MEMORANDUM

To: Annapolis City Council

From: Mayor Gavin Buckley
                City Manager Teresa Sutherland

Date: July 17, 2019

Subject: Confirmation of Exempt Level Appointment – Fire Chief

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Article VI, § 2.A of the City Charter provides that department directors are appointed by the City Manager with the approval of the Mayor and confirmation of the City Council. The City Manager is to describe the manner in which the appointee fulfills the qualifications for the position, and the compensation of each director is fixed by the City Manager with the approval of the Mayor.

Article VI, § 4 of the City Charter requires the Fire Chief to be appointed based on the Chief's knowledge and experience in fire prevention and suppression, in emergency services, and in public safety and administration, at least three years of which shall have been in an executive or supervisory capacity.

Pursuant to these Charter requirements, the Mayor and I are seeking your confirmation of Douglas Remaley for Fire Chief. Chief Remaley has a Master of Science in Management from Johns Hopkins University and a Bachelor of Science in Fire Science from the University of Maryland. He has worked his entire career for the City of Annapolis, competitively moving up the ranks from Firefighter/Medic in 1986 to Deputy Chief in 2007. He retired in 2017 before being hired again as Deputy Chief, where he plans, directs, and administers all programs in the Fire Department.

Chief Remaley's compensation will be $158,252, which is grade F20, step 10 on the pay plan adopted by the City Council.

We trust you will agree that Chief Remaley's credentials, education, training, and experience detailed in the attached resume make him well qualified to serve as Fire Chief. We will be seeking your favorable confirmation at the special meeting of the City Council on Wednesday, July 31, 2019. Chief Remaley will subsequently take the oath of office on August 26, 2019, when the Fire Chief David Stokes steps down.

Thank you for your consideration of Chief Remaley for Fire Chief.