within ten days.” This legislation amends that section to exempt those members who participate via pre-arranged telephone conference in accordance with the proposed limitations set forth in O-12-18.

In addition to the foregoing, this legislation will assist with filling vacancies in boards, commissions, committees and authorities by making it more convenient for those who wish to volunteer.

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