



## Legislation Details (With Text)

**File #:** O-7-24      **Version:** 1      **Name:**

**Type:** Ordinance      **Status:** Second Reader

**File created:** 4/1/2024      **In control:** City Council

**On agenda:** 6/10/2024      **Final action:** 6/10/2024

**Title:** Annual Budget and Appropriation and Property Tax Levy - For the purpose of adopting the City Budget, comprising the Annual Operating Budget for the fiscal year ending June 30, 2025, the Capital Budget for the fiscal year ending June 30, 2025, the Capital Improvement Program for the fiscal years ending June 30, 2026, June 30, 2027, June 30, 2028, June 30, 2029, and June 30, 2030; appropriating funds for all expenditures for the fiscal year beginning July 1, 2024, and ending June 30, 2025; levying and imposing a property tax for the use of the City of Annapolis for the taxable year beginning July 1, 2024, and ending June 30, 2025; and fixing the rate of the City property tax for the taxable year.

**Sponsors:** Gavin Buckley

**Indexes:** Finance Committee, Financial Advisory Commission, Planning Commission

**Code sections:**

**Attachments:** 1. O-7-24 First Reader, 2. 0-7-24 FY25 Budget - Appendix A, 3. 0-7-24 FY25 Budget - Appendix B, 4. 0-7-24 FY25 Budget - Appendix C, 5. 0-7-24 FY25 Budget - Appendix D, 6. 0-7-24 FY25 Budget - Appendix E, 7. O-7-24 Fiscal Impact Note & Staff Report, 8. O-7-24 Staff Report to Planning Commission, 9. O-7-24 Financial Advisory Commission Opinion- 050924, 10. O-7-24 Planning Commission Findings, 11. O-7-24 - Amendment 50 - Buckley Balancing Amendment

Date	Ver.	Action By	Action	Result
6/10/2024	1	City Council		
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5/28/2024	1	City Council	declare the public hearing closed	
5/13/2024	1	City Council	declare the public hearing left open	
4/29/2024	1	City Council	declare the public hearing left open	
4/8/2024	1	City Council	adopt on first reader	Pass
4/8/2024	1	City Council	refer	
4/8/2024	1	City Council	refer	
4/8/2024	1	City Council	refer	

**Annual Budget and Appropriation and Property Tax Levy** - For the purpose of adopting the City Budget, comprising the Annual Operating Budget for the fiscal year ending June 30, 2025, the Capital Budget for the fiscal year ending June 30, 2025, the Capital Improvement Program for the fiscal years ending June 30, 2026, June 30, 2027, June 30, 2028, June 30, 2029, and June 30, 2030; appropriating funds for all expenditures for the fiscal year beginning July 1, 2024, and ending June 30, 2025; levying and imposing a property tax for the use of the City of Annapolis for the taxable year beginning July 1, 2024, and ending June 30, 2025; and fixing the rate of the City property tax for the taxable year.

**CITY COUNCIL OF THE  
City of Annapolis**

**Ordinance 7-24**

**Introduced by: Mayor Buckley**

**Referred to  
Planning Commission  
Finance Committee  
Financial Advisory Commission**

**AN ORDINANCE** concerning

**Annual Budget and Appropriation  
and Property Tax Levy**

**FOR** the purpose of adopting the City Budget, comprising the Annual Operating Budget for the fiscal year ending June 30, 2025, the Capital Budget for the fiscal year ending June 30, 2025, the Capital Improvement Program for the fiscal years ending June 30, 2026, June 30, 2027, June 30, 2028, June 30, 2029, and June 30, 2030; appropriating funds for all expenditures for the fiscal year beginning July 1, 2024, and ending June 30, 2025; levying and imposing a property tax for the use of the City of Annapolis for the taxable year beginning July 1, 2024, and ending June 30, 2025; and fixing the rate of the City property tax for the taxable year.

**SECTION 1: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY**

**COUNCIL** that funds in the amount of \$114,890,850 are appropriated for the General Fund during the fiscal year beginning July 1, 2024, and ending June 30, 2025, for the purposes listed in Appendix A to this ordinance.

