

# **City of Annapolis**

*160 Duke Of Gloucester Street  
Annapolis, MD 21401*



## **Standing Committee Minutes**

**Thursday, May 5, 2016**

**9:30 AM**

**Mayor John T. Chambers, Jr.  
City Council Chambers**

### **Finance Committee**

## 1. Call To Order

**Chairman Pfeiffer called the meeting to order at 9:42 p.m.**

## Roll Call

**Present:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

## 2. Business before Committee

**Approval of Minutes**

[FC050316](#) Approval of Minutes for the Regular Meeting

**Attachments:** [FC05.03.16.pdf](#)

**Alderman Paone moved to approve. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

## 3. General Discussion

[ID-191-16](#) Human Resources Q&A

*Acting Human Resources Director Hopkins gave an overview of the departmental programs and spoke on the HR Summer Intern, Human Resources mission statement, Health Care, Comp & Class Study, Stop Loss Coverage and centralizing Legal Services. Finance Director Miller was present and answered questions from the committee.*

**This Informational Item was presented**

**Alderwoman Finlayson was present and spoke on the job description/roles of staff in the Human Resources Department, the number of city employee's, the importance of having a good relationship between the Human Resources Department and bargaining entities and the Interest Based Bargaining Letter and the improved bond rating.**

**Alderman Kirby was present and spoke on the Human Resources as a stand alone department and Cost of Living Increase (COLA)**

**The Order of the Agenda was amended to allow for...**

**A request for a grant to cover the cost of Residential Parker Sticker**

**The Order of the Agenda was resumed..**

[ID-220-16](#) Finance Committee Proposed Amendments to R-12-16 (FY 2017 Fee Schedule)

*Operations Manager Pletzer and Finance Director Miller were present and answered questions from the committee. Public Works Director Jarrell was also present and spoke on the timeline for Rate Study for Water and Sewer.*

Alderman Pfeiffer moved to recommend favorably the amendments as outlined in the Summary of Changes: Amendment #1 On page 9, Section 7.42.010, Strike: \$340 and insert: \$24 per chair Amendment #2 On page 9, Section 10.16.160, strike: \$275 and insert: \$261.25 Amendment #3 on page 24, Section 17.10.180.B, strike: estimated cost "\$10.20" insert: "\$10.22", strike: "\$38.25" insert: "\$39.02", strike: "\$76.50" insert: "\$78.03", strike: "\$127.50" insert: "\$130.05" Amendment #4 On page 25, section: 17.12.026, strike: "former fee's <10,000 \$350, >10,000 \$550,>50,000 \$2000" insert: "O-900 SQUARE FEET \$0.325/PER SQ. FT.", 901-1800 to \$300, 1801-2700 to \$325, 2701-3600 to \$350, 3601-5000 to \$375, 5001-10,000 to \$400, 10,001-25,000 to 0.05/ PER SQ. FT. and 25,001+ \$0.04/PER SQ. FT. Amendment #5 On page 38, Section 21. Add: "ZONING CERTIFICATES \$35" Amendment #6 On page 38, section 21.22, add: "SITE DESIGN PLAN REVIEW MINOR \$500 MAJOR \$1,000 Amendment #7 On page 39, section 21.24 under plan unit development- preliminary, strike:"for 1 to 9 units" insert: " FOR BUILDINGS OVER 45 FEET IN HEIGHT Amendment #8 On page 39, section 21.24, strike: "plus an amount per acre or portion thereof \$280" Amendment #9 On page 39, section: 21.24 under plan unit development- final, strike: "for 1 to 9 units" insert: "FOR BUILDINGS OVER 45 FEET IN HEIGHT" Amendment #10 On page 39, Section 21.24, strike: "plus an amount per acre or portion thereof \$280" Amendment # 11 On page 39, section 21.24 under plan unit development- revision, strike:"for 1 to 9 units" insert: "FOR BUILDINGS OVER 45 FEET IN HEIGHT" Amendment #12 On page 39, section 21.24 strike "plus an amount per acre or portion thereof \$280" Amendment #13 On page 46, Truxton Picnic Pavilion, strike: "\$80" insert: "\$150 and strike: "\$110" insert: "\$180" Amendment #14 On page 46, Picnic Pavilion Rental, strike: "\$75" insert:"\$100 and strike: "\$125" insert: "\$130" Amendment #15 On page 50, under Summer Programs, after: "Adult Individual Pass" insert: "POOL PARTY \$250 PER TWO HOURS" and "SUMMER SPLASH CAMPS R \$139/N \$169. Seconded. CARRIED on voice vote.

Alderman Budge was present and spoke on the proposed fee for Banner Installation.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

#### ID-219-16

Finance Committee's Proposed Amendments to R-11-16 (Capital Improvement Program)

*Public Works Director Jarrell and Finance Director Miller were present and answered questions from the committee.*

*Alderman Pfeiffer made a motion to Recommend Favorably the proposed amendment to R-11-16. Motion Failed for lack of a second.*

*Amendment #1 (Proposed by Alderman Budge)*

*Fund Project 40009 Cornhill Street Curb and Sidewalk Repair \$635,000 in Fiscal Year 2017 from bond funds as was approved by the Council in FY 2016-- FY 2021 Capital Improvement Program.*

Alderman Arnett moved to recommend favorably the following amendment to the Capital Improvement Program. Amendment #1 Fund Sidewalk Repairs in the current year revenue in the amount of \$250,000 Seconded. CARRIED on voice vote.

**Aye:** 2 - Alderman Pfeiffer and Alderman Arnett

**Nay:** 1 - Alderman Paone

**ID-218-16** Finance Committee Proposed Amendments to O-13-16 (Annual Operating Budget)

*Public Works Director Jarrell and Finance Director Miller were present and answered questions from the committee.*

**Alderman Arnett moved to recommend favorably the following amendment to O-13-16 Annual Operating Budget. Amendment #1 Return the funding for Fleet Purchasing in the amount of \$465,675. Seconded. CARRIED on voice vote.**

**Alderman Kirby was present and spoke on Zip Cars.**

**Alderwoman Finalyson was present and spoke on the effects of soft vacancy, vacation time and special events to the police department overtime budget.**

**Aye:** 2 - Alderman Pfeiffer and Alderman Arnett

**Nay:** 1 - Alderman Paone

*Police Capt. Amoia was present and answered questions from the committee.*

**Alderman Arnett moved to recommend favorably the following amendment to O-13-16 Annual Operating Budget. Amendment #2 Increase the Police Overtime Budget by 350,000. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

**Alderman Arnett moved to recommend favorably the following amendment to O-13-16 Annual Operating Budget. Amendment #3 Increase the Community Grants to \$400,000. Seconded. CARRIED on voice vote.**

**Alderwoman Finlayson was present and spoke on the importance of community grants and the value of inviting the Community Grant recipients to be heard by Council.**

**Alderman Budge was present and spoke on the importance in identifying the right level of services.**

**Aye:** 2 - Alderman Pfeiffer and Alderman Arnett

**Nay:** 1 - Alderman Paone

## Updated Documents

**ID-217-16** FY 2017 Program Summary Sheet- Updated

**Attachments:** [Program Summary and Sheets.pdf](#)

## 4. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 12:35 p.m.

Cyndi Gaines  
City Council Associate