

**City of Annapolis**  
**Supplemental Appropriation from Surplus Funds**

**Fund:** General  
**Department:** Recreation and Parks

**Control Number:** SA2-22  
**Date:** 7/14/2021

**Source of Surplus Funds:** Donation

Account Name	Allocation of Appropriation for
Revenue:	
General Gifts and Donations	\$ 1,163
Expenditure:	
Recreation and Parks- Parks - Contractual Services	\$ 1,163

**Explanation:**  
 This supplemental allocation appropriates \$1,163 from a donation for the Mary Bannon memorial bench. This amount was not included in the FY2022 budget and no match is required.

**Approved by:**

\_\_\_\_\_  
 Finance Director                      Date

\_\_\_\_\_  
 Department Director              Date

**Approved by:**

City Manager \_\_\_\_\_  
 Mayor \_\_\_\_\_  
 Finance Committee \_\_\_\_\_  
 City Council \_\_\_\_\_

Date \_\_\_\_\_  
 Date \_\_\_\_\_  
 Date \_\_\_\_\_  
 Date \_\_\_\_\_

CM: City Manager approved transfers of appropriations of \$25,000 or less from one line item to another within a fund.  
 CM's do not increase the total budget or the budget for any fund.  
 FT: Fund Transfers of appropriations greater than \$25,000 from one line item to another within a fund.  
 These are also used for fund transfers from the contingency account, bond proceeds, or from one fund to another, regardless of the amount. FT's do not increase the total budget.  
 SA: Supplemental Appropriation from revenue not anticipated in the budget or in excess of that anticipated in the budget.  
 SA's increase the total budget.