**SECTION 2: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$165,457 are appropriated for the Arts in Public Places Fund during the fiscal year beginning July 1, 2024, and ending June 30, 2025, for the following purposes:

- a. Contractual Services \$ 165,457

**SECTION 3: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$306,703 are appropriated for the Community Development Block Grant during the fiscal year beginning July 1, 2024, and ending June 30, 2025, for the following purposes:

- a. Supplies and Other Costs \$ 306,703

**SECTION 4: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$4,233,471 are appropriated for the Grant Fund during the fiscal year beginning July 1, 2024, and ending June 30, 2025, for the purposes listed in Appendix B to this ordinance.

**SECTION 5: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$26,696 are appropriated for the Community Legacy Fund during the fiscal year beginning July 1, 2024, and ending June 30, 2025.

- a. Contractual Services \$ 26,696

**SECTION 6: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$147,521 are appropriated for the Forfeiture and Asset Seizure Fund during the fiscal year beginning July 1, 2024, and ending June 30, 2025, for the following purposes:

- a. Contractual Services \$ 147,521

**SECTION 7: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$372,601 are appropriated for the Sprinkler Assistance Fund during the fiscal year beginning July 1, 2024, and ending June 30, 2025, for the following purposes:

- a. Supplies and Other Costs \$ 372,601

**SECTION 8: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$10,000 are appropriated for the Reforestation Fund during the fiscal year beginning July 1, 2024, and ending June 30, 2025, for the following purposes:

- a. Contractual Services \$ 10,000

**SECTION 9: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$213,064 are appropriated for the Public, Educational, Governmental (PEG) Fund during the fiscal year beginning July 1, 2024, and ending June 30, 2025, for the following purposes:

- a. Supplies and Other \$ 213,064

**SECTION 10: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$937,071 are appropriated for the Affordable Housing Assistance Trust Fund during the fiscal year beginning July 1, 2024, and ending June 30, 2025, for the following purposes:

- a. Contractual Service \$ 937,071

**SECTION 11: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$8,810,300 are appropriated for the Sewer Fund during the fiscal year beginning July 1, 2024, and ending June 30, 2025, for the following purposes:

- a. Salaries and Benefits \$ 1,613,500
- b. Contractual Services \$ 4,537,100
- c. Supplies and Other Costs \$ 65,200
- d. Debt Service \$ 997,000
- e. Interfund Transfers \$ 1,597,500

**SECTION 12: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$11,206,400 are appropriated for the Water Fund during the fiscal year beginning July 1, 2024, and ending June 30, 2025, for the following purposes:

- a. Salaries and Benefits \$ 3,117,500
- b. Contractual Services \$ 1,489,000
- c. Supplies and Other Costs \$ 420,300
- d. Debt Service \$ 3,449,000
- e. Interfund Transfers \$ 2,730,600

**SECTION 13: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$9,151,000 are appropriated for the Off-Street Parking Fund during the fiscal year beginning July 1, 2024, and ending June 30, 2025, for the following purposes:

- a. Salaries and Benefits \$ 97,000
- b. Contractual Services \$ 2,863,000
- c. Supplies and Other Costs \$ 19,000
- d. Debt Service \$ 2,820,000
- e. Interfund Transfers \$ 3,352,000

**SECTION 14: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$6,758,815 are appropriated for the Transportation Fund during the fiscal year beginning July 1, 2024, and ending June 30, 2025, for the following purposes:

- a. Salaries and Benefits \$ 4,878,354
- b. Contractual Services \$ 272,332
- c. Supplies and Other Costs \$ 467,129
- d. Capital Outlay \$ 91,000
- e. Debt Service \$ 4,000
- f. Interfund Transfers \$ 1,046,000

**SECTION 15: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY**

**COUNCIL** that funds in the amount of \$1,679,000 are appropriated for the Watershed Restoration Fund during the fiscal year beginning July 1, 2024, and ending June 30, 2025, for the following purposes:

a.	Salaries and Benefits	\$	1,097,900
b.	Contractual Services	\$	299,200
c.	Supplies and Other Costs	\$	73,900
d.	Debt Service	\$	66,000
e.	Interfund Transfers	\$	142,000

