



Chartered 1708

Office of the Mayor  
Gavin Buckley, Mayor  
160 Duke of Gloucester Street  
Annapolis, MD 21401-2517

June 16, 2021

To: Alderpersons, City of Annapolis

From: Mayor Gavin Buckley

Re: Human Relations Commission reappointment

Pending your approval, I would like to reappoint Ms. Helen Leitch to the Human Relations Commission. Ms. Leitch has served on this board since 1992.

Helen Leitch  
504 Sixth Street  
Annapolis MD 21403

Ms. Leitch's term will expire on June 30, 2024. A copy of her resume is attached.

Thank You.

GB/hrr

Reviewed by: <u>Housing and Human Welfare Committee</u>	
<input type="checkbox"/> Favorable	<input type="checkbox"/> Unfavorable
_____	_____
Committee Chair	Date



**City of Annapolis**  
Office of the Mayor  
160 Duke of Gloucester Street  
Annapolis, MD 21401-2517

Mayor@annapolis.gov • 410-263-7997 • Fax 410-216-9284 • TDD use MD Relay or 711 • [www.annapolis.gov](http://www.annapolis.gov)

**Boards and Commissions Application**

Human Relations Commission

Personal information

Name Helen F. Leitch  
Address 504 Sixth St  
City Annapolis ST MD Zip 21403  
Phones Home 410-263-2783 Other \_\_\_\_\_  
E-mail leitchhelen@verizon.net

Statement of interest - Why should you be appointed to this board/commission?

I have always been aware of discrimination in our City - and anxious to help eliminate it. Serving on the Commission has given me the opportunity to do so. I grew up here, and see some improvement, however, I still see us as having a long way to go. I still wish to be a part of this endeavor.

Are you a resident of the City of Annapolis?

Yes  No

Are you an employee of the City of Annapolis?

Yes  No

If yes, please state your job title, department & duties.

[Empty box for job title, department & duties]

Do you do business with the City of Annapolis?

Yes  No

If yes, please detail.

[Empty box for business details]

Are you currently serving on any city boards or commissions?

Yes  No

If yes, please list board(s).

[Empty box for list of boards/commissions]

## Work experience (titles and duties)

I retired from the A.A. County Health Dept. - working in the Outreach Center The People Health Center. I was the Office Secretary and had the front desk responsibility of greeting a diverse group of clients. We still to this day meet and grieve with affection and memories.

## Educational background (certificates, diplomas, degrees, seminars, etc)

I graduated from Annapolis High School, with one year of College. I have numerous continuing ed certificates from my work years. As a member of the Commission I went through mediation training.

## Other experience (volunteer experience, memberships etc)

I am active in my Church, holding the title of Jr. Warden (in charge of seeing to maintenance & repairs) I also volunteer with our Food Bank once a week, and serve on the Environmental Committee.

## References

Name Dianne Crews Phone 410-268-9741  
 Address 201 Portea Drive Annapolis 21401  
 Name Nancy Jones Phone 410-268-6469  
 Address 130 Kuehle Drive Annapolis 21403  
 Name Pastor Diana Carroll Phone 410-921-0157  
 Address 70 St. Luke's Church 1101 Bay Ridge Ave Annapolis 21403

Appointees are subject to the provisions of the City of Annapolis Ethics Code, Annapolis City Code Chapter 2.08. Appointees are strongly encouraged to review this Code and contact the City of Annapolis Office of Law and/or City of Annapolis Ethics Commission with all inquiries.

Signature Debra J. Leitch Date 10-10-18

E-mail electronically completed form to [constituents@annapolis.gov](mailto:constituents@annapolis.gov). Paper copies may be faxed to 410-216-8284 or mailed to the Mayor's Office address above, attention Boards and Commissions Coordinator.