

City of Annapolis

*160 Duke Of Gloucester Street
Annapolis, MD 21401*



Standing Committee Meeting Minutes - Final

Friday, February 2, 2024

1:00 PM

Regular Meeting

Mayor John T. Chambers, Jr.

City Council Chambers

Rules & City Government Committee

Call To Order

Alderman Finlayson called the meeting to order at 1:04pm.

Roll Call

Present: 2 - Alderman Finlayson and Alderman Arnett

Absent: 1 - Alderman Schandelmeier

Approval of Agenda (any changes to the agenda should be made here)

Alderman Arnett moved to approve the Regular Meeting Agenda. **Seconded. CARRIED on voice vote.**

Business and Miscellaneous

Approval of Minutes

[RCG 12.1.23](#) Regular Meeting Minutes

Attachments: [RCG 12.1.23](#)

Alderman Arnett moved to approve RCG 12.1.23. **Seconded. CARRIED on voice vote.**

Appointments and Re-appointments

[AP-1-24](#) Appointment - Mr. Quentin Cummings - Planning Commission

Attachments: [AP-1-24](#)

Alderman Savidge and Appointment Cummings were present to answer questions from the committee.

No action taken. Seconded. CARRIED on voice vote.

[AP-2-24](#) Appointment - Ms. Shelly Bancroft - Arts in Public Places Commission

Attachments: [AP-2-24](#)

Appointment Bancroft was present to answer questions from the committee.

Alderman Arnett moved to recommend favorably. **Seconded. CARRIED on voice vote.**

Legislation

[O-30-23](#)

Updates and Corrections to Special Residential Parking Districts - For the purpose of moving Bloomsbury Square from Special Residential Parking District 1 and into District 4; updating the district descriptions and maps; and generally related to the City's special residential parking districts.

Sponsors: Tierney and O'Neill

Attachments: [O-30-23 First Reader](#)
[O-30-23 Legislative Summary](#)
[O-30-23 Staff Report](#)
[O-30-23 Fiscal Impact Note](#)
[O-30-23 & O-31-23 Annapolis Transportation Board Report](#)
[O-30-23 Capital Gazette Affidavit](#)
[O-30-23 Capital Gazette Public Notice](#)
[O-30-23 - Public Notice Sign - Bloomberg Street \(1\)](#)
[O-30-23 - Public Notice Sign - Bloomberg Street \(2\)](#)
[O-30-23 - Public Notice Sign - Clay Street \(1\)](#)
[O-30-23 - Public Notice Sign - Clay Street \(2\)](#)
[O-30-23 - Public Notice Sign - Melvin Avenue](#)
[O-30-23 Amendment 1 - Tierney \(Sponsor's Amendment\)](#)
[O-30-23 Amendment 2 - Savidge](#)
[O-30-23 Amendment 3 - Finlayson \(Rules Committee 2nd Degree Amendment\)](#)
[O-30-23 Amendment 4 - Finlayson \(Rules Committee Amendment\)](#)
[O-30-23 Signed \(color\)](#)
[O-30-23 Signed \(b&w\)](#)

Alderman Tierney, Alderman Savidge, Legislative & Policy Analyst Reuter, Transportation Director Moore and Assistant City Attorney Fulton were present to answer questions from the committee.

Amendment 1 - On pages 3, 6, 11, 14, 16, strike the paragraph after "B. Hourly parking." and insert, "Parking hours shall be subject to regulations promulgated by the City Manager in consultation with the director of the Department of Transportation per § 12.24.070."
On page 3 in line 25, page 6 in line 32, page 7 in lines 4 and 8, page 11 in lines 9 and 22,
between "for a" and "permit" strike any words and insert "special residential district parking" and
after "permit" strike "in" and insert "for".
On page 3 in lines 24 and 31, page 6 in line 31, page 7 in lines 3 and 6, page 11 in lines 8 and 20,
between "existing" and "buildings" insert " residential".
On page 11 in lines 17, 18 and 19; before "residential" insert "special ".
Recommended Favorably as Amended. Seconded. CARRIED on voice vote.

