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Office of the Mayor  
Gavin Buckley, Mayor  
160 Duke of Gloucester Street  
Annapolis, MD 21401-2517

June 19, 2019

To: Alderpersons, City of Annapolis

From: Mayor Gavin Buckley

Re: Civil Service Board

I respectfully submit for your approval the appointment of Mr. Roberto Veloso to the Civil Service Board. Mr. Veloso is a resident of Ward 2 and this appointment fills a vacancy on the Commission. His resume is attached.

Roberto L. Veloso  
101 Linden Avenue  
Annapolis MD 21401

Thank You.

GB/hrr

Reviewed by: <u>Rules and City Government Committee</u>	
<u>    </u> Favorable	<u>    </u> Unfavorable
_____	_____
Committee Chair	Date

**ROBERTO L. VELOSO**

[robertoveloso@gmail.com](mailto:robertoveloso@gmail.com) | (410)279-1304

**EXPERIENCE**

**Roberto L. Veloso, Attorney at Law**  
*Attorney*

Annapolis, MD  
2003 - Present

Transactional practice focused on serving the needs of entrepreneurs, emerging businesses, startups and non-profits, providing clients with expert advice and counsel on compliance, risk management, business and commercial law

**Blue House Binary, LLC**  
*Co-Founder and CEO*

Annapolis, MD  
2016 - Present

Co-founder and CEO of boutique computer systems engineering and software development company, focused on creating products for the legal and financial technology market

**Rocky Mountain University of Health Professions**  
*Associate Professor and Chair, Institutional Review Board*

Provo, UT  
2008 - 2015

Developed and implemented a human research protection program and standard operating procedures, bringing human research oversight function in compliance with federal regulations and accreditation standards; supervised Institutional Review Board (IRB) Manager and the protocol review process; oversaw responsible conduct of research education and ethical research oversight training programs; worked collaboratively with stakeholders to promote a culture of ethical research at the University

**Maryland Office of the Attorney General**  
*Assistant Attorney General*

Baltimore, MD  
1999 - 2003

Counsel to the Maryland Insurance Commissioner and the Maryland Insurance Administration (MIA); provided legal advice on the interpretation, implementation and enforcement of the insurance laws of the state of Maryland; drafted and approved orders for legal sufficiency; represented Commissioner and MIA in administrative hearings and litigation in state and federal court involving: consumer complaints, licensing, market conduct, enforcement, civil fraud, bankruptcy and receivership issues

**Friedlander Mislser, PLLC**  
*Attorney*

Washington, DC  
1995 - 1999

Represented clients through all phases of complex civil litigation before administrative agencies and state and federal courts in Maryland and the District of Columbia involving: insurance coverage disputes over professional liability, professional athletes' disability and municipal and self-insured entities' reinsurance policies; insurance defense; surety bond; employment; contract; and, medical malpractice cases

**Insurance Industry**  
*Claims Operations*

Washington, DC  
1992 - 1995

Responsible for conducting coverage and liability exposure analysis and proposing risk management strategy to C-level executives; managed nationwide litigation and negotiated settlement of claims under various surety, E&O, D&O and fiduciary liability insurance products; managed personal injury litigation in Washington DC and Maryland courts; negotiated settlement of bodily injury claims

## ADVISORY EXPERIENCE

**U.S. Department of Energy** Washington, DC  
*Vice-Chair Central Institutional Review Board* 2013 - 2015  
Member of leadership team responsible for ensuring ethical and regulatory compliance of research under the jurisdiction of the Central Institutional Review Board

**Public Responsibility in Medicine & Research (PRIM&R)** Boston, MA  
*Member, Diversity Advisory Group* 2011 - 2015  
Advised staff and Board of Directors of 501(c)(3) non-profit, promoting ethical research administration and oversight, about diversity issues; faculty at 2014 Advancing Ethical Research conference

**Rocky Mountain University of Health Professions** Provo, UT  
*Member, Committee on Inclusiveness* 2011 - 2015  
Reviewed requests for academic accommodations and ensured compliance with University policies and applicable laws

**Anne Arundel County** Annapolis, MD  
*Commissioner, Human Relations Commission* 2009 - 2011  
Advised County Executive and County Council regarding diversity and civil rights issues; chaired Legislative Committee

