

City of Annapolis
Budget Revision Request
 (City Council Budget Revision > \$25,000)

Fund: General Fund _____
 Department: Various _____

Control Number: FT-7-20 _____
 Date: 6/1/2020 _____

Dept	Account Name	Transfer From	Transfer To
Fire	Salaries and Benefits	327,700	
City Council	Salaries and Benefits		3,400
City Manager	Salaries and Benefits		33,000
Office of Law	Contractual Services		3,600
Police	Salaries and Benefits		213,200
OEM	Salaries and Benefits		7,000
DPW - Facilities	Contractual Services		67,500
R&P - Harbormaster	Salaries and Benefits	35,000	
R&P - Pool	Salaries and Benefits	35,000	
R&P - Pool	Contractual Services	10,000	
R&P - Camps and Classes	Salaries and Benefits	39,200	
R&P - Parks	Salaries and Benefits	35,000	
R&P - Stanton Center	Salaries and Benefits	35,000	
R&P - Pip Moyer	Salaries and Benefits		5,000
R&P - Pip Moyer	Contractual Services		38,200
R&P - Front Desk	Salaries and Benefits		9,000
R&P - Administration	Salaries and Benefits		11,000
R&P - Latchkey	Salaries and Benefits		124,000
R&P - Health and Fitness	Salaries and Benefits		2,000
		516,900	516,900

(1)
(2)
(3)
(4)
(5)
(6)
(7)
(8)

Explanation:

This transfers \$516,900 of appropriations between departments within the General Fund. This transfer will allow departments to pay for unanticipated costs.

Department explanations:

- (1) Fire Dept savings from health care premium holiday is used to fund overages in other departments.
- (2) City Council benefits budget was inadequate to cover pension costs for those members in State pension.
- (3) Former City Manager had payout of leave and Asst City Manager Salary higher than estimated during the budget.
- (4) Higher than anticipated legal services for Smith Downey.
- (5) Police overtime higher than budgeted and benefits charged to grant must be transferred to the General Fund.
- (6) Budget for Director was too low.
- (7) Projected overage for telephone costs, contract services, including elevator inspection, and heat and smoke testing.
- (8) Rec & Parks shifting funding among its activities. Some employees allocated across different activities.

Approved by:

 Finance Director _____
Date

 Department Director _____
Date

Approved by:

 City Manager _____
Date

 Mayor _____
Date

 Finance Committee _____
Date

 City Council _____
Date

CM: City Manager approved transfers of appropriations of \$25,000 or less from one line item to another within a fund. CM's do not increase the total budget or the budget for any fund.

FT: Fund Transfers of appropriations greater than \$25,000 from one line item to another within a fund. These are also used for fund transfers from the contingency account, bond proceeds, or from one fund to another, regardless of the amount. FT's do not increase the total budget.

SA: Supplemental Allocations from revenue not anticipated in the budget or in excess of that anticipated in the budget. SA's increase the total budget.