



STAFF REPORT ON PROPOSED LEGISLATION

To: Mayor Gavin Buckley
From: David Jarrell, City Manager
Date: May 7, 2020
Subject: O-20-20: Deputy City Manager for Resilience and Sustainability

This Ordinance will establish the position of Deputy City Manager (DCM) for Resilience and Sustainability, including providing terms of employment and compensation, clarifying duties and responsibilities, and transferring certain environmental programs and activities.

Code Section 2.12.080 – Office of Environmental Policy, is deleted in its entirety.

Code Section 2.48.350 – Environmental Review Committee is revised to add the DCM as a member and chair of the committee. Additionally, the following policy changes are made:

1. For projects funded at least 30% by the City, Silver LEED green building standards are required at a minimum, and, whenever practicable, Gold and Platinum LEED green building standards shall be incorporated.
2. The City shall reduce or eliminate use of single use plastic products. By January 1, 2021, the City shall cease use of cups that are not biodegradable. All single use plastic products shall be eliminated by the City by January 1, 2022.
3. The City shall give preference to electric drive vehicles wherever practicable.

Code Section 3.08.010 – Positions included.

“Deputy City Manager for Resilience and Sustainability” replaces “Director of Environmental Policy” on line 20.

Code Section 3.08.030 – Salary.

“Deputy City Manager for Resilience and Sustainability” replaces “Director of Environmental Policy” in the pay plan table.

Code Section 6.29.010 – Establishment of Clean Energy Loan Program.

“Deputy City Manager for Resilience and Sustainability” replaces “Director of Environmental Policy” in Paragraph C.

Code Section 14.13.095 – Tree conservation area – Tree removal on private property.

Throughout this section, “City Forester” replaces “Director of Planning and Zoning or his or her designee”.

In Paragraph C, the following requirement is added: “A permit is also required for the removal of any tree that measures twenty four inches or greater in diameter, as measured at four and one-half feet above the ground located anywhere on private property. Tree removal applications may be denied if sufficient evidence is not provided to meet one of the conditions listed below.”

Code Section 14.12.120 – Species and varieties.

In Paragraph C, “Director of Planning and Zoning” replaces “Director of Public Works” for authority over revisions to the master street tree plan.

Code Section 14.13.140 – Location.

Throughout this section, “City Forester” replaces “Director of Planning and Zoning or his or her designee”.

Code Section 14.13.150 – Pruning and removal of trees.

In Paragraph A, the reference to “dehorning” trees is removed.

Code Section 17.11.300 – Designation of Floodplain Administrator.

This section changes the designation of the Floodplain Administrator from the Director of the Office of Environmental Polis to the Director of Planning and Zoning.

Prepared by David Jarrell, City Manager