

1 **..Title**

2 **Youth Development Commission** – For the purpose of establishing a Youth Development
3 Commission; creating certain definitions; identifying the responsibilities and composition of the
4 Commission; and generally relating to the Youth Development Commission.

5 **..Body**

6 **CITY COUNCIL OF THE**
7 **City of Annapolis**

8
9 **Ordinance 2-20**

10
11 **Introduced by: Alderman Gay and Alderman Rodriguez**

12
13 **Referred to**

14 **Rules and City Government**
15 **90 day Rule: 4/13/20**

16
17 **AN ORDINANCE** concerning

18
19 **Youth Development Commission**

20
21 **FOR** the purpose of establishing a Youth Development Commission; creating certain
22 definitions; identifying the responsibilities and composition of the Commission; and
23 generally relating to the Youth Development Commission.

24
25
26 **BY** adding the following portion to the Code of the City of Annapolis, 2020 Edition
27 2.48.500
28 2.48.510
29 2.48.520
30 2.48.530

31
32
33 **SECTION I: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY**
34 **COUNCIL** that the Code of the City of Annapolis shall be amended to read as follows:

35
36 **Title 2 - ADMINISTRATION**

37 **Chapter 2.48 – BOARDS, COMMISSIONS, AND COMMITTEES**

38
39 **ARTICLE XVI - YOUTH DEVELOPMENT COMMISSION**

40
41 **SECTION 2.48.500 - DEFINITIONS.**

42
43 **IN THIS SECTION, THE FOLLOWING TERMS HAVE THE MEANINGS INDICATED:**

44
45 **(A) “LIAISON” MEANS THE MAYOR OR THE MAYOR’S DESIGNEE.**

1 (B) "YOUTH" MEANS AN INDIVIDUAL AT LEAST 14 YEARS OLD AND UNDER
2 THE AGE OF 19 YEARS.
3

4 **SECTION 2.48.510 – ESTABLISHED – PURPOSE - RESPONSIBILITIES.**
5

6 THERE IS ESTABLISHED A YOUTH DEVELOPMENT COMMISSION. THE TERMS
7 "YOUTH DEVELOPMENT COMMISSION" AND "COMMISSION" HAVE THE SAME
8 MEANING THROUGHOUT THIS ARTICLE.
9

10 A. **PURPOSE.** THE YOUTH DEVELOPMENT COMMISSION SHALL BE
11 CONCERNED WITH THE PROBLEMS OF YOUTH DEVELOPMENT, WHICH ARE
12 FINANCIAL, SOCIAL, EDUCATIONAL, AND SITUATIONAL IN NATURE. THE
13 COMMISSION SHALL STUDY THOSE AREAS AFFECTING THE
14 DEVELOPMENT OF YOUTH WITH REGARD TO EMPLOYMENT, HOUSING,
15 HEALTH SERVICES, TRANSPORTATION, NUTRITION, RECREATIONAL
16 FACILITIES, AND ACTIVITIES. THE COMMISSION SHALL ADVISE THE CITY
17 COUNCIL ON ISSUES RELATING TO YOUTH IN THE CITY OF ANNAPOLIS,
18 AND SHALL MAKE RECOMMENDATIONS ON PROGRAMS AND POLICIES
19 FOR THE BETTERMENT OF YOUTH IN THE CITY.
20

