

# City of Annapolis

*160 Duke Of Gloucester Street  
Annapolis, MD 21401*



## **Standing Committee Meeting Minutes**

**Thursday, May 6, 2021**

**3:00 PM**

**Special In Person Meeting**

**Mayor John T. Chambers, Jr.  
City Council Chambers**

**Finance Committee**

## Call To Order

Chairman Arnett called the meeting to order at 3:08 p.m.

## Roll Call

**Present:** 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

## Approval of Agenda (any changes to the agenda should be made here)

**Alderwoman Finlayson moved to adopt the Special Meeting Agenda as amended to add FT-7-21, FT-8-21, and FT-9-21. Seconded. The motion carried by the following vote:**

**Aye:** 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

**1. Business and Miscellaneous****Supplemental Appropriations****[FT-7-21](#)**

Public Works

Transfer From: DPW/Snow Contractual Services (\$25,900.00); DPW/Snow Supplies and Other (\$26,900.00) Transfer To: DPW/Buildings Contractual Services (\$52,800.00)

**Attachments:** [FT-7-21](#)

Finance Director Dickinson was present and answered questions from the Committee.

**Alderwoman Finlayson moved to recommend favorably FT-7-21. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

**[FT-8-21](#)**

Planning and Zoning

Transfer From: P&Z Salaries and benefits (\$32,00.00) Transfer To: P&Z Supplies and Other (\$32,000.00)

**Attachments:** [FT-8-21](#)

Finance Director Dickinson, and City Manager Jarrell, were present and answered questions from the Committee.

Alderman Gay was present and addressed the Committee.

**Alderwoman Finlayson moved to recommend favorably FT-8-21. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 2 - Alderman Arnett and Alderwoman Finlayson

**Nay:** 1 - Alderman Paone

[FT-9-21](#)

MIT

Transfer From: MIT Salaries and benefits (\$58,000.00); MIT Contractual Services (\$22,000.00) Transfer To: MIT Capital Outlay (\$80,900.00)

**Attachments:** [FT-9-21](#)

Finance Director Dickinson was present and answered questions from the Committee.

**Alderman Finlayson moved to recommend favorably FT-9-21. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

## Deliberations

[ID-111-21](#)

Deliberations/Report Prep

Finance Director Dickinson, Planning and Zoning Director Nash, City Manager Jarrell, Human Resources Manager Hopkins, Police Lt. Miguez, Public Works Deputy Director Patrick, Deputy Police Chief Brandford, Deputy Fire Chief Spriggs, and Office of Emergency Management Department Director Simmons, were present and answered questions from the Committee.

Alderman Savidge, Alderman Gay, and Alderwoman Tierney, were present and addressed the Committee.

## 2. Legislation before Committee

[O-10-21](#)

**Annual Budget and Appropriation and Property Tax Levy** - For the purpose of adopting the City Budget, comprising the Annual Operating Budget for the fiscal year ending June 30, 2022, the Capital Budget for the fiscal year ending June 30, 2022, the Capital Improvement Program for the fiscal years ending June 30, 2023, June 30, 2024, June 30, 2025, June 30, 2026, and June 30, 2027; appropriating funds for all expenditures for the fiscal year beginning July 1, 2021, and ending June 30, 2022; levying and imposing a property tax for the use of the City of Annapolis for the taxable year beginning July 1, 2021, and ending June 30, 2022; and fixing the rate of the City property tax for the taxable year.