**SECTION 16: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$4,197,300 are appropriated for the Refuse Fund during the fiscal year beginning July 1, 2024, and ending June 30, 2025, for the following purposes:

a.	Salaries and Benefits	\$	514,800
b.	Contractual Services	\$	2,290,900
c.	Supplies and Other Costs	\$	973,600
d.	Debt Service	\$	48,000
e.	Interfund Transfers	\$	370,000

**SECTION 17: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$4,233,000 are appropriated for the Self Insurance Fund during the fiscal year beginning July 1, 2024, and ending June 30, 2025, for the following purposes:

a.	Salaries and Benefits	\$	100,000
b.	Contractual Services	\$	4,133,000

**SECTION 18: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$12,945,000 are appropriated for the Health Insurance Fund during the fiscal year beginning July 1, 2024, and ending June 30, 2025, for the following purposes:

a.	Contractual Services	\$	12,945,000
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**SECTION 19: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$4,852,100 are appropriated for the Fleet Replacement Fund during the fiscal year beginning July 1, 2024, and ending June 30, 2025, for the following purposes:

a.	Capital Outlay	\$	3,637,100
b.	Debt Service	\$	1,215,000

**SECTION 20: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$2,721,500 are appropriated for the Fleet Operations Fund during the fiscal year beginning July 1, 2024, and ending June 30, 2025, for the following purposes:

a.	Salaries and Benefits	\$	971,500
b.	Contractual Services	\$	813,100
c.	Supplies and Other Costs	\$	936,900

**SECTION 21: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that the anticipated revenues and appropriated fund balances are shown in Appendix C to satisfy

the requirements set forth in 6.16.010 of the Code to include estimates of anticipated revenues in the operating budget adopted by the City Council for the fiscal year beginning July 1, 2024, and ending June 30, 2025.

**SECTION 22: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds for expenditures for the Capital Projects hereinafter specified are appropriated for the Capital Budget during the fiscal year beginning July 1, 2024, and ending June 30, 2025.

1	Acton Cove Waterfront Park	\$78,750
2	Annapolis Gateway Park	\$892,500
3	Annapolis Police Department Carport	\$147,000
4	Annapolis Solar Park Pollinator Garden	\$105,000
5	Bay Ridge Avenue Bikeways	\$294,000
6	Carr's/Elktonia/Moore's Beach Park	\$1,575,000
7	Cedar Park Sidewalks	\$157,500
8	Chesapeake Children's Museum Improvements	\$52,500
9	City Dock Boater Electrical Upgrades	\$262,500
10	City Dock Resilience and Revitalization	\$18,392,566
11	City Facility Improvements	\$700,000
12	City Facility Roof Replacements	\$315,000
13	City Facility Security Upgrades	\$945,000
14	City Green Roof Repair	\$262,500
15	City Offices Space Planning	\$2,800,000
16	Citywide Public Water Access Improvements	\$367,500
17	College Creek Connector Trail	\$3,150,000
18	Connecting Communities	\$4,000,000
19	Eastport Choice Neighborhood Initiative	\$2,000,000
20	Eastport Flood Mitigation	\$536,025
21	Electric Annapolis Mobility Plan	\$26,250
22	Fitness Equipment Replacement	\$52,500
23	Forest Drive Fire Station Renovations	\$105,000
24	Fuel Island Tank Removal and Upgrades	\$1,097,250
25	General Existing Waterfront Access Infrastructure	\$136,500
26	General Roadways	\$3,000,000
27	General Sidewalks	\$600,000
28	Gibraltar Avenue	\$56,700
29	Hawkins Cove	\$1,942,500
30	Hilltop Lane Hiker/Biker Connection	\$210,000
31	Newman Street Playground	\$735,000
32	Parks Maintenance Facility	\$1,050,000
33	Pickleball Court Lights	\$210,000
34	Robert Eades Park	\$1,569,750
35	Spa Road Environmental Remediation	\$105,000
36	Stanton Center	\$1,575,000
37	Traffic Safety Improvements	\$120,750
38	Traffic Signal and Safety Improvements on Hilltop Lane	\$210,000
39	Truxtun Park Road Parking Improvement	\$945,000
40	Truxtun Park Shoreline Stabilization	\$2,100,000
41	Tucker Street Boat Ramp	\$367,500
42	Waterway Improvement Project- 4 <sup>th</sup> Street	\$341,250

