

City of Annapolis

*160 Duke Of Gloucester Street
Annapolis, MD 21401*



Standing Committee Minutes

Wednesday, September 18, 2019

10:30 AM

**Mayor John T. Chambers, Jr.
City Council Chambers**

Finance Committee

1. Call To Order

Chairman Arnett called the meeting to order at 10:36 a.m.

2. Roll Call

Present: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

3. Approval of Agenda (any changes to the agenda should be made here)

Alderman Paone moved to adopt the Regular Meeting Agenda. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

4. Business before Committee

a. Approval of Minutes

[FC09.04.19](#) Approval of Minutes for the Regular Meeting

Alderman Paone moved to approve. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

b. Supplemental Appropriations

[SA-9-20](#) Fire Department
Revenue: Federal Operating Grant Revenue - FEMA - Assistance to Firefighters Grant (\$114,361.00) Expenditure: FEMA - Assistance to Firefighters Grant - Capital Outlay (\$114,361.00)

Fire Chief Remaley was present and answered questions from the committee.

Alderwoman Finlayson moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

c. Budget Revision Requests

[FT-2-20](#) OEP & P&Z
Transfer From: Planning and Zoning Programs & Activities (\$29,850.00)
Transfer To: Office of Environmental Policy Telephone (2,350.00), Office of Environmental Policy Programs & Activities (27,180.00), Office of Environmental Policy R&M Vehicles (320.00)

Finance Director Dickinson was present and answered questions from the committee.

Alderman Paone moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

5. Legislation before Committee

CA-6-19

Department of the Environment - For the purpose of establishing a department known as the Department of the Environment; and generally relating to the Department of the Environment.

Alderman Savidge, City Manager Sutherland were present and answered questions from the committee. Alderman Arnett would like to postpone until all parties needed are able to be present.

Alderwoman Finlayson moved to Continue. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

O-18-19

Department of the Environment - For the purpose of creating a Department of the Environment, dissolving the Office of Environmental Policy; transferring regulatory authority for Forest Conservation from the Department of Planning and Zoning to the Department of the Environment; consolidating environmental compliance, and inspection responsibilities, under the Department of the Environment; transferring the stormwater management program to the Department of the Environment; assigning the liaison for the Annapolis Conservancy Board to the Department of the Environment; assigning consideration of Title 19 matters to the Environmental Matters Committee; making technical corrections; and generally relating to the Department of the Environment.

Alderwoman Finlayson moved to Continue. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

O-26-19

Rental Unit and Short-Term Residential Rental Licenses - For the purpose of mitigating significant dislocation of neighborly residential blocks; supporting the City's experience, visitor and tourist-based local economy by leveraging the sharing economy; ensuring applicable tax collection and remittances; encouraging fair competition; updating and amending the regulation of residential rental properties generally; creating operating license requirements governing the short-term rental of residential dwellings and dwelling units above nonresidential uses; defining certain terms; allowing a delayed effective date for current licensees; and matters generally relating thereto.

Alderwoman Finlayson moved to Continue. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

[R-31-19](#)

Rental Unit and Short Term Residential Rental Licenses - Fines - For the purpose of updating the fines schedule concerning rental unit and short term residential rental licenses.

Alderwoman Finlayson moved to Continue. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

[R-32-19](#)

Maryland Public Information Act - Fees - For the purpose of adding fees to the Fiscal Year 2020 Fees Schedule concerning requests for information made pursuant to the Maryland Public Information Act.

Alderwoman Finlayson moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

[O-29-19](#)

Purchasing and Procurement - For the purpose of establishing and enacting purchasing and procurement laws for the City of Annapolis.

City Manager Sutherland was present and answered questions from the committee.

Alderman Paone moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

[O-32-19](#)

Issuance of General Obligation Bonds and Bond Anticipation Notes -

For the purpose of authorizing and empowering the City of Annapolis (the "City") to issue and sell, upon its full faith and credit, (i) one or more series of its general obligation bonds in the aggregate principal amount not to exceed \$17,375,072 (the "Bonds"), pursuant to Sections 19-301 through 19-309, inclusive, of the Local Government Article of the Annotated Code of Maryland, as amended, and Article VII, Section 11 of the Charter of the City of Annapolis, as amended (the "Charter"), (ii) one or more series of its general obligation bond anticipation notes in anticipation of the issuance of the Bonds in the maximum aggregate principal amount equal to the maximum aggregate principal amount of the Bonds (the "Notes"), pursuant to Sections 19-211 through 19-221, inclusive, of the Local Government Article of the Annotated Code of Maryland, as amended and the Charter and (iii) one or more series of its general obligation bonds to refund specified bonds previously issued by the City in the aggregate principal amount not to exceed 120% of the principal amount of bonds to be refunded (the "Refunding Bonds"), pursuant to Section 19-207 and Sections 19-301 through 19-309, inclusive, of the Local Government Article of the Annotated Code of Maryland, as amended, and the Charter; providing that the Bonds, Notes and Refunding Bonds shall be issued and sold for the public purpose of

financing and refinancing certain capital projects of the City as provided in this Ordinance; prescribing the form and tenor of the Bonds, Notes and Refunding Bonds; providing for the method of sale of the Bonds, Notes and Refunding Bonds and other matters relating to the issuance and sale thereof; providing for the disbursement of the proceeds of the Bonds, Notes and Refunding Bonds; covenanting to levy and collect all taxes necessary to provide for the payment of the principal of and interest on the Bonds, Notes and Refunding Bonds; and generally providing for and determining various matters relating to the issuance, sale and delivery of the Bonds, Notes and Refunding Bonds.

Finance Director Dickinson was present and answered questions from the committee.

Alderman Paone moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

[O-33-19](#)

Modification of use of unexpended proceeds of certain of the general obligation bonds of the City of Annapolis - For the purpose of modifying the use of unexpended proceeds of the City's Public Improvements and Refunding Bonds, 2012 Series, the City's Public Improvements Bonds, 2013 Series, the City's Public Improvements Bonds, 2015 Series A, and the City's Public Improvements Bonds, 2016 Series A (Tax-Exempt).

Finance Director Dickinson was present and answered questions from the committee.

Alderman Paone moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

[R-36-19](#)

Critical Area Overlay Fees - For the purpose of amending the Fiscal Year 2020 Fees Schedule for fee-in-lieu of planting in accordance with Sections 17.09.070 and 21.54.105 of the Code of the City of Annapolis.

Planning and Zoning Acting Director was present and answered questions from the committee.

Alderman Paone moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

6. General Discussion

[ID-507-19](#)

Update from the Finance Department

Finance Director Dickinson provided an update on Davenport which will be at the

next FAC meeting.

7. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 12:24 p.m.

Teekia Green
City Council Associate