

City of Annapolis

*160 Duke Of Gloucester Street
Annapolis, MD 21401*



Standing Committee Minutes

Wednesday, March 14, 2018

10:30 AM

**Mayor John T. Chambers, Jr.
City Council Chambers**

Finance Committee

1. Call To Order

Chairman Arnett called the meeting to order at 10:35 a.m.

2. Roll Call

Alderman Rodriguez arrived at 10:37 a.m.

Present: 2 - Alderman Arnett and Alderman Finlayson

Absent: 1 - Alderman Rodriguez

3. Business before Committee

a. Approval of Minutes

[FC022818](#)

Approval of Minutes for the Regular Meeting

Alderman Finlayson moved to approve. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 2 - Alderman Arnett and Alderman Finlayson

Absent: 1 - Alderman Rodriguez

b. [ID-77-18](#)

Presentation: Capital Improvement Program, Melissa Leaman

Assistant Finance Director Leaman was present and provided an overview of the Capital Improvement Program (CIP) process. Acting City Manager/Fire Chief Stokes was present and addressed the committee about his concerns with the scoring process of the CIP. Finance Director Miller was present and offered clarification on some CIP procedures (Pay-Go). Alderman Finlayson would like the program to revisit Russell Street, Barbud Lane, and Smithville Street.

ID-81-18

Deputy Fire Chief Simmons: Amendment to Fire Hazard Mitigation Plan

Deputy Fire Chief Simmons was present and informed the Committee that the Fire Hazard Mitigation Plan will be amended and re-presented to the Council at Monday's meeting. Acting City Manager Stokes was present and answered questions from the Committee.

4. Legislation before Committee

[O-11-18](#)

Stanton Center Lease Agreement - Anne Arundel Workforce

Development Corporation - For the purpose of approving the lease for certain City-owned space in the Stanton Center to Anne Arundel Workforce Development Corporation; and matters generally relating to said lease of City-owned property.

Finance Director Miller provided a brief background on the Anne Arundel County Workforce Development Corporation.

Alderman Finlayson moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Rodriguez and Alderman Finlayson

5. General Discussion

- c.** [ID-71-18](#) Discussion: Finance Transition Team Results; Director Miller's Response
- Finance Director Miller summarized his memo regarding his responses to the Finance Transition Team's findings. Acting City Manager Stokes was present and answered questions from the Committee.*
- d.** [ID-10-18](#) City Budget Schedule Discussion
- Did not discuss*
- e.** [ID-18-18](#) Update from the Finance Department
- Did not discuss.*

6. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 12:15 PM.

**Teekia Green
City Council Associate**