



CITY MANAGER

To: Mayor Buckley
From: Teresa Sutherland, City Manager
Subject: R-30-19 – Rental Unit and Short Term Rental Licenses – Fees
Date: June 17, 2019

This resolution updates the fees schedule for rental unit and short-term residential rental licenses. It is a companion resolution to O-26-19, Rental Unit and Short-Term Residential Rental Licenses.

Please note that the fees schedule in this resolution reflects the language and formatting in the FY2019 Fees Schedule, not the language and formatting in the FY2020 Fees Schedule adopted by the City Council via R-16-19 on June 10, 2019.

Also, in reviewing this resolution, we noted the reference to “17.44.040B” in the third line should be “17.44.030B,” and the reference to “17.44.030B” on the fourth line should be to “17.44.040D.”

I recommend amending the resolution as follows to correct the Code references and to match the language and formatting to the FY2020 Fees Schedule adopted by the City Council via R-16-19.

CODE SECTION	TYPE OF FEE	AMOUNT OF FEE
17.44.010 17.44.030B	Short Term rental license	\$200
17.44.040 17.44.030B	RENTAL operating license for rental unit or rooming house	\$100

<p>17.44.060 17.44.040B 17.44.030B</p>	<p>Two-year rental operating licenses for operator of multi-family dwellings consisting of fifty or more units that employs a full-time on-site maintenance staff of three or more employees</p>	<p>\$200 biennially, billed in annual \$100 increments</p>
<p>17.44.060 17.44.030B 17.44.040D</p>	<p>Failure to renew license under 17.44.040 or 17.44.060-17.44.030B within 30 days of expiration of existing license</p>	<p>\$100 + \$25/rental unit for every month of delinquency or fraction thereof</p>
<p>17.44.120 17.44.070C</p>	<p>Reinspection fee for rental unit if revocation, revalidation, reinspection, and reissuance procedure</p>	<p>\$100</p>

Prepared by Teresa Sutherland, City Manager