21 B. **RESPONSIBILITIES.** IN CARRYING OUT ITS GENERAL PURPOSE, THE
22 YOUTH DEVELOPMENT COMMISSION SHALL:
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- 24 (1) PARTICIPATE IN FEDERAL, STATE, AND OTHER AGENCY
25 CONFERENCES, SURVEYS, AND STUDIES CONCERNING THE
26 PROBLEMS OF YOUTH DEVELOPMENT;
- 27 (2) DEVELOP AND MAINTAIN A 3-YEAR PLAN OF ACTION THAT OUTLINES
28 SPECIFIC AREAS FOR STUDY AND THE DEVELOPMENT OF
29 RECOMMENDATIONS;
- 30 (3) PROVIDE QUARTERLY REPORTS TO THE CITY COUNCIL AND CITY
31 MANAGER ON THE DEVELOPMENT OF THE 3-YEAR PLAN,
32 LEGISLATION, POLICIES, OR PROGRAMS RELATING TO THE ROLE OF
33 YOUTH WITHIN THE CITY;
- 34 (4) PROVIDE OPPORTUNITIES FOR YOUTH AND OTHER MEMBERS OF THE
35 GENERAL PUBLIC TO EXPRESS THEIR COMMENTS AND CONCERNS ON
36 YOUTH-RELATED MATTERS;
- 37 (5) ASSIST THE DEPARTMENT OF RECREATIONS AND PARKS IN THE
38 DEVELOPMENT OR IMPLEMENTATION OF RECREATIONAL
39 PROGRAMS, SERVICES, AND CLASSES FOR YOUTH;
- 40 (6) ASSIST THE DEPARTMENT OF HUMAN RESOURCES IN THE
41 DEVELOPMENT OR EXPANSION OF INTERNSHIP PROGRAMS FOR HIGH
42 SCHOOL STUDENTS;
- 43 (7) ADVOCATE FOR POLICIES, SERVICES, AND PROGRAMS FOR YOUTH;
- 44 (8) WORK WITH PUBLIC AND PRIVATE SECTORS IN A COLLABORATIVE
45 EFFORT TO:
46 (I) BRING FORTH THE CONCERNS OF YOUTH; AND

- 1 (II) EVALUATE AND STRENGTHEN PROGRAMMING THAT WILL
2 ENHANCE THE INTERPERSONAL AND SOCIAL DEVELOPMENT OF
3 YOUTH;
4 (9) DEVELOP NETWORKING STRATEGIES TO COMMUNICATE AND SHARE
5 INFORMATION ABOUT PUBLIC AND PRIVATE SERVICES TO YOUTH;
6 AND
7 (10) PERFORM ANY OTHER DUTIES THAT THE MAYOR OR THE MAYOR'S
8 DESIGNEE REQUESTS.
9

10 **SECTION 2.48.520 - COMPOSITION.**

11
12 **A. IN GENERAL.**

- 13 (1) THE YOUTH DEVELOPMENT COMMISSION COMPRISES NINE VOTING
14 MEMBERS AND THREE NON-VOTING MEMBERS.
15 (2) ALL MEMBERS SHALL BE APPOINTED BY THE MAYOR AND
16 CONFIRMED BY THE CITY COUNCIL.
17 (3) THE MAYOR SHALL SELECT INDIVIDUALS WITH DIVERSE FACTORS
18 INCLUDING BUT NOT LIMITED TO ETHNICITY, RACE, RELIGION,
19 NATIONAL ORIGIN, SOCIOECONOMIC STATUS, SEXUAL
20 ORIENTATION, AND GENDER IDENTITY.
21

22 **B. VOTING MEMBERS.**

- 23 (1) EACH VOTING MEMBER SHALL BE A YOUTH AT THE TIME OF
24 APPOINTMENT.
25 (2) EACH VOTING MEMBER SHALL BE A CITY RESIDENT.
26 (3) EXCEPT AS OTHERWISE PROVIDED IN THIS PARAGRAPH, THE TERM
27 OF A VOTING MEMBER IS ONE YEAR. INITIAL MEMBERS SHALL HAVE
28 STAGGERED TERMS, SUCH THAT FIVE MEMBERS HAVE ONE-YEAR
29 TERMS AND FOUR MEMBERS HAVE TWO-YEAR TERMS. THE MAYOR
30 OR THE MAYOR'S DESIGNEE SHALL DETERMINE WHICH MEMBER IS
31 TO SERVE WHICH TERM. VOTING MEMBERS MAY BE REAPPOINTED
32 TO SUCCESSIVE TERMS.
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34 **C. NONVOTING MEMBERS.**

