

**City of Annapolis**  
**Supplemental Appropriation from Surplus Funds**

**Fund:** General Fund  
**Department:** OEP

**Control Number:** SA-32-20  
**Date:** 4/28/2020

**Source of Surplus Funds:** Payments received from property owners for hazardous tree removal

Account Name	Allocation of Appropriation for
Revenue:	
Payments Received from property owners for tree removal	\$ 4,000
Expenditure:	
Supplies and Other	\$ 4,000

**Explanation:**  
 This supplemental allocation appropriates \$4,000 of payments from homeowners into OEP's program and activities account. This reimburses the City of Annapolis for hazardous tree removals. This amount was not included in the FY2020 budget.

**Approved by:**

\_\_\_\_\_  
 Finance Director                      Date

\_\_\_\_\_  
 Department Director              Date

**Approved by:**

City Manager \_\_\_\_\_  
 Mayor \_\_\_\_\_  
 Finance Committee \_\_\_\_\_  
 City Council \_\_\_\_\_

Date \_\_\_\_\_  
 Date \_\_\_\_\_  
 Date \_\_\_\_\_  
 Date \_\_\_\_\_

CM: City Manager approved transfers of appropriations of \$25,000 or less from one line item to another within a fund.  
 CM's do not increase the total budget or the budget for any fund.  
 FT: Fund Transfers of appropriations greater than \$25,000 from one line item to another within a fund.  
 These are also used for fund transfers from the contingency account, bond proceeds, or from one fund to another, regardless of the amount. FT's do not increase the total budget.  
 SA: Supplemental Appropriation from revenue not anticipated in the budget or in excess of that anticipated in the budget.  
 SA's increase the total budget.