



**City of Annapolis**  
**Planning Commission**  
**Department of Planning & Zoning**  
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August 23, 2021

**To: Annapolis City Council**  
**From: Planning Commission**  
**Re: Findings for Ordinance 0-19-21: Development Application Procedures – For the purpose of providing for community benefit input in the review of proposed development applications.**

The purpose of this legislation is to add an additional opportunity for public input for any project subject to major site design. This new step would occur after the currently mandated community meeting.

The new language proposed for Section 21.10.010 is:

Within 30 days after the completion of the required community meeting, the alderperson for each ward in which the development is proposed may convene a diverse committee of residents and business representatives to meet with the applicant to review the project plans and identify specific community benefits. If a meeting is convened, a written report shall be submitted by the committee to planning and zoning.

Projects subject to this requirement are ultimately approved by the Planning Commission.

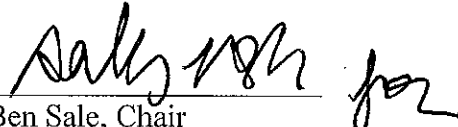
### **RECOMMENDATIONS**

The Planning Commission held a public hearing on this on June 17, 2021 and August 5, 2021. There were two positive public comments on the legislation. The Commission supported the legislation with a vote of 4 to 0. They recommend the following amendments:

- the committee should be no more than 7 people including the alderperson, **and not including the developer.**
- the ordinance should include language to clarify that the discussion should include **community concerns** as well as a discussion of benefits.
- **Any committee written reports shall be made part of the written record of the application.**

The recommendation was approved with a vote of 4 to 0.

Adopted this 23<sup>rd</sup> day of August, 2021

  
Ben Sale, Chair