

City of Annapolis

*160 Duke Of Gloucester Street
Annapolis, MD 21401*



Standing Committee Minutes

Monday, May 8, 2017

2:00 PM

Budget Deliberation

**Mayor John T. Chambers, Jr.
City Council Chambers**

Finance Committee

1. Call To Order

Chairman Pfeiffer called the meeting to order at 2:09 p.m.

Roll Call

Present: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

2. Legislation before Committee

[O-21-17](#) Annual Operating Budget: Fiscal Year 2018 - For the purposes of adopting an operating budget for the City of Annapolis for Fiscal Year 2018; appropriating funds for expenditures for Fiscal Year 2018; defraying all expenses and liabilities of the City of Annapolis and levying same for the purposes specified; specifying certain duties of the Director of Finance; and specifying a rate of interest to be charged upon overdue property taxes.

Attachments: [O-21-17 Annual Operating Budget Ordinance.docx](#)
[O-21-17 FY2018 Annual Operating Budget.pdf](#)
[O-21-17 Fiscal Impact.pdf](#)
[O-21-17 Community Grant Funding Finance Cmte Recommendations.pdf](#)
[O-21-17 Pantelides Proposed Amendments Comm Grants.docx](#)
[O-21-17 FAC Findings.pdf](#)
[O-21-17 Mayor Pantelides Proposed Amendments.docx](#)
[R-9-15 City Debt and Financial Administration Policies.pdf](#)
[O-21-17 Finlayson Budge Proposed Amendments Comm Grants.docx](#)
[O-21-17 Littmann Proposed Amendments.docx](#)
[O-21-17 Finance Committee Fund Balance Memo 06.12.17.pdf](#)
[O-21-17 Finance Committee Proposed Amendments.docx](#)

Alderman Paone moved to reconsidered his vote for Amendment # 7 Change Property Tax Rate from \$ 0.644 to \$ 0.649 per \$ 100 assessments to pay for additional staffing outlined above. (vote change also reflected in the May 4, 2017 minutes). Seconded. CARRIED on voice vote.

Aye: 2 - Alderman Pfeiffer and Alderman Arnett

Nay: 1 - Alderman Paone

[R-17-17](#) FY 2018 Fees Schedule Effective July 1, 2017 - For the purpose of specifying fees that will be charged for the use of City services for FY 2018.

Attachments: [R-17-17 Fees Schedule Resolution.docx](#)
[R-17-17 FY2018 Fees Schedule.docx](#)
[R-17-17 Fiscal Impact.pdf](#)
[R-17-17 FinanceCommittee ProposedAmendments.docx](#)
[R-17-17 Littmann, Pfeiffer, Finlayson and Pindell Charles Proposed Amendment.docx](#)
[R-17-17 Littmann Proposed Amendment.docx](#)
[R-17-17 Mayor Pantelides Proposed Amendments.docx](#)
[R-17-17 Budge Kirby Finlayson Pindell Charles and Paone Amendment.docx](#)
[R-17-17 FY2018 Fees ScheduleAMENDED.docx](#)
[R-17-17 SIGNED.pdf](#)

Alderman Arnett moved to amend R-17-17. Amendment #2 to reflect on page 27, in section 17.10.180.B., under Stormwater utilities strike: \$10.22 and insert: \$15.00; strike: \$39.02 and insert: \$60.00; strike: \$78.03 and insert: \$120.00; and strike: \$130.05 and Insert: \$195.00. This increase is in Lieu of the two percent increase in effect for all stormwater fees per the City Code, section 17.10.180.B. for Fiscal Year 2018. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

R-15-17 Position Classifications and Pay Plan - For the purpose of approving the FY 2018 position classification and pay plan effective July 1, 2017.

Attachments: [R-15-17 PositionClassificationPayPlanResolution.docx](#)
[R-15-17 FY2018 Position Classifications.pdf](#)
[R-15-17 CSB Minutes 2-27-17.pdf](#)
[R-15-17 REVISED Fiscal Impact Note.pdf](#)
[R-15-17 FY 2018 REVISED Salary Tables.pdf](#)
[R-15-17 Finance Committee Proposed Amendments.docx](#)
[R-15-17 Mayor Pantelides Proposed Amendments.docx](#)
[R-15-17 FY2018 Position Classifications AMENDED.docx](#)
[R-15-17 SIGNED.pdf](#)

Alderman Arnett moved to recommended R-15-17 with the following amendments. Amendment # 1 Add new positions recommended under O-21-17: Internal Auditor, Attorney to the Council and Budget Analyst. Amendment # 2 Incorporation of changes to compensation as a result of union negotiations: 1% Cost of Living Adjustment (COLA) effective January 1, 2018 and additional longevity steps for Police & Fire. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

R-16-17 Capital Improvement Program Fiscal Years 2018 - 2023 - For the purpose of adopting a capital improvement program for Fiscal Years 2018-2023 (July 1, 2017 - June 30, 2023).

Attachments: [R-16-17 CIP Resolution.docx](#)
[R-16-17 FY18 Proposed Capital Improvement Program.pdf](#)
[R-16-17 Fiscal Impact.pdf](#)
[R-16-17 FAC Findings.pdf](#)
[R-16-17 PC Findings.pdf](#)
[R-16-17 Finance Committee Proposed Amendments.docx](#)
[R-16-17 Littmann Proposed Amendment.docx](#)
[R-16-17 SIGNED.pdf](#)

Alderman Pfeiffer moved to amend R-16-17 with the following changes.
Amendment # 2 Amend the FY18 Capital Improvement Program to include additional funding for the Russell Street Project in the amount of \$111,000 (Year 1) **TO BE FUNDED FROM THE CAPITAL RESERVE FUND.**
Amendment # 3 Amend the FY18 Capital Improvement Program to include additional funding for the Maynard Burgess House (Project 2002) in the amount of \$ 400,000 **TO BE FUNDED FROM THE CAPITAL RESERVE FUND.** Amendment #
4 Amend the FY18 Capital Improvement Program to include additional funding for the Barbud Lane Reconstruction Project in the amount of \$ 130,000 (Year 1) **TO BE FUNDED FROM THE CAPITAL RESERVE FUND.** Seconded. **CARRIED** on voice vote.

Aye: 2 - Alderman Pfeiffer and Alderman Arnett

Out of Room: 1 - Alderman Paone

3. General Discussion

[ID-197-17](#) Report Review & Approval

*Finance Director Miller was available to answer questions from the committee.
Assistant Finance Director Leaman was available to answer questions from the committee.
City Manager Andrews was available to answer questions from the committee.*

4. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 3:13 p.m.

**Cyndi Gaines
City Council Associate**