

THE CITY OF ANNAPOLIS, MARYLAND

CIVIL SERVICE BOARD MINUTES

December 17, 2019

MEMBERS PRESENT: ROBERTO VELOSO, Chair
JENNIFER BEARD
ALVIN COLLINS

STAFF PRESENT: Tricia HOPKINS, Human Resources Manager
Lt. Dave Miguez, Police Department
Brian Snyder, Procurement Officer

A quorum being present, the Chairperson, Mr. Veloso, called the meeting to order at 8:30 am.

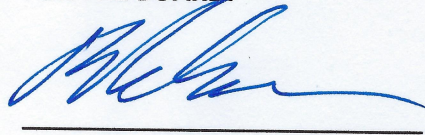
ISSUE BEFORE THE BOARD: Job Descriptions

Police Department
Police Administrative Manager (new title)

Finance Department/Purchasing Office
Procurement Officer

Pursuant to the authority provided to the Civil Service Board under Section 3.12.050 of the City Code the job descriptions were unanimously approved with edits. Buyer and Senior Buyer were deferred to later meeting. The Civil Service Board approved the job description for the newly created Police Administrative Manager at grade A15.

FOR THE BOARD:



Roberto Veloso, Esq.
Chair