

# **City of Annapolis**

*160 Duke Of Gloucester Street  
Annapolis, MD 21401*



## **Standing Committee Minutes**

**Wednesday, April 3, 2019**

**10:30 AM**

**Mayor John T. Chambers, Jr.  
City Council Chambers**

### **Finance Committee**

## 1. Call To Order

Chairwoman Finlayson (in Chairman Arnett's absence) called the meeting to order at 10:33 a.m.

## 2. Roll Call

**Present:** 2 - Alderman Paone and Alderman Finlayson

**Absent:** 1 - Alderman Arnett

## 3. Approval of Agenda (any changes to the agenda should be made here)

**Alderman Paone moved to adopt the Regular Meeting Agenda. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 2 - Alderman Paone and Alderman Finlayson

**Absent:** 1 - Alderman Arnett

## 4. Business before Committee

**a. Approval of Minutes**

[FC03.20.19](#) Approval of Minutes for the Regular Meeting

**Alderman Paone moved to approve. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 2 - Alderman Paone and Alderman Finlayson

**Absent:** 1 - Alderman Arnett

**b. Budget Revision Requests**

[GT-4-19](#) **Transfer From:** Finance/Unallocated Union Contingency; Finance/Unallocated Other Post-Employment Benefits (VEBA Chop); Police/Police Salaries & Benefits; **Transfer To:** Mayor/Office of the Mayor Salaries & Benefits; City Manager/Special Projects Salaries & Benefits; Mayor/Public Information Salaries & Benefits; Finance/Administration Salaries & Benefits; Finance/Purchasing Salaries & Benefits; MIT/MIT Salaries & Benefits; Mayor/Office of Law Salaries & Benefits; Mayor/Boards & Commissions Salaries & Benefits; Fire/Fire Salaries & Benefits; OEP/OEP Salaries & Benefits; DPW/Administration Salaries & Benefits; DPW/Engineering Salaries & Benefits; DPW/Traffic Control Salaries & Benefits; DPW/Buildings Salaries & Benefits; Rec & Parks/Pip Moyer Facilities Salaries & Benefits; Rec & Parks/Front Desk Salaries & Benefits; Rec & Parks/Stanton Center Salaries & Benefits; Rec & Parks/Sports Salaries & Benefits; Rec & Parks/Camps & Classes Salaries & Benefits; Rec & Parks/Health Salaries & Benefits; Rec & Parks/Pool Salaries & Benefits

City Manager Sutherland, Finance Director Dickinson, and Police Captain Amoia were present and answered questions from the committee.

**Alderman Paone moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 2 - Alderman Paone and Alderman Finlayson

**Absent:** 1 - Alderman Arnett

[GT-5-19](#)

Police - Salaries/Police - Operating Various - Transfer From: Police Salaries  
Transfer To: Mayor's Office Supplies, City Manager Capital Outlay, Police Capital Outlay, Police Contractual Services

City Manager Sutherland, Police Captain Amoia, and MIT Manager Smith were present and answered questions from the committee.

**Alderman Paone moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 2 - Alderman Paone and Alderman Finlayson

**Absent:** 1 - Alderman Arnett

[GT-6-19](#)

**Unallocated - Contingency/Unallocated - Transfer to Fleet Operations**

**Transfer From:** Finance/Unallocated Contingency **Transfer To:**  
Finance/Unallocated Fleet Operations

Finance Director Dickinson was present and answered questions from the committee.

**Alderman Paone moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 2 - Alderman Paone and Alderman Finlayson

**Absent:** 1 - Alderman Arnett

[GT-7-19](#)

Unallocated - Contingency/Mayor - Contractual Services **Transfer From:**  
Finance/Unallocated Contingency **Transfer To:** Mayor/Contractual Services  
Contractual Services

Finance Director Dickinson was present and answered questions from the committee.

**Alderman Paone moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 2 - Alderman Paone and Alderman Finlayson

**Absent:** 1 - Alderman Arnett

[GT-8-19](#)

**Unallocated - Contingency /Finance - Accounting Services** **Transfer From:**  
Finance/Unallocated Contingency **Transfer To:** Finance/Operations  
Accounting Services

**Alderman Paone moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 2 - Alderman Paone and Alderman Finlayson

**Absent:** 1 - Alderman Arnett

Alderman Paone provided a background for this Budget Transfer.

**Alderman Paone moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 2 - Alderman Paone and Alderman Finlayson

**Absent:** 1 - Alderman Arnett

### c. Supplemental Appropriations

[SA-45-19](#)

**Public Works - Fleet Operations** **Revenue:** Transfer from General Fund  
Contingency for Fleet Maintenance Costs above the current appropriations.  
**Expenditure:** Equipment Repair & Maintenance; Fuel

**Alderman Paone moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 2 - Alderman Paone and Alderman Finlayson

**Absent:** 1 - Alderman Arnett

[SA-46-19](#)

**Capital Project #20002 Maynard Burgess House** **Revenue:** Grant Award  
from Commission and Maryland Historic Trust for Capital Improvement to  
the Maynard Burgess House **Expenditure:** Capital Project #20002 Maynard  
Burgess House

Finance Director Dickinson and Public Works Civil Engineer Harold were  
present and answered questions from the committee.

**Alderman Paone moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 2 - Alderman Paone and Alderman Finlayson

**Absent:** 1 - Alderman Arnett

### 5. General Discussion

[ID-383-18](#)

Update from the Finance Director

Finance Director Dickinson provided an update to the committee. The Committee would like to have the auditors present to the full council.

6. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 11:52 a.m.

Teekia Green  
City Council Associate