**Attachments:** [O-10-21 First Reader](#)  
[O-10-21 Appendix A](#)  
[O-10-21 Appendix B](#)  
[O-10-21 Appendix C](#)  
[O-10-21 Appendix D](#)  
[O-10-21 Appendix E](#)  
[O-10-21 Proposed Capital Budget and CIP](#)  
[O-10-21 Staff Report](#)  
[O-10-21 Fiscal Impact Note](#)  
[FY 2022 Budget FAC Advisory Opinion Final 050621](#)  
[FinanceCommitteeReport on FY2022 Budget 10May21](#)  
[O-10-21 Staff Report to PC](#)  
[O-10-21 PC Findings and Recommendations](#)  
[O-10-21 Amendment 1 Buckley, Gay Traffic Engineer to HACA liasion](#)  
[O-10-21 Amendment 2 Buckley MIT capital outlay](#)  
[O-10-21 Amendment 3 Buckley, Gay Increase CDBG HACA](#)  
[O-10-21 Amendment 4 Buckley Maintenance Facility Addition](#)  
[O-10-21 Amendment 4 Attachment](#)  
[O-10-21 Amendment 5 FC Community Grants](#)  
[O-10-21 Amendment 5 Attachment](#)  
[O-10-21 Amendment 6 FC, Savidge City County Task Force](#)  
[O-10-21 Amendment 7 FC, Savidge, Gay Community Survey](#)  
[O-10-21 Amendment 8 Buckley and Tierney Taylor Ave CIP](#)  
[O-10-21 Amendment 8 Attachment](#)  
[O-10-21 Amendment 9 Tierney, Savidge P&Z review](#)  
[O-10-21 Amendment 10 Tierney Traffic Signal Rehab WITHDRAWN](#)  
[O-10-21 Amendment 10 Attachment WITHDRAWN](#)  
[O-10-21 Amendment 11 Paone Defund 2 Police Officers](#)  
[O-10-21 Amendment 12 Paone Constant Yield Tax Rate Amendment](#)  
[O-10-21 Amendment 13 Savidge Freeze staff conversions](#)  
[O-10-21 Amendment 14 Arnett, Gay, Savidge Wells Cove](#)  
[O-10-21 Amendment 14 Attachment](#)  
[O-10-21 Amendment 15 Tierney Flower pots](#)  
[O-10-21 Amendment 16 Tierney Hook conversion](#)  
[O-10-21 Amendment 17 Tierney Free Public Transit Pilot](#)  
[O-10-21 Amendment 18 Tierney Towers conversion](#)  
[O-10-21 Amendment 19 Finlayson, Gay converts OOC Admin to full time](#)

**No action taken**

**R-12-21 Position Classifications and Pay Plan** - For the purpose of approving the Fiscal Year 2022 position classifications and pay plan; and specifying an effective date.

**Attachments:** [R-12-21 First Reader](#)  
[R-12-21 CSB Minutes signed 2-3-20](#)  
[R-12-21 CSB Minutes 3-25-21](#)  
[R-12-21 FY2022 Position Classifications and Grade Assignments](#)  
[R-12-21 FY2022 Pay Plan](#)  
[R-12-21 Staff Report](#)  
[R-12-21 Fiscal Impact Note](#)

**No action taken**

**R-13-21 Fiscal Year 2022 Fees Schedule** - For the purpose of specifying fees that will be charged for the use of City services for Fiscal Year 2022; and providing an effective date.

**Attachments:** [R-13-21 First Reader](#)  
[R-13-21 FY2022 Fees Schedule First Reader](#)  
[R-13-21 Staff Report](#)  
[R-13-21 Fiscal Impact Note](#)  
[FY 2022 Budget FAC Advisory Opinion Final 050621](#)  
[R-13-21 Buckley Amendments 5-5-21](#)

**No action taken**

**R-14-21 Fiscal Year 2022 Fines Schedule** - For the purpose of specifying fines that will be charged for Fiscal Year 2022; and providing an effective date.

**Attachments:** [R-14-21 First Reader](#)  
[R-14-21 FY2022 Fines Schedule First Reader](#)  
[R-14-21 Staff Report](#)  
[R-14-21 Fiscal Impact Note](#)  
[FY 2022 Budget FAC Advisory Opinion Final 050621](#)  
[R-14-21 Amendments 1-5 Tierney](#)

**No action taken**

Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 5:29 p.m.

Teekia Green  
City Council Associate