



## STAFF REPORT ON PROPOSED LEGISLATION

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To: Mayor Gavin Buckley  
From: Lyn Farrow, Assistant City Manager  
Date: January 22, 2020  
Subject: O-2-20: Youth Development Commission

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This ordinance amends Section 2.48.500 of the City Code to create a Youth Development Commission. The ordinance defines and identifies the responsibilities and the composition of the commission.

The commission's membership comprises nine youth, defined as person at least age 14 and under age 19, and three persons over age 19, all appointed by the Mayor. Voting members must be city residents who are youth at the time of appointment. Non-voting members must be employed by or affiliated with a youth serving organization. The commission will elect a chair annually from its membership.

### *Suggested amendments*

I suggest consideration of the following amendments:

- The definition of "LIAISON" on page 1, line 45, is inconsistent with the use of the term on page 4, lines 12-13.

On page 1, line 45, it says, "LIAISON MEANS THE MAYOR OR THE MAYOR'S DESIGNEE." However, on page 4, line 12, it says "LIAISON. AN INDIVIDUAL IN THE MAYOR'S OFFICE SHALL BE DESIGNATED AS LIAISON TO THE COMMISSION."

If an individual from the Mayor's staff is to serve as the liaison to the commission, I recommend deleting the definition of "liaison" on page 1, line 45, and amending page 4, line 12 to say, "LIAISON. THE MAYOR SHALL DESIGNATE AN INDIVIDUAL FROM THE MAYOR'S STAFF AS A LIAISON COMMISSION."

*(On page 1, strike line 45 in its entirety, and on page 4, beginning in line 12, after "LIAISON.", insert "THEY MAYOR SHALL DESIGNATE," and strike "IN" and*

*substitute “FROM”, and strike beginning with “OFFICE” down through “DESIGNATED” on line 13 and substitute “STAFF.”)*

- On page 2, line 6, the ordinance refers to the “Department of Human Resources.” However, the City does not have a Department of Human Resources. The Charter refers to the City’s human resources operation as the “Human Resources office.” I recommend amending this bill accordingly.

*(On page 2, in line 40, strike “DEPARTMENT OF” and in the same line, after “Resources”, insert “office”.)*

*Prepared by Lyn Farrow, Assistant City Manager*