- 35 (1) EACH NONVOTING MEMBER SHALL BE AN INDIVIDUAL AT LEAST 18
36 YEARS OLD AND EMPLOYED BY OR OTHERWISE AFFILIATED WITH
37 AN ORGANIZATION THAT PROVIDES SERVICES TO YOUTH IN THE
38 CITY.
39 (2) THE MAYOR SHALL APPOINT AN ALDERMAN TO SERVE ON THE
40 COMMISSION AS A NONVOTING MEMBER.
41 (3) EXCEPT AS OTHERWISE PROVIDED IN THIS PARAGRAPH, THE TERM
42 OF A NONVOTING MEMBER IS THREE YEARS. THE ALDERMANIC
43 MEMBER SHALL SERVE FOR THE DURATION OF THAT OFFICIAL'S
44 ELECTED TERM. NONVOTING MEMBERS MAY BE REAPPOINTED TO
45 SUCCESSIVE TERMS.
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1 D. **VACANCY.** IN THE CASE OF A VACANCY, A NEW MEMBER SHALL BE
2 APPOINTED AND CONFIRMED TO COMPLETE THE UNEXPIRED TERM OF
3 THE VACANT POSITION. UPON THE EXPIRATION OF A TERM, A MEMBER
4 MAY CONTINUE TO SERVE UNTIL A SUCCESSOR IS APPOINTED.

5
6 E. **PRESIDING OFFICER.** THE COMMISSION ANNUALLY SHALL ELECT FROM
7 ITS VOTING MEMBERS A CHAIR TO PRESIDE OVER ITS MEETINGS AND A
8 VICE CHAIR TO PRESIDE OVER ITS MEETINGS IN THE ABSENCE OF THE
9 CHAIR. THE CHAIR AND VICE CHAIR SHALL EACH SERVE A ONE-YEAR
10 TERM AND MAY BE ELIGIBLE FOR REELECTION.

11
12 F. **LIAISON.** AN INDIVIDUAL IN THE MAYOR'S OFFICE SHALL BE
13 DESIGNATED AS LIAISON TO THE COMMISSION.

14
15 **SECTION 2.48.530 - MEETINGS.**

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17 A. **SCHEDULE.** THE COMMISSION SHALL MEET AS OFTEN AS IT DEEMS
18 NECESSARY TO DISCHARGE ITS DUTIES. MEETINGS SHALL BE SCHEDULED
19 BY THE LIAISON IN CONSULTATION WITH THE CHAIRPERSON OF THE
20 COMMISSION.

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22 B. **OPEN MEETINGS.** EVERY MEETING OF THE COMMISSION SHALL BE OPEN
23 TO THE PUBLIC IN ACCORDANCE WITH THE MARYLAND OPEN MEETINGS
24 ACT, UNLESS ALLOWED BY THE OPEN MEETINGS ACT TO BE CLOSED. ANY
25 PERSON MAY APPEAR AND BE HEARD ON A MATTER AFFECTING YOUTH
26 IN THE CITY OF ANNAPOLIS. THE RECORD OF ANY OPEN MEETING SHALL
27 BE KEPT ON FILE FOR PUBLIC VIEW IN THE OFFICE OF THE MAYOR.

28
29 C. **QUORUM.** A QUORUM OF THE COMMISSION IS A SIMPLE MAJORITY OF THE
30 SWORN VOTING MEMBERS. NO ACTION MAY BE TAKEN IN THE ABSENCE
31 OF A QUORUM.

32
33 D. **RULES OF PROCEDURE.** THE COMMISSION MAY ADOPT RULES OF
34 PROCEDURE TO ASSIST IN THE TRANSACTION OF ITS BUSINESS.

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36
37 **SECTION II: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE**
38 **ANNAPOLIS CITY COUNCIL** that this ordinance shall take effect from the date of its passage.

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40 **Explanation:**

41 UPPERCASE indicates matter added to existing law.

42 ~~Strikethrough~~ indicates matter stricken from existing law.

43 Underlining indicates amendments.