43	Waterway Improvement Project - Shipwright Street	\$341,250
44	Waterway Improvement Project -Thompson Street	\$273,000
45	Waterway Improvement Project - Truxtun Pump House Road	\$99,750
46	West East Express Bikeway	\$5,485,770
47	Gotts Garage Elevator Replacement	\$315,000
48	Parking Garage and Lot Improvements	\$517,500
49	Transportation Charging Infrastructure	\$168,000
50	Sewer Rehabilitation	\$2,250,000
51	Water Distribution Rehabilitation	\$4,900,000
52	Water Tank Rehabilitation	\$1,365,000
53	Well House Improvements	\$315,000
54	Stormwater Management Retrofit Projects	\$200,000
55	Stormwater MS4 Permit Compliance	\$1,504,125

**SECTION 23: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that the appropriations approved in the Capital Budgets for all prior fiscal years are amended by reduction of the following appropriations in the projects:

1. Reduce the \$31,011,218 appropriation for City Harbor Flood Mitigation by \$10,060,403.
2. Reduce the \$781,000 appropriation for Russell Street by \$664,450.
3. Reduce the \$659,670 appropriation for Truxtun Park Improvements by \$116,170.
4. Reduce the \$429,450 appropriation for Waterway Improvement Project - 6<sup>th</sup> Street by \$63,000.
5. Reduce the \$262,500 appropriation for Waterworks Buildings and Parking Improvements by \$ 189,000.

**SECTION 24: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that the Capital Improvement Program for the fiscal years ending June 30, 2026, June 30, 2027, June 30, 2028, June 30, 2029, and June 30, 2030 as described in the Appendix D is approved as constituting the plan of the City to receive and expend funds for capital projects.

**SECTION 25: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$423,750 are appropriated for operating and/or capital grants to non-profit organizations under the City of Annapolis Community Grant Program in accordance with 6.16.060 of the City Code during the fiscal year beginning July 1, 2024, and ending June 30, 2025, for the purposes listed in Appendix E to this ordinance.

**SECTION 26: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that the City Council hereby approves the acceptance of gifts, grants, and contributions to support appropriations in this Ordinance and those shown as funding sources in the Capital Budget and Capital Improvement Program approved by this Ordinance; that the Director of Finance has the authority to lower a grant appropriation to match the amount of the grant available; that it recognizes that the City possesses legal authority to apply for the grant; that it authorizes the filing of grant applications, including all understandings and assurances contained therein; that it directs and authorizes the Mayor or the Mayor’s designee to act in connection with the application and to provide such additional information as may be required by the application or the grantor. This ordinance re-appropriates or appropriates revenue received from non-City sources for programs funded in whole or in part from those non-City sources together with matching City funds, if any; and to the extent that the program period approved by the non-City source requires more than one fiscal year to complete the grant program, under the terms of receipt of the non-City revenues.

**SECTION 27: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY**



**COUNCIL** that a City property tax rate for the taxable year beginning July 1, 2024, and ending June 30, 2025, is hereby levied and imposed on all assessments, persons, or property subject to ordinary taxation in the City of Annapolis, and that the rate of taxation for such taxable year is hereby fixed at \$0.7380 on each \$100 of full assessed value of real property, and \$1.94 on each \$100 of the full assessed value of personal property located within the corporate limits of the City of Annapolis.

**SECTION 28: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that it shall be the duty of the Director of Finance of the City of Annapolis to collect the sums set apart for the several funds, to keep separate receipts and amounts thereof, to deposit the same to the credit of funds as required by the several Acts and Ordinances relating to and providing for the several bonds issued, and to receive on account thereof only current money and legal tender of the United States.

**SECTION 29: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that taxes levied by this Ordinance remaining unpaid on October 1, 2024, except for taxpayers who elect to make a partial payment before October 1 with the balance due later as allowed by State law, shall be overdue, and from and after that date shall bear interest, to be collected with said taxes, at the rate of one and one-half percent (1.5%) per month until paid.

**SECTION 30: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that the City budget for the fiscal year beginning July 1, 2024, and ending June 30, 2025, as adopted by this ordinance, shall take effect on July 1, 2024.

**EXPLANATION**

UPPERCASE indicates matter added.  
[Strikethrough] indicates matter stricken.  
Underlining indicates amendments.