

City of Annapolis

*160 Duke Of Gloucester Street
Annapolis, MD 21401*



Standing Committee Minutes

Monday, April 15, 2019

10:00 AM

Special Meeting

**Mayor John T. Chambers, Jr.
City Council Chambers**

Finance Committee

1. Call To Order

Chairman Arnett called the meeting to order at 10:07 a.m.

2. Roll Call

Present: 3 - Alderman Arnett, Alderman Paone and Alderman Finlayson

3. Approval of Agenda (any changes to the agenda should be made here)

Alderman Paone moved to remove all legislation from the agenda, requesting a staff report and fiscal impact for each piece of legislation, and to adopt the Special Meeting Agenda as amended. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderman Finlayson

4. Business before Committee

a. Approval of Minutes

[FC04.03.19](#) Approval of Minutes for the Regular Meeting

Aldeworman Finlayson moved to approve. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 2 - Alderman Paone and Alderman Finlayson

Abstain: 1 - Alderman Arnett

[FC04.10.19](#) Approval of Minutes for the Regular Meeting

Alderman Paone moved to approve. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderman Finlayson

[ID-440-19](#) Operating Budget - Revenue Projection

Finance Director Dickinson, City Manager Sutherland, and Public Works Director Jarrell were present and answered questions from the committee. Alderman Savidge, and Alderwoman Tierney were present and addressed the committee.

[ID-441-19](#) Debt Affordability

No action taken

[ID-442-19](#) Capital Budget and CIP Review

No action taken

5. Legislation before Committee

Removed from agenda

- [CA-2-19](#) **City Manager - Powers and Duties** - For the purpose of removing the Office of Environmental Policy from the supervision of the City Manager; and placing supervision of the Human Resources Office under the City Manager.
- [CA-3-19](#) **Office of Law** - For the purpose of establishing an Office of Law.
- [CA-4-19](#) **Economic Development Program** - For the purpose of removing administration of the economic development program from the Planning and Zoning Department.
- [CA-5-19](#) **The Office of Emergency Management Department** - For the purpose of establishing a department known as the Office of Emergency Management.
- [O-12-19](#) **Departmental Reorganization** - For the purpose of requiring the Environmental Policy Advisor to provide certain advice relating to environmental policies and initiatives in lieu of the Office of Environmental Policy; creating the position of Environmental Policy Advisor in the exempt service; establishing the duties and responsibilities of the position; creating the position of Director of Emergency Management in the exempt service; establishing certain exempt service pay grades; and reassigning responsibility for floodplain management to the Department of Planning and Zoning.
- [O-13-19](#) **Office of Law** - For the purpose of clarifying the functions of the Office of Law; clarifying the functions of the City Clerk; making technical corrections; and making stylistic changes.
- [O-14-19](#) **Economic Development Division** - For the purpose of relocating the Economic Development Division from the Department of Planning and Zoning to the Office of the Mayor; and generally related to Economic Development.
- [O-15-19](#) **The Office of Emergency Management** - For the purpose of making technical and other corrections to the Office of Emergency Management section of the City Code; clarifying the role of the Harbormaster during a public emergency, making certain stylistic changes; and generally related to emergency management.
- [O-16-19](#) **Human Resources - Exempt Service** - For the purpose of reclassifying certain positions in the Exempt Service; and making stylistic changes.
- [O-17-19](#) **Annual Budget and Appropriation Ordinance and Property Tax Levy** - For the purpose of adopting the City Budget, comprising the Annual Operating

Budget for the fiscal year ending June 30, 2020, the Capital Budget for the fiscal year ending June 30, 2020, the Capital Improvement Program for the fiscal years ending June 30, 2021, June 30, 2022, June 30, 2023, June 30, 2024, and June 30, 2025; appropriating funds for all expenditures for the fiscal year beginning July 1, 2019, and ending June 30, 2020; levying and imposing a property tax for the use of the City of Annapolis for the taxable year beginning July 1, 2019 and ending June 30, 2020; and fixing the rate of the City property tax for the taxable year.

[R-14-19](#)

City of Annapolis Police and Fire Retirement Plan - 2019 Amendment and Restatement - For the purpose of amending and restating the Police and Fire Retirement Plan; and matters generally relating to the Plan.

[R-15-19](#)

Position Classifications and Pay Plan - For the purpose of approving the FY 2020 position classification and pay plan effective July 1, 2019.

[R-16-19](#)

FY 2020 Fees Schedule Effective July 1, 2019 - For the purpose of specifying fees that will be charged for the use of City services for FY 2019.

[R-17-19](#)

FY 2020 Fines Schedule Effective July 1, 2019 - For the purpose of specifying fines that will be charged for FY 2020.

6. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 11:48 a.m.

Teekia Green
City Council Associate