

City of Annapolis

*160 Duke Of Gloucester Street
Annapolis, MD 21401*



Standing Committee Meeting Minutes

Monday, May 3, 2021

10:00 AM

Special Virtual Meeting

**Mayor John T. Chambers, Jr.
City Council Chambers**

Finance Committee

Call To Order

Chairman Arnett called the meeting to order at 10:06 a.m.

Roll Call

Present: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

Approval of Agenda (any changes to the agenda should be made here)

Alderman Paone moved to adopt the Special Meeting Agenda. Seconded. The motion carried by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

1. Business and Miscellaneous**Supplemental Appropriations****[SA-32-21](#)**

Planning and Zoning

Primrose School Franchising Company

Revenue: General Fund Contributions (\$13,017.00) Expenditure:

Contractual Services (\$13,017.00)

Attachments: **[SA-32-21](#)**

Finance Director Dickinson, and City Manager Jarrell were present and answered questions from the Committee.

Alderwoman Finlayson moved to recommend favorably SA-32-21. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

2. Legislation before Committee**[O-10-21](#)**

Annual Budget and Appropriation and Property Tax Levy - For the purpose of adopting the City Budget, comprising the Annual Operating Budget for the fiscal year ending June 30, 2022, the Capital Budget for the fiscal year ending June 30, 2022, the Capital Improvement Program for the fiscal years ending June 30, 2023, June 30, 2024, June 30, 2025, June 30, 2026, and June 30, 2027; appropriating funds for all expenditures for the fiscal year beginning July 1, 2021, and ending June 30, 2022; levying and imposing a property tax for the use of the City of Annapolis for the taxable year beginning July 1, 2021, and ending June 30, 2022; and fixing the rate of the City property tax for the taxable year.

Attachments: [O-10-21 First Reader](#)
[O-10-21 Appendix A](#)
[O-10-21 Appendix B](#)
[O-10-21 Appendix C](#)
[O-10-21 Appendix D](#)
[O-10-21 Appendix E](#)
[O-10-21 Proposed Capital Budget and CIP](#)
[O-10-21 Staff Report](#)
[O-10-21 Fiscal Impact Note](#)

Finance Director Dickinson, Assistant City Manager Farrow, Finance Budget Analyst Connolly, and City Manager Jarrell, were present and answered questions from the Committee.

Alderman Finlayson moved to recommend favorably O-10-21. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 2 - Alderman Arnett and Alderman Finlayson

Nay: 1 - Alderman Paone

ID-108-21 Capital Budget/Capital Improvement Program FY2022

Alderman Finlayson moved to recommend favorably ID-108-21 Capital Budget/Capital Improvement Program FY2022. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderman Finlayson

R-12-21 **Position Classifications and Pay Plan** - For the purpose of approving the Fiscal Year 2022 position classifications and pay plan; and specifying an effective date.

Attachments: [R-12-21 First Reader](#)
[R-12-21 CSB Minutes signed 2-3-20](#)
[R-12-21 CSB Minutes 3-25-21](#)
[R-12-21 FY2022 Position Classifications and Grade Assignments](#)
[R-12-21 FY2022 Pay Plan](#)
[R-12-21 Staff Report](#)
[R-12-21 Fiscal Impact Note](#)

Finance Director Dickinson, and City Manager Jarrell were present and answered questions from the Committee.

Alderman Gay was present and addressed the Committee.

The Committee would like to invite Human Resources Manager Hopkins to Wednesday's Finance Committee meeting to discuss R-12-21.

No action taken**[R-13-21](#)**

Fiscal Year 2022 Fees Schedule - For the purpose of specifying fees that will be charged for the use of City services for Fiscal Year 2022; and providing an effective date.

Attachments: [R-13-21 First Reader](#)[R-13-21 FY2022 Fees Schedule First Reader](#)[R-13-21 Staff Report](#)[R-13-21 Fiscal Impact Note](#)

City Manager Jarrell was present and answered questions from the Committee.
Alderman Gay was present and addressed the Committee.

No action taken**[R-14-21](#)**

Fiscal Year 2022 Fines Schedule - For the purpose of specifying fines that will be charged for Fiscal Year 2022; and providing an effective date.

Attachments: [R-14-21 First Reader](#)[R-14-21 FY2022 Fines Schedule First Reader](#)[R-14-21 Staff Report](#)[R-14-21 Fiscal Impact Note](#)**No action taken**

Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 11:57 a.m.

Teekia Green
City Council Associate