City of Annapolis

160 Duke Of Gloucester Street
Annapolis, MD 21401

Standing Committee Meeting Minutes

Wednesday, October 20, 2021

10:30 AM

Mayor John T. Chambers, Jr.
City Council Chambers

Finance Committee

Call To Order

Chairman Arnett called the meeting to order at 10:34 a.m.

Roll Call

Present: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

Approval of Agenda (any changes to the agenda should be made here)

Alderwoman Finlayson moved to adopt the Regular Meeting Agenda as amended to add SA-5-22, SA-6-22, SA-7-22, SA-8-22. Seconded. The motion carried by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

1. Business and Miscellaneous

Approval of Minutes

FC09.15.21   Approval of Minutes for the Regular Meeting

Attachments: FC09.15.21

Alderwoman Finlayson moved to approve the minutes for the Regular Meeting. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

Appointments and Reappointments to Committees

AP-45-21   The Appointment of Patrick Bannon to the Financial Advisory Commission

Attachments: Application and Resume

Finance Director Dickinson, City Manager Jarrell, Assistant City Manager Farrow, and Ombudsman Raftovich, were present and answered questions from the Committee.

Alderwoman Finlayson moved to take no action on AP-45-21. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

AP-46-21   The Re-Appointment of Frank A. Brown to the Financial Advisory Commission

Attachments: Letter

Alderwoman Finlayson moved to recommend favorably AP-46-21. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 -   Alderman Arnett, Alderman Paone and Alderwoman Finlayson

Supplemental Appropriations

SA-5-22   Planning and Zoning - Grant Fund - U.S. Department of Housing and Urban
                 Development
                 Revenue: Federal Grant Revenue ($4,352.00) Expenditure: Federal Grant
                 Expenses ($4,352.00)

Attachments: SA 5-22

Finance Director Dickinson was present and answered questions from the
Committee.

**Alderwoman Finlayson moved to recommend favorably SA-5-22. Seconded.
A roll call vote was taken. The motion CARRIED by the following vote:**

Aye: 3 -   Alderman Arnett, Alderman Paone and Alderwoman Finlayson

SA-6-22   Police Department - Grant Fund - Maryland Governor's Office of Crime
                 Control and Prevention
                 Revenue: State Grant Revenue ($161,074.00) Expenditure: State Grant
                 Expense ($161,074.00)

Attachments: SA 6-22

Finance Director Dickinson, and Police Lt. Miguez, were present and answered
questions from the Committee.

**Alderwoman Finlayson moved to recommend favorably SA-6-22. Seconded.
A roll call vote was taken. The motion CARRIED by the following vote:**

Aye: 3 -   Alderman Arnett, Alderman Paone and Alderwoman Finlayson

SA-7-22   Police Department - Grant Fund - Maryland Governor's Office of Crime
                 Control and Prevention
                 Revenue: State Grant Revenue ($21,318.00) Expenditure: State Grant
                 Expense ($21,318.00)

Attachments: SA 7-22 $ 21,308 APD FY22 COMMUNITY OUTREACH

Finance Director Dickinson, and Police Lt. Miguez, were present and answered
questions from the Committee.
Finance Director Dickinson stated that the amount should be changed from
21,308.00 to 21,318.00.

**Alderman Paone moved to recommend with amendments SA-7-22.
Seconded. A roll call vote was taken. The motion CARRIED by the following
vote:**

Aye: 3 -   Alderman Arnett, Alderman Paone and Alderwoman Finlayson

SA-8-22   Police Department - Grant Fund - Maryland Governor's Office of Crime
Control and Prevention
Revenue: State Grant Revenue ($28, 500.00) Expenditure: State Grant
Expense ($28,500.00)

Attachments: SA 8-22 $28,500 APD FY22 PRAR ADDL ALLOC

Police Lt. Miguez was present and answered questions from the Committee.

Alderman Paone moved to recommend favorably SA-8-22. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 -   Alderman Arnett, Alderman Paone and Alderwoman Finlayson

ID-226-21   Discussion: Audit Committee

City Manager Jarrell was present and answered questions from the Committee.

2. Legislation before Committee

O-35-21   **Acceptable Forms of Signature -** For the purpose of authorizing use of automated or computer generated electronic or digital signatures for certain official City documents; authorizing the City Manager to delegate signature authority for certain contracts; providing certain definitions; and generally relating to signatures.

Attachments: O-35-21 First Reader

O-35-21 Staff Report

O-35-21 Fiscal Impact Note

City Manager Jarrell, and Finance Director Dickinson, were present and answered questions from the Committee.

Alderwoman Finlayson moved to recommend favorably O-35-21. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 -   Alderman Arnett, Alderman Paone and Alderwoman Finlayson

R-29-21   **Military Bowl Parade and Football Game -** For the purpose of identifying the Military Bowl Parade and Football Game that will be held on December 27, 2021 as a Major Special Event; and waiving certain City of Annapolis fees for services related to that event.

Attachments: R-29-21 First Reader

R-29-21 Staff Report

R-29-21 Fiscal Impact Note

City Manager Jarrell, and Finance Director Dickinson, were present and answered questions from the Committee.

Alderwoman Finlayson moved to recommend favorably R-29-21. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 -   Alderman Arnett, Alderman Paone and Alderwoman Finlayson

3. General Discussion

Update from the Finance Director, Jodee Dickinson

Finance Director Dickinson was present and provided the Committee with an update.

Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 11:19 a.m.

Teekia Green
City Council Associate