**City of Annapolis** Annapolis, MD  
*Board Member, Civil Service Board* 2008 - 2011  
Adjudicated personnel appeals and provided advice to Mayor and City Council regarding the rules, classification and pay plan governing the civil service

**City of Annapolis** Annapolis, MD  
*Vice Chair, Human Relations Commission* 2006 - 2008  
Mediated and adjudicated civil rights complaints under City laws and provided advice to Mayor and City Council regarding civil rights issues

## EDUCATION

**American University, Washington College of Law** Washington, DC  
*Juris Doctor* 1989 - 1992

**The Catholic University of America** Washington, DC  
*Bachelor of Arts, Philosophy* 1985 - 1989

**LICENSURES**

**Licensed to practice law in the State of Maryland**

Court of Appeals of Maryland (1994)

United States District Court for the District of Maryland (1997)

United States Court of Appeals for the Fourth Circuit (1998)

Maryland

1994 - Present

**Licensed to practice law in the District of Columbia (Inactive Status)**

District of Columbia Court of Appeals (1995)

United States District Court for the District of Columbia (1997)

United States Court of Appeals for District of Columbia Circuit (1998)

Washington, DC

1995 - Present

**Professional Affiliations**

Anne Arundel Bar Association

Maryland Hispanic Bar Association

Maryland State Bar Association

**LANGUAGES**

Native Spanish speaker; can speak, read, write and translate Spanish



**City of Annapolis**  
 Office of the Mayor  
 160 Duke of Gloucester Street  
 Annapolis, MD 21401-2517

Mayor@annapolis.gov • 410-263-7997 • Fax 410-216-9284 • TDD use MD Relay or 711 • www.annapolis.gov

### Boards and Commissions Application

**Personal information**

Name Roberto L. Veloso  
 Address 101 Linden Avenue  
 City Annapolis ST MD Zip 21401  
 Phones Home (410)279-1304 - Mobile Other (410)280-3873 - Home  
 E-mail rveloso@velosolaw.com

**Statement of interest – Why should you be appointed to this board/commission?**

I believe that I am highly qualified to serve on the Civil Service Board for a number of reasons. I have lived in Annapolis since December 1998 and have a passion for civic involvement and engagement. I previously served on the Annapolis Human Relations Commission from 2006 – 2008, the Annapolis Civil Service Board from 2008 – 2011 and the Anne Arundel County Human Relations Commission from 2009 – 2011. I found my work on the Civil Service Board to be a rewarding experience and only resigned my appointment when work and family demands limited my availability to participate in meetings.

I am an attorney and a member of the Maryland Bar since 1994. For the last 16 years, I have been a solo practitioner with a transactional practice focused on handling regulatory compliance work and business and commercial law matters. Most recently, I founded a company focused on developing legal technology software that complements the work I do in my private practice. Prior to that, I spent a decade working as a litigator, in the insurance industry, at a small law firm in Washington, DC, and as an Assistant Attorney General for the State of Maryland, representing the Maryland Insurance Commissioner and the Maryland Insurance Administration.

Are you a resident of the City of Annapolis?  Yes  No

Are you an employee of the City of Annapolis?  Yes  No  
 If yes, please state your job title, department & duties.

Do you do business with the City of Annapolis?  Yes  No  
 If yes, please detail.

Are you currently serving on any city boards or commissions?  Yes  No  
 If yes, please list board(s).

**References**

Name Anthony F. Christilf, Esq. Phone 410-269-6424  
Address 150 South Street, Suite 206, Annapolis, MD 21401  
Name Lisa B. Hall, Esq. Phone 443-223-0622  
Address 1498 Branchwood Dr., Gambrills, MD 21054  
Name Sandra L. Pennington, PhD, RN Phone 270-350-7291  
Address 12226 Keyridge Loop, Largo, FL 33778

Appointees are subject to the provisions of the City of Annapolis Ethics Code, Annapolis City Code Chapter 2.08. Appointees are strongly encouraged to review this Code and contact the City of Annapolis Office of Law and/or City of Annapolis Ethics Commission with all inquiries.

Signature  Date 1/30/2019

E-mail electronically completed form to [constituents@annapolis.gov](mailto:constituents@annapolis.gov). Paper copies may be faxed to 410-216-8284 or mailed to the Mayor's Office address above, attention Boards and Commissions Coordinator.