Amendment 2- no action. Seconded. CARRIED on voice vote.

**Alderman Arnett moved to Recommend Favorably as Amended. Seconded.
CARRIED on voice vote.**

[O-31-23](#) **Certain Street Parking Updates and Corrections** - For the purpose of eliminating outdated language and conflicts in the City of Annapolis code related to Chapter 12.20 - Stopping, Standing and Parking, and Chapter 12.32 - Special Residential Parking Districts; and generally related to parking in the City.

Sponsors: Tierney

Attachments: [O-31-23 First Reader](#)
[O-31-23 Legislative Summary](#)
[O-31-23 Staff Report](#)
[O-31-23 Fiscal Impact Note](#)
[O-31-23 & O-30-23 Annapolis Transportation Board Report](#)
[O-31-23 Amendment 1 - Tierney \(Sponsor's Amendment\)](#)
[O-31-23 Amendment 2 - Tierney \(Sponsor's Amendment\)](#)
[O-31-23 Signed \(color\)](#)
[O-31-23 Signed \(b&w\)](#)

Alderwoman Tierney was present to answer questions from the committee.

Amendment #1 - On page 4, in line 22, insert the following:

"12.32.050 Public hearing.

A. In order to determine whether a residential parking district should be created, altered or eliminated, the City Council, upon receipt of a recommendation from the

Transportation Board shall conduct a public hearing with regard to the proposed determination.

B. The hearing shall be held only after notice has been published in a newspaper of general circulation in the City. The notice shall state the purpose of the hearing, the exact location and boundaries of the area under consideration and the permit fees. In addition, similar notification shall be posted prominently within the area under consideration.

1. Notice. The hearing shall be held only after notice has been published in a newspaper of general circulation in the City at least 15 days before the hearing.

2. Criteria. The notice shall state the purpose of the hearing, the exact location and boundaries of the area under consideration and the permit fees.

3. Location. Similar notification shall be posted prominently within the area under consideration."

On page 5, strike lines 1-7 and insert:

"A. The Department of Transportation director shall implement and administer the City's residential parking permit program.

1. The Director shall promulgate rules and regulations as necessary to successfully implement the program;

2 The Director shall consult with the City Manager, Transportation Board, and any authorized agent as defined in § 12.04.020 prior to promulgation of any rules and regulations.

B. The Transportation Board shall hold a public hearing on proposed regulations per §12.32.050 before issuance by the Director.

C. Each regulation shall have the force and effect of law not less than 45 days after its issuance by the Director unless the City Council adopts a resolution objecting to the regulation within those 45 days."

On page 5, strike lines 9-23 and insert:

" A. Resident status for purposes of obtaining a resident parking permit for a motor vehicle is established by meeting the following:

1. Residence. The applicant has a current Maryland vehicle registration and current Maryland driver's license with an address in parking district;
2. Non-resident Owner. The applicant is owner of a residential property located in a Special Residential Parking District, and the property is designated as the owner's principal residence with the Maryland Department of Assessments and Taxation
3. Lessee Without Maryland-Licensed Vehicle.
 - a. The applicant is the tenant of a residential property in a special residential parking district that is licensed as a rental unit.
 - b. Applicants must submit a copy of the lease and a copy of the current rental unit license. The parking permit expires with the lease.
4. Active Military. The applicant is on active military status and resides in the parking district, as reflected in documents issued by United States military authorities. " Recommend Favorably as Amended. Seconded. CARRIED on voice vote.

Alderwoman Finlayson moved to Recommend O-31-23 Favorably as Amended. Seconded. CARRIED on voice vote.

[O-28-23](#)

City Noise Prohibitions and Enforcement - For the purpose of updating the Annapolis City Code noise prohibition section by adding a ban on certain noise in residential areas; expanding enforcement; and generally related to noise prohibitions.

