

City of Annapolis

*160 Duke Of Gloucester Street
Annapolis, MD 21401*



Standing Committee Minutes

Tuesday, May 14, 2019

4:00 PM

**Mayor John T. Chambers, Jr.
City Council Chambers**

Rules & City Government Committee

1. Call To Order

Chairwoman Finlayson called the meeting to order at 4:06 p.m.

2. Roll Call

Present: 3 - Finlayson, Savidge and Arnett

3. Approval of Agenda (any changes to the agenda should be made here)

Change order to move O-2-19 and R-20-19 to the beginning of the agenda.

**Alderman Arnett moved to adopt the Regular Meeting Agenda as amended.
Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

Aye: 3 - Finlayson, Savidge and Arnett

4. Business before Committee

a. Approval of Minutes

[RCG04.09.1](#) Approval of Minutes for the Regular Meeting
[9](#)

**Alderman Arnett moved to approve. Seconded. A roll call vote was taken.
The motion CARRIED by the following vote:**

Aye: 3 - Finlayson, Savidge and Arnett

5. Legislation before Committee

[CA-2-19](#) **City Manager - Powers and Duties** - For the purpose of removing the Office of Environmental Policy from the supervision of the City Manager; and placing supervision of the Human Resources Office under the City Manager.

**Alderman Savidge moved to approve Finance Committee Amendment #1.
Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

Aye: 3 - Finlayson, Savidge and Arnett

**Alderman Arnett moved to approve the following:
Page 2 after line 22 add new #7 to provide a monthly status report summarizing recent noteworthy activities of City operation including department and office updates, performance management milestones, and activities of the Mayor's office. The monthly City Manager's report will be posted on the City's website and available to the public. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

Aye: 3 - Finlayson, Savidge and Arnett

**Alderman Savidge moved to approve the following: Page 2 unstrike Line 29 (#9).
Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

Aye: 2 - Savidge and Arnett

Nay: 1 - Finlayson

Alderman Arnett moved to approve the following: Page 2 Line 1 before the Period Insert "AT THE EXECUTIVE LEVEL". Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Finlayson, Savidge and Arnett

Alderman Savidge moved to approve the following: Page 1 Line 2-3 AND 21-22 strike "REMOVING THE OFFICE OF ENVIRONMENTAL POLICY FROM THE SUPERVISION OF THE CITY MANAGER; AND". Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 2 - Savidge and Arnett

Nay: 1 - Finlayson

Human Resources Manager Hopkins was present and answered questions from the committee.

Alderman Arnett moved to recommend with amendments. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 2 - Savidge and Arnett

Nay: 1 - Finlayson

CA-3-19

Office of Law - For the purpose of establishing an Office of Law.

Human Resources Manager Hopkins was present and answered questions from the committee.

Alderman Arnett moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Finlayson, Savidge and Arnett

CA-4-19

Economic Development Program - For the purpose of removing administration of the economic development program from the Planning and Zoning

Department.

No action taken

[CA-5-19](#)

The Office of Emergency Management Department - For the purpose of establishing a department known as the Office of Emergency Management.

Alderman Arnett moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Finlayson, Savidge and Arnett

[O-2-19](#)

Freestanding Signs - For the purpose of permitting free-standing signs and business community identification signs in certain zoning districts; removing the minimum lot width requirement for freestanding signs in certain zoning districts; amending the regulations for wall-mounted signs; and matters generally relating to updating and amending the sign code.

Alderman Arnett moved to Recommend Favorably the Planning Commission Amendments. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Finlayson, Savidge and Arnett

Planning and Zoning Acting Director Nash was present and answered questions from the committee.

Alderman Arnett moved to recommend with amendments. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Finlayson, Savidge and Arnett

[O-10-19](#)

Maryland Public Information Act - For the purpose of adopting City of Annapolis procedures for the processing of requests made pursuant to the Maryland Public Information Act; establishing definitions; providing notice of disclosure requirements; establishing an appeal process; allowing fees to be charged; allowing fee waivers; and generally related to adopting procedures for processing Public Information Act requests.

[O-12-19](#)

Departmental Reorganization - For the purpose of requiring the Environmental Policy Advisor to provide certain advice relating to environmental policies and initiatives in lieu of the Office of Environmental Policy; creating the position of Environmental Policy Advisor in the exempt service; establishing the duties and responsibilities of the position; creating the position of Director of Emergency

Management in the exempt service; establishing certain exempt service pay grades; and reassigning responsibility for floodplain management to the Department of Planning and Zoning.

[O-13-19](#)

Office of Law - For the purpose of clarifying the functions of the Office of Law; clarifying the functions of the City Clerk; making technical corrections; and making stylistic changes.

[O-14-19](#)

Economic Development Division - For the purpose of relocating the Economic Development Division from the Department of Planning and Zoning to the Office of the Mayor; and generally related to Economic Development.

[O-16-19](#)

Human Resources - Exempt Service - For the purpose of reclassifying certain positions in the Exempt Service; and making stylistic changes.

Alderman Savidge moved to approve the following: Page 2 Line 12, 22 Unstrike "DIRECTOR OF" strike "ADVISOR", Line 22 unstrike "A20" and strike "A17" Page 5 Line 34 Unstrike "DIRECTOR, OFFICE OF" Strike "ADVISOR". Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 2 - Savidge and Arnett

Nay: 1 - Finlayson

Alderman Savidge moved to give a Favorable Recommendation for Buckley Amendment #1 and Buckley Amendment #2. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Finlayson, Savidge and Arnett

Arnett moved to oppose Buckley Amendment #3 and Buckley Amendment #4. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Finlayson, Savidge and Arnett

Human Resources Manager Hopkins was present and answered questions from the committee.

Page 4 Line 21 & 30 strike "ATTORNEY 1 AND ATTORNEY 2" (Ald. Savidge)
-withdrawn

Alderman Arnett moved to recommend with amendments. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 2 - Savidge and Arnett

Abstain: 1 - Finlayson

[R-20-19](#)

Forest Drive/Eastport Sector Study Citizens and Governmental Task

Force- For the purpose of establishing a temporary advisory Task Force commissioned to provide the Mayor and City Council with a public forum for studying and preparing reports about the Forest Drive/Eastport Sector Study; and generally relating to the Task Force.

Motion to postpone until the Principle Sponsor (Alderwoman Pindell Charles) can be present. (Ald. Arnett)

Alderman Arnett moved to postpone. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Finlayson, Savidge and Arnett

6. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 6:38 p.m.

**Teekia Green
City Council Associate**