



MEMORANDUM

DATE: April 9, 2018

TO: Annapolis City Council

FROM: Mayor Gavin Buckley
Acting City Manager David Stokes

RE: Confirmation of Exempt Level Appointments

Pursuant to City of Annapolis Code, Section 3.08.030 and City Charter Article VI, Section 7, we are seeking confirmation by the City Council of my appointment to the following Exempt level position:

Jacqueline Guild, Director of Office of Environmental Policy - A20/Step 7 \$129,414

A copy of Ms. Guild's resume is attached for your review and consideration.

Ms. Guild has been the Executive Director of the Chesapeake Legal Alliance, Inc. since 2011. She is the first executive director and, therefore, responsible for creating the strategic plan, developing policies and procedures, and handling the logistics of setting up an office. She built a network of volunteer attorneys who have actively provided *pro bono* legal assistance in over 400 legal projects representing over 350 legal clients in environmental and citizen groups as well as individuals who are working to improve the health of the Chesapeake Bay and its watershed but lack the legal resources to challenge opposing interests that are supported by well funded legal representation. In leadership of the CLA, Ms. Guild has focused on their goal of making systemic change in compliance and enforcement, as well as to improve upon and create more effective laws, regulations, and policies. She has secured foundation and other funding sources while creating fund raising campaigns to support the CLA.

Prior to her work with the CLA, Ms. Guild has been actively engaged in the practice of law to include extensive litigation experience, often in the area of environmental law. Her practice has included toxic tort litigation, superfund site claims,

clean water act regulatory compliance and related environmental regulatory and environmental justice concerns.

Ms. Guild has a Juris Doctor from the University of Virginia School of Law and is a member of the Bar for Maryland and the District of Columbia as well as the New York and Washington Bar. She has a B.A. in Public Administration along with a B.S. in Political Science.

Accordingly, we trust that you will find the credentials, education, training and experience of Ms. Guild to exceed the minimum qualifications required for the position. Ms. Guild will be present for confirmation at the City Council meeting scheduled for Monday, April 9, 2018.