Sponsors: Tierney, Savidge and O'Neill

Attachments: [O-28-23 First Reader](#)
[O-28-23 Legislative Summary](#)
[O-28-23 & R-51-23 Fiscal Impact Note](#)
[O-28-23 Staff Report - Revised](#)
[O-28-23 Amendment 1 - O'Neill](#)
[O-28-23 Amendment 2 - Savidge](#)
[O-28-23 Amendment 3 - Savidge](#)
[O-28-23 Signed \(color\)](#)
[O-28-23 Signed \(b&w\)](#)

Alderwoman Finlayson moved to postpone R-51-23 until Environmental Matters has voted on R-51-23. Seconded. CARRIED on voice vote.

[R-51-23](#) **Fines for Violating Annapolis Noise Restrictions** - For the purpose of increasing the fine for repeat violations of the City of Annapolis noise restrictions; and generally dealing with public peace and order section of the City Code.

Sponsors: Savidge

Attachments: [R-51-23 First Reader](#)
[O-28-23 & R-51-23 Fiscal Impact Note](#)
[R-51-23 Staff Report](#)
[R-51-23 Amendment 1 - Tierney](#)
[R-51-23 Signed \(color\)](#)
[R-51-23 Signed \(b&w\)](#)

Alderwoman Finlayson moved to postpone R-51-23 until Environmental Matters has voted on R-51-23. Seconded. CARRIED on voice vote.

[O-32-23](#) **Short-term Rental Licenses and Regulations** - For the purpose of clarifying and limiting local eligibility requirements for a short-term rental operator's license; providing definitions; making technical corrections; and generally relating to a rental operator's license.

Sponsors: Savidge, Arnett, O'Neill and Tierney

Attachments: [O-32-23 First Reader](#)
[O-32-23 Legislative Summary](#)
[O-32-23 Staff Report - updated \(2/2/24\)](#)
[O-32-23 Fiscal Impact Note](#)
[O-32-23 Amendment 1 - O'Neill](#)
[O-32-23 Amendment 2 - O'Neill](#)
[O-32-23 Amendment 3 - Arnett](#)
[O-32-23 Amendment 4 - Finlayson \(Rules Committee\)](#)
[O-32-23 Amendment 5 - Tierney](#)

Alderman Savidge, Assistant City Manager Buckland and Chief of Code Enforcement Mennasa were present to answer questions from the committee.

Amendment 1 - No action taken. Seconded. CARRIED on voice vote.

Amendment 2 - No action taken. Seconded. CARRIED on voice vote.

Alderwoman Finlayson moved to no action taken. Seconded. CARRIED on voice vote.

[R-55-23](#) **Temporary Moratorium on Short-Term Rental Licenses** - For the purpose of implementing a temporary moratorium on the City's issuance of short-term rental licenses while the City Council considers Ordinance 32-23, Short-term Rental Licenses and Regulations, and amendments to the legislation.

Sponsors: O'Neill and Savidge

Attachments: [R-55-23 First Reader](#)
[R-55-23 Fiscal Impact Note](#)
[R-55-23 Staff Report](#)
[R-55-23 Signed \(color\)](#)
[R-55-23 Signed \(b&w\)](#)

Alderwoman Finlayson moved to no action taken. Seconded. CARRIED on voice vote.

Adjournment

Upon motion duly made, seconded and adopted, the Special Meeting was adjourned at 4:09pm.

**Kalyn Jackson
City Council Associate**

Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Kalyn Jackson at 410.263.7030, by MD Relay (711), or by email at kajackson@annapolis.gov at least five days prior to the meeting date to request assistance. We encourage citizens to attend and participate in City Council Meetings.

If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers.

The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL>, and on Facebook by selecting: <http://www.facebook.com/CityofAnnapolis> and on Youtube by selecting: <http://www.youtube.com/CityofAnnapolis> during the meetings. If you miss the live meeting, recordings are available for viewing on <http://www.facebook.com/CityofAnnapolis> and <http://www.youtube.com/CityofAnnapolis>.