

# City of Annapolis

*160 Duke Of Gloucester Street  
Annapolis, MD 21401*



## **Standing Committee Meeting Minutes**

**Monday, April 18, 2022**

**10:00 AM**

**Special Meeting (Budget Deliberations)**

**Mayor John T. Chambers, Jr.  
City Council Chambers**

**Finance Committee**

## Call To Order

Chairwoman Tierney called the meeting to order at 10:03 a.m.

## Roll Call

**Present:** 3 - Alderwoman Tierney, Alderwoman O'Neill and Alderwoman Finlayson

## Approval of Agenda (any changes to the agenda should be made here)

**Alderwoman Finlayson moved to adopt the Special Meeting Agenda. Seconded. The motion carried by the following vote:**

**Aye:** 3 - Alderwoman Tierney, Alderwoman O'Neill and Alderwoman Finlayson

**1. Business and Miscellaneous****Approval of Minutes**

[FC03.16.22](#) Approval of Minutes for the Regular Meeting

**Attachments:** [FC03.16.22](#)

**Alderwoman Finlayson moved to approve the Minutes for the Regular Meeting. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderwoman Tierney, Alderwoman O'Neill and Alderwoman Finlayson

[FC04.06.22](#) Approval of Minutes for the Regular Meeting

**Attachments:** [FC04.06.22](#)

**Alderwoman Finlayson moved to approve the Minutes for the Regular Meeting. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderwoman Tierney, Alderwoman O'Neill and Alderwoman Finlayson

**Fund Transfers**

**No action taken**

**Supplemental Appropriations**

**No action taken**

**Operating Budget - Department Reviews**

City Manager Jarrell, Finance Budget Analyst Connolly, and Finance Director Dickinson were present and answered questions from the committee.

[ID-88-22](#) Presentation: Annapolis Fire Department

**Attachments:** [AFD PowerPoint - FY 2023 Budget Presentation 04.18.2022](#)

Fire Chief Remaley, Deputy Fire Chief Spriggs, Finance Director Dickinson, and Finance Budget Analyst Connolly were present and answered question from the committee.

Alderwoman Pindell Charles and Alderman Gay were present and addressed the committee.

**Alderwoman requested a breakdown of the demographics within the department.**

**Chairwoman Tierney requested a copy of the calls for service stats provided in the meeting from Fire Chief Remaley.**

### ID-89-22

Presentation: Management Information Technology (MIT)

**Attachments:** [MIT FY23 Budget Presentation](#)

Management Information Technology Manager Paquin, City Manager Jarrell, Finance Director Dickinson, and Finance Budget Analyst Connolly were present and answered questions from the committee.

Alderman Gay and Alderwoman Pindell Charles were present and answered questions from the committee.

## 2. Legislation

### **Ordinances**

### O-14-22

**Debit Card and Credit Card Payments - Convenience Fees** - For the purpose of modifying the procedure for assessing convenience fees for payment of City services by debit card or credit card; and generally relating to processing convenience fees.

**Attachments:** [O-14-22 First Reader](#)

[O-14-22 Staff Report](#)

[O-14-22 Fiscal Impact Note](#)

Finance Director Dickinson and Management Information Technology Manager Paquin were present and answered questions from the committee.

Alderman Gay was present and addressed the committee.

**Alderwoman O'Neill moved to recommend favorably O-14-22. Seconded . A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderwoman Tierney, Alderwoman O'Neill and Alderwoman Finlayson

### O-15-22

**Annual Budget and Appropriation and Property Tax Levy** - For the purpose

of adopting the City Budget, comprising the Annual Operating Budget for the fiscal year ending June 30, 2023, the Capital Budget for the fiscal year ending June 30, 2023, the Capital Improvement Program for the fiscal years ending June 30, 2024, June 30, 2025, June 30, 2026, June 30, 2027, and June 30, 2028; appropriating funds for all expenditures for the fiscal year beginning July 1, 2022, and ending June 30, 2023; levying and imposing a property tax for the use of the City of Annapolis for the taxable year beginning July 1, 2022, and ending June 30, 2023; and fixing the rate of the City property tax for the taxable year.

**Attachments:** [O-15-22 First Reader](#)  
[O-15-22 APPENDIX A](#)  
[O-15-22 APPENDIX B](#)  
[O-15-22 APPENDIX C](#)  
[O-15-22 APPENDIX D](#)  
[O-15-22 APPENDIX E](#)  
[O-15-22 Staff Report](#)  
[O-15-22 Fiscal Impact Note](#)

**Alderman Finlayson moved to postpone until the next Finance Committee meeting. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Tierney, Alderman O'Neill and Alderman Finlayson

## Resolutions

[R-23-22](#) **Fiscal Year 2023 Fees Schedule** - For the purpose of specifying fees that will be charged for the use of City services for Fiscal Year 2023; and providing an effective date.

**Attachments:** [R-23-22 First Reader](#)  
[R-23-22 FY2023 Fees Schedule](#)  
[R-23-22 Staff Report](#)  
[R-23-22 Fiscal Impact Note](#)

**Alderman Finlayson moved to postpone R-23-22 until the next Finance Committee meeting. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Tierney, Alderman O'Neill and Alderman Finlayson

[R-24-22](#) **Fiscal Year 2023 Fines Schedule** - For the purpose of specifying fines that will be charged for Fiscal Year 2023; and providing an effective date.

**Attachments:** [R-24-22 First Reader](#)  
[R-24-22 FY2023 Fines Schedule](#)  
[R-24-22 Staff Report](#)  
[R-24-22 Fiscal Impact Note](#)

**Alderman Finlayson moved to postpone until the next Finance Committee meeting. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Tierney, Alderman O'Neill and Alderman Finlayson

### Adjournment

Finance Director Dickinson was present and answered questions from the committee.

Alderman Gay was present and addressed the committee.

**Upon motion duly made, seconded and adopted, the meeting was adjourned at 1:44 p.m.**

**Teekia Green  
City Council Associate**